

SHIRE OF MOORA
MINUTES OF THE ORDINARY MEETING OF COUNCIL
HELD IN THE COUNCIL CHAMBERS, MOORA
24 JULY 2019

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1. **DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS**

1.1 **DECLARATION OF OPENING**

The Shire President declared the meeting open at 5.41pm.

1.2 **DISCLAIMER READING**

No responsibility whatsoever is implied or accepted by the Shire of Moora for any act, omission or statement or intimation occurring during this meeting.

It is strongly advised that persons do not act on what is heard at this meeting and should only rely on written confirmation of Council's decision, which will be provided within fourteen (14) days of this meeting.

2. **ATTENDANCE / APOLOGIES / APPROVED LEAVE OF ABSENCE**

ATTENDANCE

KM Seymour	-	Presiding Member / President
LC House	-	Councillor / Deputy President
DV Clydesdale-Gebert	-	Councillor
PF Nixon	-	Councillor
El Hamilton	-	Councillor
JM Thomas	-	Councillor
PJ Bellamy (via phone linkup)	-	Councillor
TL Lefroy (5.58pm-6.39pm via phone linkup)	-	Councillors
AJ Leeson	-	Chief Executive Officer
JL Greay	-	Manager Engineering Services
NM Beard	-	Manager Community Development
MM Murray	-	Executive Support Officer (minute taker)

APPROVED LEAVE OF ABSENCE

TG Humphry	-	Councillor
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APOLOGIES

DK Trevaskis	-	Deputy Chief Executive Officer
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PUBLIC

Peter Van der Ende	Chris Van der Ende	Cynthia McMorran OAM
Michelle Murray	Nicole Borbas	Therese Bandy
Trish Hewitt		

3. **RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE**

Nil

4. **PUBLIC QUESTION TIME**

Cynthia McMorran – Hydrotherapy Pool and Dental Centre

Mrs McMorran queried the status of the power connection at the Hydrotherapy Pool and Dental Centre, and when the facility will be open.

CEO outlined the power issue is being resolved in liaison with Western Power with the new electrical zone diagram. The zone diagram has been lodged with Western Power and is now the subject of their consideration. Once Western Power approval is obtained for the zone diagram, this will be advised for WA Country Health for their approval for connectivity to the electrical site main switch board.

5. **PETITIONS AND PRESENTATIONS**

Nil

6. **APPLICATIONS FOR LEAVE OF ABSENCE**

The CEO advised a request for leave of absence had been received from Cr Peter Nixon for the meetings of Council to be held during the period 10 - 25 August 2019, as he will be on holidays.

COUNCIL RESOLUTION

81/19 Moved Cr Thomas, seconded Cr Hamilton that leave of absence be granted to Cr Peter Nixon for the meetings of Council to be held during the period 10 - 25 August 2019.

CARRIED 7/0

7. **ANNOUNCEMENTS BY THE PRESIDING MEMBER**

The following Council associated engagements were attended;

Cr Seymour, Shire President

- 28/5 Road inspection
- 30/5 Meeting with Miling Progress Association Chairperson, Tony White
- 17-19/6 National General Assembly of Local Govt. with CEO, Canberra
- 25/6 Dentist – Dr Faisal Syed
- 26/6 WA Dairy & Energy meeting, Council Chambers
- 27/6 Rotary Changeover night, Moora
- 28/6 WALGA Avon-Midland Zone meeting, Gingin
- 1/7 McIntosh & Son
- 4/7 Local Government Grain Freight Group meeting, Perth
- 10/7 Northam Eco Lifestyle visit with H&H Developments, Northam
- 17/7 Temple Grandin lecture – Harvest Road Group, St Joseph's School Moora
- 18/7 Harvey Beef 100 year function

Cr Hamilton

- 1/7 Wildflower Country meeting, Three Springs
8/7 NAIDOC flag raising ceremony & celebrations, Moora Recreation Grounds

Cr Nixon

- 5/7 Rural Water Council meeting, Moora

Cr House, Deputy Shire President

- 21/6 Cultural Tourism meeting with Donna Vanzetti & CEO
26/6 CEO review
27/6 Rotary Changeover night, Moora
4/7 Watheroo Development Association meeting
8/7 NAIDOC flag raising ceremony & celebrations, Moora Recreation Grounds
10/7 Northam Eco Lifestyle visit with H&H Developments, Northam
17/7 Temple Grandin lecture – Harvest Road Group, St Joseph’s School Moora

Cr Bellamy

- 4/7 Watheroo Development Association meeting
5/7 Rural Water Council meeting, Moora
18/7 Meeting with Fred Mogridge & Kevin Barron re Labor Hire concept for unemployed Moora youth.

