

SHIRE OF MOORA
MINUTES OF THE ORDINARY MEETING OF COUNCIL
HELD IN THE COUNCIL CHAMBERS, MOORA
18 SEPTEMBER 2024

TABLE OF CONTENTS

1. DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS	2
1.1 DECLARATION OF OPENING	2
1.2 DISCLAIMER READING	2
2. ATTENDANCE / APOLOGIES / APPROVED LEAVE OF ABSENCE.....	2
3. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE.....	2
4. PUBLIC QUESTION TIME.....	2
5. PETITIONS / DELEGATIONS / PRESENTATIONS	3
6. APPLICATIONS FOR LEAVE OF ABSENCE	3
7. ANNOUNCEMENTS BY THE PRESIDING MEMBER	3
8. CONFIRMATION OF MINUTES	3
8.1 ORDINARY COUNCIL MEETING - 21 AUGUST 2024	3
9. REPORTS OF OFFICERS	3
9.1 GOVERNANCE AND CORPORATE SERVICES.....	3
9.1.1 LIST OF PAYMENTS AUTHORISED UNDER DELEGATION I.15	3
9.1.2 STATEMENT OF FINANCIAL ACTIVITY FOR PERIOD ENDED 31 JULY 2024	5
9.1.3 SPORT & RECREATION PRECINCT REDEVELOPMENT	6
10. ELECTED MEMBER MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN	8
11. NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF COUNCIL	9
12. MATTERS FOR WHICH THE MEETING MAY BE CLOSED.....	9
13. CLOSURE OF MEETING.....	9

Separate Attachments

- 9.1.1 List of Payments Authorised Under Delegation I.15
- 9.1.2 Statement of Financial Activity for Period Ended 31 July 2024
- 9.1.3 2025-2026 CSRFF Forward Planning Round Application, and Planning Support Document

1. DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS

1.1 DECLARATION OF OPENING

The Deputy President declared the meeting open at 5.35pm

The Shire of Moora like to acknowledge the traditional custodians of the land we are meeting on today, the Yued people, and pay our respects to Elders past, present, and emerging.

1.2 DISCLAIMER READING

No responsibility whatsoever is implied or accepted by the Shire of Moora for any act, omission or statement or intimation occurring during this meeting.

It is strongly advised that persons do not act on what is heard at this meeting and should only rely on written confirmation of Council's decision, which will be provided within fourteen (14) days of this meeting.

2. ATTENDANCE / APOLOGIES / APPROVED LEAVE OF ABSENCE

ATTENDANCE

SJ Gilbert	-	Deputy President / Presiding Member
DV Clydesdale-Gebert	-	Councillor
SA Bryan	-	Councillor
TL Errington	-	Councillor
TW Dugan	-	Councillor
KM Seymour	-	Councillor (electronically)

The Presiding Member advised members that Cr Seymour had sought approval to attend the meeting via electronic means, Perth.

GW Robins	-	Chief Executive Officer
MM Murray	-	Executive Support Officer

APPROVED LEAVE OF ABSENCE

TL Lefroy	-	President
-----------	---	-----------

3. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil

4. PUBLIC QUESTION TIME

Nil

5. PETITIONS / DELEGATIONS / PRESENTATIONS

Nil

6. APPLICATIONS FOR LEAVE OF ABSENCE

Nil

7. ANNOUNCEMENTS BY THE PRESIDING MEMBER

The following Council associated engagements were attended;

Cr Gilbert, Deputy President

26/8 Wheatbelt North Regional Road Group - Moora Subgroup meeting, Moora

Cr Seymour

10/9 Presided over the Renewable Energy Community Information Session, Moora Rec Centre

Cr Bryan

10/9 Renewable Energy Community Information Session, Moora Rec Centre

8. CONFIRMATION OF MINUTES**8.1 ORDINARY COUNCIL MEETING - 21 AUGUST 2024****COUNCIL RESOLUTION**

71/24 Moved Cr Dugan, seconded Cr Bryan that the Minutes of the Ordinary Meeting of Council held on 21 August 2024 be confirmed as a true and correct record of the meeting.

