

**Shire of Moora
Ordinary Council Meeting
20th April 2022**

NOTICE OF MEETING

Dear Elected Member

The next Ordinary Council Meeting of the Shire of Moora
will be held on **Wednesday 20th April 2022**
in the Council Chambers, 34 Padbury Street, Moora
commencing at **5.30 pm**



AJ Leeson
Chief Executive Officer

14th April 2022

The Shire of Moora Vision and Mission Statement

Vision

Our vision is:

Shire of Moora - a vibrant, affordable Regional Centre with a growing, caring community.

Mission

Our mission is:

To provide the leadership, services and infrastructure that will meet the needs of the community and surrounds.

SHIRE OF MOORA**WRITTEN DECLARATION OF INTEREST IN MATTER BEFORE COUNCIL**

Chief Executive Officer
 Shire of Moora
 PO Box 211
 MOORA WA 6510

Dear Sir/Madam,

Re: Written Declaration of Interest in Matter Before Council

I, ⁽¹⁾ _____ wish to declare
 an interest in the following item to be considered by Council at its meeting to be held on ⁽²⁾
 _____ .

Agenda Item ⁽³⁾ _____

The type of interest I wish to declare is: ⁽⁴⁾

- Financial pursuant to Section 5.60A of the Local Government Act 1995
- Proximity pursuant to Section 5.60B of the Local Government Act 1995
- Indirect Financial pursuant to Section 5.61 of the Local Government Act 1995
- Shire of Moora Code of Conduct for Council Members, Committee Members and Candidates.

The nature of my interest is ⁽⁵⁾

The extent of my interest is ⁽⁶⁾

I understand that the above information will be recorded in the Minutes of the meeting and recorded by the Chief Executive Officer in an appropriate Register.

Yours faithfully,

 Signed

 Date

1. Insert your name.
2. Insert the date of the Council Meeting at which the item is to be considered.
3. Insert the Agenda Item Number and Title.
4. Tick box to indicate type of interest.
5. Describe the nature of your interest.
6. Describe the extent of your interest (if seeking to participate in the matter under S. 5.68 of the Act).

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SHIRE OF MOORA
ORDINARY COUNCIL MEETING AGENDA
20 APRIL 2022
COMMENCING AT 5.30PM

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* Separate Attachments

9.1.1 List of Payments Authorised Under Delegation 1.31

9.1.2 Statement of Financial Activity for Period Ended 31 March 2022

9.1.3 Submission from Moora Chamber of Commerce

1. DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS**1.1 DECLARATION OF OPENING**

The Shire of Moora would like to acknowledge the traditional owners of the land we are meeting on today, the Yued people, and pay our respects to Elders past, present and emerging.

1.2 DISCLAIMER READING

No responsibility whatsoever is implied or accepted by the Shire of Moora for any act, omission or statement or intimation occurring during this meeting.

It is strongly advised that persons do not act on what is heard at this meeting and should only rely on written confirmation of Council's decision, which will be provided within fourteen (14) days of this meeting.

2. ATTENDANCE / APOLOGIES / APPROVED LEAVE OF ABSENCE**APOLOGIES**

SA Bryan - Councillor

3. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE**4. PUBLIC QUESTION TIME****5. PETITIONS / DEPUTATIONS / PRESENTATIONS****6. APPLICATIONS FOR LEAVE OF ABSENCE****7. ANNOUNCEMENTS BY THE PRESIDING MEMBER****8. CONFIRMATION OF MINUTES****8.1 ORDINARY COUNCIL MEETING - 16 MARCH 2022**

That the Minutes of the Ordinary Meeting of Council held on 16 March 2022 be confirmed as a true and correct record of the meeting.

9. REPORTS OF OFFICERS

9.1 GOVERNANCE AND CORPORATE SERVICES

9.1.1 LIST OF PAYMENTS AUTHORISED UNDER DELEGATION 1.31

REPORT DATE: 14 April 2022

OFFICER DISCLOSURE OF INTEREST: Nil

AUTHOR: Alan Leeson, Chief Executive Officer

SCHEDULE PREPARED BY: Charly Sawyer, Creditors Officer

ATTACHMENTS: Accounts Paid Under Delegated Authority

PURPOSE OF REPORT

Payments have been made under delegated authority and a listing of these payments is attached for Council to note and endorse.

BACKGROUND

At the December 2005 Ordinary Meeting of Council resolution 276/2005 delegated the authority of payments from Municipal and Trust Funds to the Chief Executive Officer.