8. CONFIRMATION OF MINUTES**8.1 ORDINARY COUNCIL MEETING - 19 JUNE 2019****COUNCIL RESOLUTION**

82/19 Moved Cr Nixon, seconded Cr Bellamy that the Minutes of the Ordinary Meeting of Council held on 19 June 2019 be confirmed as a true and correct record of the meeting.

CARRIED 7/0

9. REPORTS OF OFFICERS**9.1 GOVERNANCE AND CORPORATE SERVICES****9.1.1 LIST OF PAYMENTS AUTHORISED UNDER DELEGATION 1.31**

REPORT DATE: 9 July 2019

OFFICER DISCLOSURE OF INTEREST: Nil

AUTHOR: David Trevaskis, Deputy Chief Executive Officer

SCHEDULE PREPARED BY: Alida Fitzpatrick, Finance Creditors Officer

ATTACHMENTS: Accounts Paid Under Delegated Authority

PURPOSE OF REPORT

Payments have been made under delegated authority and a listing of these payments is attached for Council to note and endorse.

BACKGROUND

At the December 2005 Ordinary Meeting of Council resolution 276/2005 delegated the authority of payments from Municipal and Trust Funds to the Chief Executive Officer.

COMMENT

Accounts Paid under delegated authority are periodically presented to Council.

POLICY REQUIREMENTS

Delegation 1.31 – Payments from Municipal and Trust Funds.

LEGISLATIVE REQUIREMENTS:

Local Government Act 1995 - Section 6.10

Local Government (Financial Management) Regulations 1996 – Regulations 12 & 13.

STRATEGIC IMPLICATIONS

There are no known strategic implications associated with this proposal.

SUSTAINABILITY IMPLICATIONS➤ **Environment**

There are no known significant environmental implications associated with this proposal.

➤ **Economic**

There are no known significant economic implications associated with this proposal.

➤ **Social**

There are no known significant social implications associated with this proposal.

FINANCIAL IMPLICATIONS

Payments are in accordance with the adopted budget.

VOTING REQUIREMENTS

Simple Majority Required

COUNCIL RESOLUTION

83/19 Moved Cr Hamilton, seconded Cr House that Council notes and endorses the Payments from the Municipal and Trust Funds made under delegation 1.31

Municipal Fund	Cheques 62404 to 62410	\$18,395.60
	EFT 21554 to 21713	\$525,333.39
	Credit Card 03/05/19 to 03/06/19	\$1,719.42
	Direct Debits 12676.1 to 12729.13	\$48,278.75
	Net Pays – PPE 11/06/19	\$93,189.66
	Net Pays – PPE 25/06/19	\$93,559.14
Trust Fund	Cheques 5473 to 5483	\$896.75
Total		<u>\$781,372.71</u>

CARRIED 7/0

9.1.2 STATEMENT OF FINANCIAL ACTIVITY FOR PERIOD ENDED 30 JUNE 2019

REPORT DATE: 15 July 2019

OFFICER DISCLOSURE OF INTEREST: Nil

PREVIOUS MEETING REFERENCES: Nil

AUTHOR: David Trevaskis, Deputy Chief Executive Officer

ATTACHMENTS: Statement of Financial Activity for the Period Ended 30 June 2019

PURPOSE OF REPORT:

To note and receive the Statement of Financial Activity for the period ended 30 June 2019.

BACKGROUND:

Council is provided with monthly financial reports to enable monitoring of revenues and expenditures against the adopted budget.

COMMENT:

The Statement of Financial Activity for the Period Ended is provided as a separate attachment in Program format.

POLICY REQUIREMENTS:

Nil

LEGISLATIVE REQUIREMENTS:

Local Government Act 1995, Section 6.4

Local Government (Financial Management) Regulations 1996, Clause 34

STRATEGIC IMPLICATIONS:

Monitoring of actual revenues and expenditures against the adopted budget assists Council in being informed as to the financial health of the organisation.

SUSTAINABILITY IMPLICATIONS:

➤ **Environment**

There are no known significant environmental implications associated with this proposal.

➤ **Economic**

There are no known significant economic implications associated with this proposal.

➤ **Social**

There are no known significant social implications associated with this proposal.

FINANCIAL IMPLICATIONS:

Year to date income and expenditure is provided by program to enable comparison to 2018/19 adopted budget.

VOTING REQUIREMENTS

Simple Majority Required

COUNCIL RESOLUTION

84/19 Moved Cr Bellamy, seconded Cr Hamilton that Council notes and receives the Statement of Financial Activity for the period ended 30 June 2019.

CARRIED 7/0

At 5.58pm Cr Lefroy joined the meeting via telephone link up

SUSPENSION OF STANDING ORDERS**COUNCIL RESOLUTION**

85/19 Moved Cr Nixon, seconded Cr Hamilton that standing orders be suspended to discuss the overall level of rate increase for the 2019/2020 budget.

CARRIED 8/0

At 5.59pm Standing Orders were suspended.

