

## Shire of Moora

### 2018/19 Audit Report Action List

Matter Raised	Area of Concern / Auditor Comment	Action Taken / Proposed Action	Measurement of Success
<b>Asset Sustainability Ratio</b>	The Asset Sustainability Ratio has been below the Department of Local Government, Sport and Cultural Industries standard for the last two years	Continual review of infrastructure fair values, depreciation rates and the Shire's commitment to capital renewal programs.	Continual improvement and ultimately trying to achieve the recommended target level of between 0.90 – 1.10
<b>Operating Surplus Ratio</b>	The Operating Surplus Ratio has been below the Department of Local Government, Sport and Cultural Industries standard for the last three years	Identify opportunities to increase revenue and reduce expenditure at sustainable levels.	Continual improvement and ultimately trying to achieve the recommended target level of 0.00 - 0.15
<b>Journal Entries</b>	Accounting journal entries were posted by one employee, without being reviewed by a senior staff member independent of preparation. Accounting journals can represent significant adjustments to previously approved accounting transactions and should therefore be appropriately reviewed and approved.	Implementation of Month End Checklist to assist staff with documenting the internal controls and procedures in place.	All journal transactions to be reviewed and authorised by an independent person.