COMMENT

Accounts Paid under delegated authority are periodically presented to Council.

POLICY REQUIREMENTS

Delegation 1.31 – Payments from Municipal and Trust Funds.

LEGISLATIVE REQUIREMENTS:

Local Government Act 1995 - Section 6.10

Local Government (Financial Management) Regulations 1996 – Regulations 12 & 13.

STRATEGIC IMPLICATIONS

There are no known strategic implications associated with this proposal.

SUSTAINABILITY IMPLICATIONS

➤ Environment

There are no known significant environmental implications associated with this proposal.

➤ Economic

There are no known significant economic implications associated with this proposal.

➤ Social

There are no known significant social implications associated with this proposal.

FINANCIAL IMPLICATIONS

Payments are in accordance with the adopted budget.

VOTING REQUIREMENTS

Simple Majority Required

RECOMMENDATION

That Council notes and endorses the Payments from the Municipal and Trust Funds made under delegation I.31

Municipal Fund

<i>EFT 26873 to 27117</i>	<i>\$1006,211.95</i>
<i>Cheques 62518 to 62521</i>	<i>\$4,080.00</i>
<i>Direct Debits 14405.3 to 14539.14</i>	<i>\$138,064.96</i>
<i>(DD14507.1) Credit Card 04/02/22 to 02/03/22</i>	<i><u>\$4542.07</u></i>
	<i>\$1,152,898.98</i>

Trust Fund

<i>Cheques 5602 to 5605</i>	<i><u>\$739.29</u></i>
	<i>\$1,153,638.27</i>

Net Pays

<i>PPE 01/03/22</i>	<i>\$119,885.31</i>
<i>PPE 15/03/22</i>	<i>\$119,048.76</i>
<i>PPE 29/03/22</i>	<i><u>\$124,988.25</u></i>
	<i>\$363,922.32</i>

Total \$1,517,560.59

9.1.2 STATEMENT OF FINANCIAL ACTIVITY FOR PERIOD ENDED 31 MARCH 2022

REPORT DATE: 13 April 2022

OFFICER DISCLOSURE OF INTEREST: Nil

PREVIOUS MEETING REFERENCES: Nil

AUTHOR: Martin Whitely, LG Corporate Solutions

ATTACHMENTS: Statement of Financial Activity for the Period Ended 31 March 2022

PURPOSE OF REPORT:

To receive and endorse the Statement of Financial Activity for the period ended 31 March 2022.

BACKGROUND:

Council is provided with monthly financial reports to enable monitoring of revenues and expenditures against the adopted budget.

COMMENT:

The Statement of Financial Activity for the Period Ended is provided as a separate attachment in Program format.

POLICY REQUIREMENTS:

Nil

LEGISLATIVE REQUIREMENTS:

Local Government Act 1995, Section 6.4

Local Government (Financial Management) Regulations 1996, Clause 34

STRATEGIC IMPLICATIONS:

Monitoring of actual revenues and expenditures against the adopted budget assists Council in being informed as to the financial health of the organisation.

SUSTAINABILITY IMPLICATIONS:

➤ **Environment**

There are no known significant environmental implications associated with this proposal.

➤ **Economic**

There are no known significant economic implications associated with this proposal.

➤ **Social**

There are no known significant social implications associated with this proposal.

FINANCIAL IMPLICATIONS:

Year to date income and expenditure is provided by program to enable comparison to 2021/22 adopted budget.

VOTING REQUIREMENTS

Simple Majority Required

RECOMMENDATION

That Council endorses the Statement of Financial Activity for the period ended 31 March 2022.

9.1.3 FINANCIAL CONTRIBUTION TO WWW.MOORA.COM.AU WEBSITE MAINTENANCE

FILE REFERENCE: CC/MCHI
REPORT DATE: 14 April 2022
APPLICANT/PROPONENT: Chief Executive Officer
OFFICER DISCLOSURE OF INTEREST: Nil
PREVIOUS MEETING REFERENCES: Nil
AUTHOR: Alan Leeson, Chief Executive Officer
ATTACHMENTS: Submission from Moora Chamber of Commerce

PURPOSE OF REPORT:

Council to consider a request from the Moora Chamber of Commerce (MCOC) to make a financial contribution towards the upkeep and maintenance of the www.moora.com.au website.