General discussion ensued, with the majority of Councillors indicating their support for an overall rate income increase of 2.5% rather than what was in the Officer Recommendation being 3.0% overall rate income increase.

RESUMPTION OF STANDING ORDERS**COUNCIL RESOLUTION**

86/19 Moved Cr Nixon, seconded Cr Hamilton that standing orders be resumed.

CARRIED 8/0

At 6.30pm Standing Orders resumed.

9.1.3 ADOPTION OF THE 2019/20 BUDGET

REPORT DATE: 15 July 2019

OFFICER DISCLOSURE OF INTEREST: Nil

PREVIOUS MEETING REFERENCES: Nil

AUTHOR: David Trevaskis, Deputy Chief Executive Officer

ATTACHMENTS: Shire of Moora 2019/20 Budget

PURPOSE OF REPORT:

To consider and adopt the Municipal Fund Budget for the 2019/2020 financial year together with supporting schedules, including imposition of rates and minimum payments, adoption of fees and charges, establishment of new reserve funds, setting of elected members fees for the year and other consequential matters arising from the budget papers.

BACKGROUND:

The 2019/2020 draft budget is circulated as an attachment to this report. As per the requirements of the Local Government Act 1995, Local Government (Financial Management) Regulations 1996, Australian Accounting Standards (AAS) and Australian International Reporting Financial Standards (AIFRS) the document has been prepared in its statutory format.

COMMENT:

The Budget for the 2019/2020 financial year includes the following information:

- Shire of Moora draft Budget
- Capital Projects Schedule
- Road Program Schedule
- Schedule of Fees & Charges

Over the past few months Councillors have had the opportunity to raise queries and have input into the draft budget at General Purpose Committee Meetings and Councillor Information sessions.

- The draft budget is based on an overall rate increase of 3%.
- GRV and UV rates in the dollar have been adjusted accordingly to achieve a 30.0% and 70.0% split between GRV and UV rates revenue for 2019/20 as per the Councils target.
- Fees and charges, including refuse collection, have been increased by 1.7% and are itemised in the draft budget fees and charges.
- The sewerage service fees and charges rate in the dollar has been set to achieve an overall increase of 2%.
- A capital works program totalling 5.00m for investment in property plant and equipment and construction of infrastructure is planned. This includes a 2.76m investment in roads, drainage and footpaths.
- An estimated surplus of 1.87m is anticipated to be brought forward from 30 June 2019. However, this is unaudited and may change. Any change will be addressed as part of a future budget review.
- Principle additional grant funding for the year is estimated from:
 - National Stronger Regions Fund - \$540,000
 - Regional Road Group - \$447,013
 - Roads to Recovery - \$376,832

POLICY REQUIREMENTS:

The Budget is consistent with adopted Council policies and the Shire of Moora Rating Strategy. This strategy is available on the Shire's webpage (www.moora.wa.gov.au).

LEGISLATIVE REQUIREMENTS:

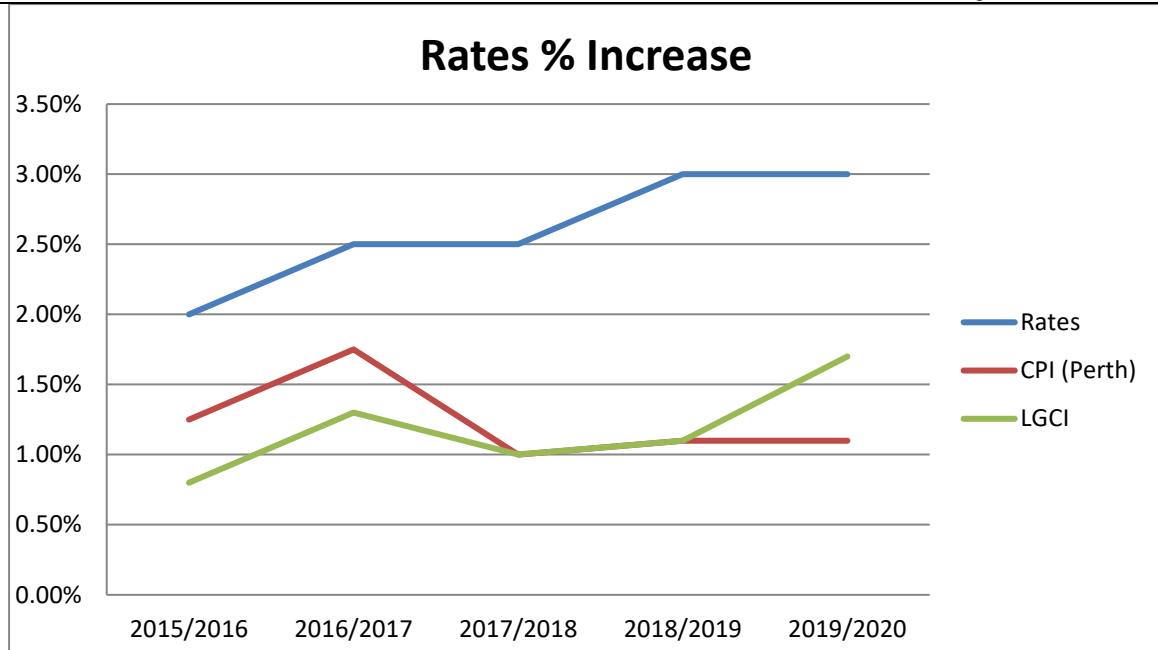
LGA S6.2 requires that by no later than 31 August in each financial year, or such extended time as the Minister allows, each local government is to prepare and adopt, (Absolute Majority required) in the form and manner prescribed, a budget for its municipal fund for the financial year ending on the next following