CARRIED 6/0

FOR: Cr's Gilbert, Clydesdale-Gebert, Bryan, Errington, Dugan and Seymour

9. REPORTS OF OFFICERS**9.1 GOVERNANCE AND CORPORATE SERVICES****9.1.1 LIST OF PAYMENTS AUTHORISED UNDER DELEGATION 1.15**

REPORT DATE: 9 September 2024

OFFICER DISCLOSURE OF INTEREST: Nil

AUTHOR: Gavin Robins, Chief Executive Officer

SCHEDULE PREPARED BY: Charlene Sawyer, Creditors Officer

ATTACHMENTS: Accounts Paid Under Delegated Authority

PURPOSE OF REPORT

Payments have been made under delegated authority and a listing of these payments is attached for Council to note and endorse.

BACKGROUND

At the December 2005 Ordinary Meeting of Council resolution 276/2005 delegated the authority of payments from Municipal and Trust Funds to the Chief Executive Officer.

COMMENT

Accounts Paid under delegated authority are periodically presented to Council.

POLICY REQUIREMENTS

Delegation 1.15 – Making Payments from Municipal and Trust Funds

LEGISLATIVE REQUIREMENTS

Local Government Act 1995 - Section 6.10

Local Government (Financial Management) Regulations 1996 – Regulations 12 & 13.

STRATEGIC IMPLICATIONS

There are no known strategic implications associated with this proposal.

SUSTAINABILITY IMPLICATIONS➤ **Environment**

There are no known significant environmental implications associated with this proposal.

➤ **Economic**

There are no known significant economic implications associated with this proposal.

➤ **Social**

There are no known significant social implications associated with this proposal.

FINANCIAL IMPLICATIONS

Payments are in accordance with the adopted budget.

VOTING REQUIREMENTS

Simple Majority Required

COUNCIL RESOLUTION

72/24 Moved Cr Errington, seconded Cr Bryan that Council notes and endorses the Payments from the Municipal and Trust Funds made under delegation 1.15

Municipal Funds	EFT31878-32059	-\$1,235,719.34
Municipal Cheque	62628-62632	-\$13,125.88
Credit Card	DD16356.12	-\$5,407.17
Direct Debit	DD16333.1-DD16356.17	-\$213,633.76
NETT Pay	13/08/2024	-\$103,055.85
NETT Pay	27/08/2024	-\$104,024.49

PAYMENT TOTAL FOR AUGUST 2024

-\$1,674,966.49

CARRIED 6/0

FOR: Cr's Gilbert, Clydesdale-Gebert, Bryan, Errington, Dugan and Seymour

9.1.2 STATEMENT OF FINANCIAL ACTIVITY FOR PERIOD ENDED 31 JULY 2024**REPORT DATE:** 10 September 2024**OFFICER DISCLOSURE OF INTEREST:** Nil**PREVIOUS MEETING REFERENCES:** Nil**AUTHOR:** RSM Accountants, Travis Bate**ATTACHMENTS:** Statement of Financial Activity for the Period Ended 31 July 2024**PURPOSE OF REPORT**

To receive and endorse the Statement of Financial Activity for the period ended 31 July 2024.

BACKGROUND

Council is provided with monthly financial reports to enable monitoring of revenues and expenditures against the adopted budget.

COMMENT

The Statement of Financial Activity for the Period Ended is provided as a separate attachment in Program format.

POLICY REQUIREMENTS

Nil

LEGISLATIVE REQUIREMENTS

Local Government Act 1995, Section 6.4

Local Government (Financial Management) Regulations 1996, Clause 34

STRATEGIC IMPLICATIONS

Monitoring of actual revenues and expenditures against the adopted budget assists Council in being informed as to the financial health of the organisation.