BACKGROUND:

Approximately 12 months ago the MCOC established a new website www.moora.com.au. The establishment of the new website was funded through the Wheatbelt Development Commissions Regional Economic Development Program. (REDS)

Over the past few months Council and the Chief Executive Officer have been in discussions with the Moora Chamber of Commerce in relation to a request from the MCOC for the Shire to make a financial contribution toward the upkeep and maintenance of the new website.

COMMENT:

The following funding proposal was emailed to the MCOC on 2 March 2022. The model was premised on discussion and direction from Council in response to the funding assistance request from MCOC.

Shire Proposal	Total Website Mtce Projected Annual Cost - Indexed @ 2% pa	Shire Contribution %	Shire Annual \$	Chamber Contribution %	Chamber Annual \$
Year 1 - 2022/23	\$ 10,000	80.00%	\$ 8,000.00	20.00%	\$ 2,000.00
Year 2 - 2023/24	\$ 10,200	60.00%	\$ 6,120.00	40.00%	\$ 4,080.00
Year 3 - 2024/25	\$ 10,404	40.00%	\$ 4,161.60	60.00%	\$ 6,242.40
Year 4 - 2025/26	\$ 10,612	20.00%	\$ 2,122.42	80.00%	\$ 8,489.66
Year 5 - 2026/27	\$ 10,824	0.00%	\$ -	100.00%	\$ 10,824.32
	\$ 52,040		\$ 20,404.02		\$ 31,636.39

In response the MCOC sent through a revised proposal;

Chamber Proposal	Total Mtce Projected Annual Cost - 2% CPI	Shire Contribution %	Shire Annual \$	Chamber Contribution %	Chamber Annual \$
Portion - 1 April - 30 June 2022	\$ 2,500	80.00%	\$ 2,000	20.00%	\$ 500
Year 1 - 2022/23	\$ 10,000	80.00%	\$ 8,000	20.00%	\$ 2,000
Year 2 - 2023/24	\$ 10,200	60.00%	\$ 6,120	40.00%	\$ 4,080
Year 3 - 2024/25	\$ 10,404	50.00%	\$ 5,202	50.00%	\$ 5,202
	\$ 33,104		\$ 21,322		\$ 11,782

POLICY REQUIREMENTS:

Not applicable

LEGISLATIVE REQUIREMENTS:

Local Government Act 1995

STRATEGIC IMPLICATIONS:

Within Councils Strategic Planning Framework details direct reference to working and collaborating with the MCOC;

Local Business and Economy**Goals: An Innovative and diverse local economy****Outcomes:**

- A strong, innovative and diversified economic and employment base;
- A dynamic and resilient business environment;
- Enhance and promote collaborative tourism opportunities;
- Work with MCOC encouraging connectivity to grow and connect local businesses to markets

SUSTAINABILITY IMPLICATIONS**➤ Environment**

There are no known significant environmental implications associated with this proposal.

➤ Economic

There are no known significant economic implications associated with this proposal.

➤ Social

There are no known significant social implications associated with this proposal.

FINANCIAL IMPLICATIONS:

The Shire has not budgeted any funds in the 2021/2022 financial year. The Officer recommendation is to include funds in the 2022/2023 financial year and include this as part of the 2022/2023 Community Budget Submissions.

VOTING REQUIREMENTS:

Simple Majority

OFFICER RECOMMENDATION

That Council approve an \$8,000 contribution to the Moora Chamber of Commerce as a contribution toward the upkeep and maintenance of the new website www.moora.com.au as part of the 2022/2023 financial year Shire of Moora Community Budget Submissions noting the following conditions;

- *Payments will be made quarterly (\$2,000 per 1/4) on receipt of a tax invoice;*
- *A review of the effect and impact of the Shire of Moora's financial contribution towards the upkeep and maintenance of the website will be completed by no later than 31 March 2023. The review to be completed in partnership with the Moora Chamber of Commerce.*

10. ELECTED MEMBER MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

11. NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF COUNCIL**12. MATTERS FOR WHICH THE MEETING MAY BE CLOSED****PROCEDURAL MOTION**

That Council close the meeting to members of the public to discuss the item behind closed doors, as the matter is related to a contract that may be entered into pursuant to Section 5.23 (2)(c) of the Local Government Act 1995.

12.1 REQUEST FOR TENDER (RFT – 01-2022) – ROAD IMPROVEMENTS KOOJAN WEST ROAD AND BOUNDARY ROAD

Provided under confidential cover.

13. CLOSURE OF MEETING