Divisions 5 and 6 of Part 6 of the *Local Government Act 1995* refer to the setting of budgets and raising rates and charges. The *Local Government (Financial Management) Regulations 1996* details the form and content of the budget. The draft 2019/2020 budget as presented is considered to meet statutory requirements.

STRATEGIC IMPLICATIONS:

The draft budget includes a number of operating and capital projects which will help Council deliver the priorities it has identified in its Community Strategic Plan and Corporate Business Plan.

The budget is based on an overall rate increase of 3.0%. Rate rises in previous years have been:



SUSTAINABILITY IMPLICATIONS:

- **Environment**
The draft 2019/2020 budget supports key environmental strategies and initiatives adopted by the council.
- **Economic**
The draft 2019/2020 budget has been developed based on sound financial management and accountability principles and is considered to deliver a sustainable economic outcome for council and the community.
- **Social**
The draft 2019/2020 budget contains a number of initiatives that will enhance and support social development within the Shire.

FINANCIAL IMPLICATIONS:

The result of the following resolutions will be the adoption of the 2019/2020 Budget.

VOTING REQUIREMENTS

Absolute Majority Required

RECOMMENDATION

That Council adopts the 2019/2020 Budget including the following matters:

- (1) *Imposing General Rate for Gross Rental Value (GRV) properties – the general rate be set at 9.5005 cents in the dollar on Gross Rental Values for all rateable land within the district;*
- (2) *Imposing General Rate for Unimproved Value (UV) properties – the general rate be set at 0.9400 cents in the dollar on Unimproved Values for all rateable land within the district;*
- (3) *Rates increase by area can be summarised as:*

<i>UV/Farming</i>	<i>\$2,884,166</i>
<i>GRV/Town</i>	<i>\$1,236,006</i>
	<i>\$4,120,172</i>

Resulting in an actual increase in rate revenue across each area of:

	2018/19	2019/20	% increase
UV/Farming	\$2,819,826	\$2,884,166	2.28%
GRV/Town	\$1,179,938	\$1,236,006	4.75%

- (4) Imposing Minimum Payment (Rates) for Gross Rental Value (GRV) properties – the Minimum Payment (Rates) be set at \$676 per assessment for GRV properties;
- (5) Imposing Minimum Payment (Rates) for Unimproved Value (UV) properties – the Minimum Payment (Rates) be set at \$676 per assessment for all UV properties in the Shire of Moora;
- (6) Imposing Sewerage Rate – the sewerage rate in the dollar be set at 6.9550 cents in the dollar, and that the following apply:
- That the minimum annual sewerage rates be as follows;

Residential properties	\$377.00
Commercial properties	\$377.00
Vacant Land properties	\$377.00
Ex-Gratia Commercial/Industrial properties	\$377.00
 - That the maximum annual sewerage rate be as follows;

Residential properties	\$986.00
Vacant Land properties	\$986.00
Commercial properties	\$4,638.00
 - Non Rateable Properties connected to sewer
 - Class 1 Institutional/Public & Charitable Purposes for each property:

First major fixture	\$244.00 per annum
Each additional major fixture	\$102.00 per annum
 - Class 2 State and Local Government properties of a commercial nature:

\$1,352.00 per Connection

- (7) Rubbish Removal Charges (per annum) – be set at;
- Residential – Non-pensioner \$385 per 240-litre bin (weekly) & recycling bin (fortnightly)
 - Residential– Pensioner \$289 per 240-litre bin (weekly) & recycling bin (fortnightly)
 - Non-Residential \$385 per 240-litre bin (weekly)
 - Transfer Station Key \$231 (Watheroo and Miling)
- (8) Incentive for Early Payment of Rates – Council is offering a \$600 cash prize to ratepayers who pay their 2019/20 rates, rubbish charges and arrears in full within 21 days from the issue date of the rate notice;
- (9) Instalment Plan – The following options be made available to ratepayers: -
- To pay in full within 35 days of service of the rates notice.
 - To pay by 2 equal instalments as under.
 - 50% of the rates within 35 days
 - 50% of the rates within 2 months of (i)