SUSTAINABILITY IMPLICATIONS➤ **Environment**

There are no known significant environmental implications associated with this proposal.

➤ **Economic**

There are no known significant economic implications associated with this proposal.

➤ **Social**

There are no known significant social implications associated with this proposal.

FINANCIAL IMPLICATIONS

Year to date income and expenditure is provided by program to enable comparison to 2024/25 adopted budget.

VOTING REQUIREMENTS

Simple Majority Required

COUNCIL RESOLUTION**73/24 Moved Cr Errington, seconded Cr Bryan that Council endorses the Statement of Financial Activity for the period ended 31 July 2024.****CARRIED 6/0**

FOR: Cr's Gilbert, Clydesdale-Gebert, Bryan, Errington, Dugan and Seymour

Cr Errington declared a proximity interest in respect of item 9.1.3 as she is the Secretary of Robins Hockey Club, Director of Central Midlands Coastal Football League and Committee member of Central Midlands Hockey Association.

9.1.3 SPORT & RECREATION PRECINCT REDEVELOPMENT

FILE REFERENCE: B/MOR1-3

REPORT DATE: 11 September 2024

APPLICANTS/PROPONENT: Shire of Moora

OFFICER DISCLOSURE OF INTEREST: Treasurer of Central Midlands Hockey Association, Robins Hockey Club and Central Midlands Netball Association

PREVIOUS MEETING REFERENCES: 21/08/2024 (Res#65/24), 21/2/2024 (Res#11/24), 19/4/2023 (Res#41/23), 28/9/2022 (Res#67/22), 29/07/2020 (Res#96/20), 19/2/2020 (Res#9/20)

AUTHOR: Amy Watts, Manager Community Development & Stakeholder Services

ATTACHMENTS: 2025-2026 CSRRF Forward Planning Round Application, and Planning Support Document

PURPOSE OF REPORT

To consider and endorse the Department of Local Government, Sport & Cultural Industries' Community Sport & Recreation Facilities Fund 2025-2026 Forward Planning Round grant application and confirm the Shire's funding position.

BACKGROUND

In approximately 2017, the Shire of Moora considered the future refurbishment of its main sport and recreation facilities. The facilities were ageing, contained asbestos and suffering a loss of functionality. In 2021, the grandstand and changerooms were demolished due to deteriorating structural elements. Between 2018 and 2022, various consultants were engaged to populate the detail necessary to prepare a Sport & Recreation Masterplan. A working group, comprising all sporting associations, was established in 2020 to inform the shire and the consultants as to community expectations of refurbished facilities.

The first version of the Masterplan was released in January 2020 and further work noted the need to reflect even further sport and recreation changes. In 2022, the Masterplan expanded to undertake the assessment of the full range of community sport, recreation and leisure needs and how to plan for these in a rational and prioritised manner. In 2023-2024, further community consultation by Paterson Architects refined and produced a Concept Design that was presented to the Sport and Recreation Redevelopment Working Group in early 2024. The presentation defined the works proposed for stages 1 and concepts for stage 2 & 3. The proposed design was endorsed by the group as the basis for the forthcoming funding submission.

At the 21 August 2024 Council meeting, the Sport and Recreation Precinct Redevelopment – Stage 1A and 1B funding applications to be submitted in response to the CSRRF funding round 2025-2026 and the updated concept plans were endorsed.

COMMENT

Following endorsement of the concept plan, the full Community Sport & Recreation Facilities Fund 2025-2026 Forward Planning Round grant application was submitted for Council's review.

To move forward with the application Council was advised that it would need to commit to:

- Allocating funding of \$2,152,500 (ex GST) to the project via a Treasury Loan or other form of funding.

- Establish a sinking fund of \$110,171 per annum for the eventual replacement of the new assets.
- Underwrite any funding shortfall that arise during the project.