- c. To pay by 4 equal instalments as under.
- (i) 25% of the rates within 35 days
 - (ii) 25% of the rates within 2 months of (i)
 - (iii) 25% of the rates within 2 months of (ii)
 - (iii) 25% of the rates within 2 months of (iii) being 6 months from the expiration of the initial 35 day period and 6 months and 35 days from the date of service of the notice.
- (10) Instalment Plan Interest Rate – a charge be set at 5.5% per annum calculated by simple interest method and applied to Rates and Rubbish Removal Charge;
- (11) Instalment Plan Administration Charge – a charge of \$7.40 per instalment excluding the first instalment and applied to Rates and Rubbish Removal Charge;
- (12) Late Payment Interest Rate – (Rates and Rubbish Removal Charge) - a charge be set at 11% per annum, calculated by simple interest method, be applied for instalments past the due date, or where the instalment option is not in place, 35 days after the date of issue of the rate notice;
- (13) Late Payment Interest Rate – (Sundry Debtors Charges) - a charge be set at 11% per annum, calculated by simple interest method, be applied for outstanding sundry debtors past the due date, 30 days after the date of issue of the invoice;
- (14) Reserve Accounts – Council confirms the names and purposes of its Reserve Accounts as listed within the Shire of Moora Budget 2019/2020:
- (15) Materiality Threshold – that the materiality threshold for monthly financial reporting (Statement of Financial Activity – Program) be set at plus or minus 5% and greater than \$5,000 at Program and Category levels.
- (16) Confirms the meeting fees to be paid to all Councillors at \$150 per Committee meeting; and for Council meetings \$300 per meeting to Councillors and \$380 per meeting for the Shire President.
Shire President's allowance at \$16,000 per annum and Deputy President at \$4,000.

AMENDMENT

Moved Cr House, seconded Cr Lefroy that an additional point be added to the recommendation noting inclusion of an additional \$20,000 of Municipal fund allocation for the purpose of Watheroo Townscape improvements.

The amendment was put and **CARRIED 7/1**

Cr Clydesdale-Gebert raised the matter of the annual allowance for the Shire President.

At 6.12pm Shire President, Cr Seymour left the meeting (commencing discussion of Presidential allowance) and Deputy Shire President Cr House assumed the Chair.

CLOSURE OF MEETING TO THE PUBLIC**COUNCIL RESOLUTION**

87/19 Moved Cr Clydesdale-Gebert, seconded Cr Nixon that the meeting move behind closed doors at 6.13pm to discuss matters pertaining to the increase of the annual allowance for the Shire President and broader issues pertaining to the performance of the broader role of Shire President.

CARRIED 7/0

At 6.13pm, other than the CEO, all public and staff left the meeting and the meeting moved behind closed doors.

REOPENING OF MEETING TO THE PUBLIC**COUNCIL RESOLUTION**

88/19 Moved Cr Clydesdale-Gebert, seconded Cr Hamilton that the meeting moves out from behind closed doors and reopen to the public.

CARRIED 7/0

At 6.30pm all public, staff and Cr Seymour returned to the meeting, and Cr Seymour resumed the Chair.

AMENDMENT Overall percentage rate increase motion

Moved Cr Nixon, seconded Cr Clydesdale-Gebert that the rate increase contained within the Officers Recommendation for the adoption of the 2019/2020 Shire of Moora Budget be reflected as a 2.5% overall increase in rate income rather than 3.0% overall increase in rate income.

The amendment was put and **CARRIED 6/2**

COUNCIL RESOLUTION

89/19 Moved Cr Nixon, seconded Cr Hamilton that Council adopts the 2019/2020 Budget including the following matters:

- (1) Imposing General Rate for Gross Rental Value (GRV) properties – the general rate be set at 9.4556 cents in the dollar on Gross Rental Values for all rateable land within the district;**
- (2) Imposing General Rate for Unimproved Value (UV) properties – the general rate be set at 0.9354 cents in the dollar on Unimproved Values for all rateable land within the district;**
- (3) Rates increase by area can be summarised as:**

UV/Farming	\$2,884,166
GRV/Town	<u>\$1,236,006</u>
	\$4,120,172

Resulting in an actual increase in rate revenue across each area of:

	2018/19	2019/20	% increase
UV/Farming	\$2,819,826	\$2,884,166	2.28%
GRV/Town	\$1,179,938	\$1,236,006	4.75%

- (4) **Imposing Minimum Payment (Rates) for Gross Rental Value (GRV) properties – the Minimum Payment (Rates) be set at \$676 per assessment for GRV properties;**
- (5) **Imposing Minimum Payment (Rates) for Unimproved Value (UV) properties – the Minimum Payment (Rates) be set at \$676 per assessment for all UV properties in the Shire of Moora;**
- (6) **Imposing Sewerage Rate – the sewerage rate in the dollar be set at 6.9550 cents in the dollar, and that the following apply:**
- a. **That the minimum annual sewerage rates be as follows;**
- | | |
|--|----------|
| Residential properties | \$377.00 |
| Commercial properties | \$377.00 |
| Vacant Land properties | \$377.00 |
| Ex-Gratia Commercial/Industrial properties | \$377.00 |
- b. **That the maximum annual sewerage rate be as follows;**
- | | |
|------------------------|------------|
| Residential properties | \$986.00 |
| Vacant Land properties | \$986.00 |
| Commercial properties | \$4,638.00 |
- c. **Non Rateable Properties connected to sewer**
- Class 1 Institutional/Public & Charitable Purposes for each property:**
- | | |
|-------------------------------|--------------------|
| First major fixture | \$244.00 per annum |
| Each additional major fixture | \$102.00 per annum |
- Class 2 State and Local Government properties of a commercial nature:**
- \$1,352.00 per Connection**
- (7) **Rubbish Removal Charges (per annum) – be set at;**
- | | |
|---------------------------------|--|
| (i) Residential – Non-pensioner | \$385 per 240-litre bin (weekly) & recycling bin (fortnightly) |
| (ii) Residential– Pensioner | \$289 per 240-litre bin (weekly) & recycling bin (fortnightly) |
| (iii) Non-Residential | \$385 per 240-litre bin (weekly) |
| (iv) Transfer Station Key | \$231 (Watheroo and Miling) |
- (8) **Incentive for Early Payment of Rates – Council is offering a \$600 cash prize to ratepayers who pay their 2019/20 rates, rubbish charges and arrears in full within 21 days from the issue date of the rate notice;**
- (9) **Instalment Plan – The following options be made available to ratepayers: -**
- a. **To pay in full within 35 days of service of the rates notice.**
- b. **To pay by 2 equal instalments as under.**
- | | |
|------|---|
| (i) | 50% of the rates within 35 days |
| (ii) | 50% of the rates within 2 months of (i) |

- c. **To pay by 4 equal instalments as under.**
- (i) 25% of the rates within 35 days**
 - (ii) 25% of the rates within 2 months of (i)**
 - (iii) 25% of the rates within 2 months of (ii)**
 - (iv) 25% of the rates within 2 months of (iii) being 6 months from the expiration of the initial 35 day period and 6 months and 35 days from the date of service of the notice.**
- (10) Instalment Plan Interest Rate – a charge be set at 5.5% per annum calculated by simple interest method and applied to Rates and Rubbish Removal Charge;**
- (11) Instalment Plan Administration Charge – a charge of \$7.40 per instalment excluding the first instalment and applied to Rates and Rubbish Removal Charge;**
- (12) Late Payment Interest Rate – (Rates and Rubbish Removal Charge) - a charge be set at 11% per annum, calculated by simple interest method, be applied for instalments past the due date, or where the instalment option is not in place, 35 days after the date of issue of the rate notice;**
- (13) Late Payment Interest Rate – (Sundry Debtors Charges) - a charge be set at 11% per annum, calculated by simple interest method, be applied for outstanding sundry debtors past the due date, 30 days after the date of issue of the invoice;**
- (14) Reserve Accounts – Council confirms the names and purposes of its Reserve Accounts as listed within the Shire of Moora Budget 2019/2020:**
- (15) Materiality Threshold – that the materiality threshold for monthly financial reporting (Statement of Financial Activity – Program) be set at plus or minus 5% and greater than \$5,000 at Program and Category levels.**
- (16) Confirms the meeting fees to be paid to all Councillors at \$150 per Committee meeting; and for Council meetings \$300 per meeting to Councillors and \$380 per meeting for the Shire President.
Shire President’s allowance at \$16,000 per annum and Deputy President at \$4,000.**
- (17) Noting inclusion of an additional \$20,000 of Municipal fund allocation for the purpose of Watheroo townscape improvements.**

CARRIED BY ABSOLUTE MAJORITY 7/1

At 6.39pm Cr Lefroy disconnected her call and left the meeting at this juncture.

MEETING ADJOURNMENT**COUNCIL RESOLUTION**

90/19 Moved Cr House, seconded Cr Nixon that the meeting be adjourned to allow the CEO to obtain information pertaining to Council Agenda Item 9.1.4.

CARRIED 7/0

At 6.40pm the meeting was adjourned and the CEO left the meeting.

RESUMPTION OF STANDING ORDERS**COUNCIL RESOLUTION**

91/19 Moved Cr House, seconded Cr Thomas that the meeting be reconvened at this juncture 6.50pm.