POLICY REQUIREMENTS

The Shire has adopted the principles Government has established for the allocation of grants for the upgrade of sport and recreational complexes.

The priorities that will be central to the Shire's redevelopment of the sport and recreation precinct include affordability, community benefit, resilience, cohesion, and adaptability. These characteristics will be further amplified in the Community Strategic Plan.

LEGISLATIVE REQUIREMENTS

Apart from complying with the Shire's current general legislative obligations, there are currently no additional obligations for the Shire to meet in respect of the current proposal. Subject to the completion of the sport and recreation redevelopment plans, the Shire may need to observe newly introduced legislative criteria as and when it is proclaimed.

STRATEGIC IMPLICATIONS

Shire of Moora Strategic Community Plan 2018-2028 Outcome 1.1: A healthy community through participation in sport, recreation, arts, culture and leisure opportunities. Strategy 1.1.1: Provide and promote sport, recreation and leisure facilities and programs.

SUSTAINABILITY IMPLICATIONS

- **Environment**
There are no known significant environmental implications associated with this proposal at this time.
- **Economic**
The long-term economic implications of this proposal have been outlined in the grant supporting document.
- **Social**
The long-term social implications of this proposal have been outlined in the grant supporting document.

FINANCIAL IMPLICATIONS

- Allocation of project funding amounting to \$2,152,500 (ex GST) via a Treasury Loan or other funding facility.
- Establishment of a sinking fund of \$110,171 per annum for the eventual replacement of the assets.
- Underwriting of any shortfalls that may arise during the project (noting the significant contingencies written into the application).
- Future annual operating costs of \$86,784 per annum
- Future annual maintenance costs of \$22,275 per annum

VOTING REQUIREMENTS

Simple Majority Required

OFFICER RECOMMENDATION

That Council:

- 1. Endorse the Sport and Recreation Precinct Redevelopment – Stages IA and IB funding applications to be submitted.*
- 2. Commit funding of \$2,152,500 (ex GST) to the project through a Treasury Loan or other allowable financial facility.*
- 3. Establish a sinking fund of \$110,171 per annum for the eventual replacement of the assets.*
- 4. Underwrite any shortfalls that arise during the project (noting the significant contingencies written into the application).*

COUNCIL RESOLUTION

74/24 Moved Cr Dugan, seconded Cr Errington that Council;

- 1. Endorse the Sport and Recreation Precinct Redevelopment – Stages IA and IB funding applications to be submitted.**
- 2. Subject to securing grant funding for Stages IA and IB project works, commit to seeking additional funding of \$2,152,500 (ex GST) for the project through an appropriate financial facility.**
- 3. Subject to securing grant funding for Stages IA and IB project works, establish a sinking fund of \$110,200 per annum for the eventual replacement of the assets.**
- 4. Subject to securing grant funding for Stages IA and IB projects works, identify and seek to fill any shortfalls in funding that may arise during the project (noting the significant contingencies written into the application).**

CARRIED UNANIMOUSLY 6/0

FOR: Cr's Gilbert, Clydesdale-Gebert, Bryan, Errington, Dugan and Seymour

Reason for change to officer recommendation

On the basis of additional updated information concerning the quantum of grant funding available and the timing of the availability of grant funds if the Shire's application is successful, it was deemed appropriate that the Shire proceed with its application while preserving the right to withdraw from the funding round should this be necessary in the future.

10. ELECTED MEMBER MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

11. **NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF COUNCIL**

Nil

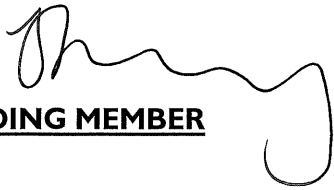
12. **MATTERS FOR WHICH THE MEETING MAY BE CLOSED**

Nil

13. **CLOSURE OF MEETING**

There being no further business, the Presiding Member declared the meeting closed at 5.45pm.

CONFIRMED



PRESIDING MEMBER