CARRIED 7/0

At 6.51pm Cr Clydesdale-Gebert declared a proximity interest as she is the owner of Lot 213 Melbourne Street and left the meeting.

9.1.4 OFFER TO PURCHASE LOT 163 MELBOURNE STREET, MOORA**CLOSURE OF MEETING TO THE PUBLIC****COUNCIL RESOLUTION**

92/19 Moved Cr House, seconded Cr Thomas that the meeting moves behind closed doors to discuss Council item 9.1.4 in accordance with section 5.23 (2)(c) of the Local Government Act 1995.

CARRIED 6/0

At 6.53pm, other than the CEO, all public and staff left the meeting and the meeting moved behind closed doors.

REOPENING OF MEETING TO THE PUBLIC**COUNCIL RESOLUTION**

93/19 Moved Cr Nixon, seconded Cr Thomas that the meeting move out from behind closed doors and reopen to the public.

CARRIED 6/0

At 7.03pm the meeting reopened to the public.

FILE REFERENCE: PA/6109
REPORT DATE: 16 July 2019
APPLICANTS/PROPONENT: Mt Stafford Pty Ltd
OFFICER DISCLOSURE OF INTEREST: Nil
PREVIOUS MEETING REFERENCES: 20/2/19 (10/19)
AUTHOR: David Trevaskis, Deputy Chief Executive Officer
ATTACHMENTS: Nil

PURPOSE OF REPORT:

To consider an offer to purchase Lot 163 Melbourne Street, Moora for \$30,000.

BACKGROUND:

Lot 163 Melbourne Street is one of two vacant industrial lots owned by the Shire in the Tootra Street industrial precinct, the other being Lot 162 Melbourne Street. At the 20 February 2019 meeting Council resolved to list the two lots for sale with a local real estate agent. The properties were listed with Central Midlands Realty on 9 April 2019 for \$42,000 each. The offer from Mt Stafford Pty Ltd is the first and only offer the Shire has received to purchase either one of the lots.

COMMENT:

Section 3.58(3) of the LGA determines that if Council wishes to accept the offer before doing so the Shire must give local public notice of the proposed disposition inviting public submissions for no less than two weeks. The notice will include details of the property concerned, names of all parties concerned, the consideration to be received and the market value of the property as ascertained by a valuation carried out and declared by resolution of the Shire.

There are challenges receiving a meaningful and reliable valuation for vacant industrial lots in Moora. An Independent Valuation can be expensive, \$2,000-\$2,500, and the contracted Valuers, usually not from Moora, may only have little knowledge of the local market and would rely on a very small sample base for their assessment due to low sale volumes in the area. For this reason, a market estimate was provided by Central Midlands Realty based on their experience in the Moora. This estimate was \$35,000 per lot.

Considering that no other offers have been made to date and the potential economic benefits from the sale it is recommended that the disposition of the property for \$30,000 be advertised which will allow Council to accept the offer of sale after the two-week public notice period.

POLICY REQUIREMENTS:

Nil

LEGISLATIVE REQUIREMENTS:

Section 3.58(3) Local Government Act 1995

A local government can dispose of property other than under subsection (2) if, before agreeing to dispose of the property –

- (a) It gives local public notice of the proposed disposition -
 - (i) describing the property concerned; and
 - (ii) giving details of the proposed disposition; and
 - (iii) inviting submission to be made to the local government before a date to be specified in the notice, being a date not less than 2 weeks after the notice is first given;
- and

(b) it considers any submission made to it before the date specified in the notice and, if its decision is made by the council or committee, the decision and the reason for it are recorded in the minutes of the meeting at which the decision was made.

3.58(4)

The details of a proposed disposition that are required by subsection (3)(a)(ii) include –

- (a) the names of all other parties concerned; and
- (b) the consideration to be received by the local government for the disposition; and
- (c) the market value of the disposition –
 - (i) as ascertained by a valuation carried out of not more than 6 months before the proposed disposition; or
 - (ii) as declared by a resolution of the local government on the basis the valuation carried out more than 6 months before the proposed disposition that the local government believes to be a true indication of the value at the time of the proposed disposition.

STRATEGIC IMPLICATIONS:

Outcome 4.1 of the Shire Community Plan refers to 'A Strong and diversified economic base'. The sale and provision of commercial land is a strategic strategy of the Shire as detailed in strategy 4.1.4.

SUSTAINABILITY IMPLICATIONS:

- **Environment**
There are no known significant environmental implications associated with this proposal.
- **Economic**
Providing serviced industrial lots for sale will help promote the growth of existing business or the establishment of new business operations in Moora.
- **Social**
There are no known significant social implications associated with this proposal.

FINANCIAL IMPLICATIONS:

The draft budget 2019/20 includes sale proceeds from the two lots for \$42,000 each. Accepting the offer of \$30,000 will reduce the estimated closing surplus of the Shire by \$12,000.

VOTING REQUIREMENTS

Simple Majority Required

RECOMMENDATION

That before agreeing to the disposition of Lot 163 Melbourne Street, Moora of title Volume 1049 Folio 481 the subject of Plan P3553, as per section 3.58(3) of the Local Government Act 1995 the Shire of Moora give local public notice of the proposed disposition for \$30,000 to Mt Stafford Pty Ltd inviting public submissions for no less than two-weeks.

COUNCIL RESOLUTION

94/19 Moved Cr Nixon, seconded Cr Thomas that before agreeing to the disposition of Lot 163 Melbourne Street, Moora of title Volume 1049 Folio 481 the subject of Plan P3553, as per section 3.58(3) of the Local Government Act 1995 the Shire of Moora give local public notice of the proposed disposition for \$36,000 to Mt Stafford Pty Ltd inviting public submissions for no less than two-weeks.

CARRIED 6/0

Reason for Change to Recommendation

Council altered the recommendation to reflect a value half way between the listing price of the land and the offer to purchase.

At 7.05pm Cr Clydesdale-Gebert and members of the public rejoined the meeting

10. REPORTS OF COMMITTEES

GENERAL PURPOSE COMMITTEE MEETING – 3 JULY 2019

10.1 BUSH FIRES ACT – FIRE CONTROL OFFICER ADDITION

FILE REFERENCE: LO/BUF1

REPORT DATE: 27 June 2019

OFFICER DISCLOSURE OF INTEREST: Nil

PREVIOUS MEETING REFERENCES: 17/4/19 (46/19)

AUTHOR: Alan Leeson, Chief Executive Officer

ATTACHMENTS: Nil

PURPOSE OF REPORT:

Confirmation of the appointment of the Shire of Moora Community Emergency Services Manager (CESM) for 2019/2020.

BACKGROUND:

A Local Government may from time to time appoint such persons as it thinks necessary to be its Bush Fire Control Officers under and for the purposes of the Bush Fire Act 1954, and those officers shall appoint the Chief Bush Fire Control Officer and two (2) Deputy Bush Fire Control Officers who shall be first and second in seniority of the other bush fire control officers, and subject thereto may determine the respective seniority of the other bush fire control officers appointed by it.

The Local Government shall cause notice of appointment under the provisions of the Act to be published at least once in a newspaper circulating the district.

The position was recently advertised due to the resignation of Vicki Booth from the substantive position.

COMMENT:

Councils CESM Vicki Booth was seconded to DFES Geraldton and therefore Council employed Mr John Brennan on a casual basis as the Acting CESM in Vicki's absence.

Now that a permanent CESM has been appointed to the position, Council is required to adopt and authorise the publishing of Mr Nicholas Parry as the appointed employee in the Northern Valley News and on the Shire of Moora website for public information.

POLICY REQUIREMENTS:

Shire of Moora Bush Fire Policy 2.1 adopted 18 May 2009

LEGISLATIVE REQUIREMENTS:

Bush Fires Act 1954 - (with amendments) and Regulations – Section 38 (1) & (2a).

STRATEGIC IMPLICATIONS:

The CESM position is a key part of maintaining and operating compliant emergency services operations across the Shires of Moora and Victoria Plains. A key focus is fire prevention and control and establishing and maintaining effective networks across the community with the many bush fire volunteers. In a broader sense, the position also focuses on Emergency planning and preparedness for events such as cyclones and flooding.

SUSTAINABILITY IMPLICATIONS:

- **Environment**
Efficient fire control and enforcement for fire breaks protects the natural environment and cereal crops.
- **Economic**
There are no known significant economic implications associated with this proposal.
- **Social**
There are no known significant social implications associated with this proposal.

FINANCIAL IMPLICATIONS:

Funding for the Bush Fire Brigades operations is funded from the Local Government Grants Scheme (ESL).

VOTING REQUIREMENTS

Simple Majority Required

**COUNCIL RESOLUTION
(COMMITTEE RECOMMENDATION)**

95/19 Moved Cr House, seconded Cr Thomas that the Shire of Moora authorise the addition of Mr Nicholas Parry as the Community Emergency Services Manager to the list of current Bush Fire Control Officers for the 2019/2020 season, and that Council authorise the publishing in the Northern Valley News and the Shire of Moora website for public information.

CARRIED 7/0

10.2 NAMING OF STREETS – MILING

FILE REFERENCE: TP/PTMII

REPORT DATE: 27 June 2019

APPLICANT/PROPONENT: Main Roads WA

OFFICER DISCLOSURE OF INTEREST: Nil

PREVIOUS MEETING REFERENCES: 20/2/19 (15/19)

AUTHOR: Alan Leeson, CEO and John Greay, Manager Engineering Services

ATTACHMENTS: Map

PURPOSE OF REPORT:

Naming of newly created streets in Miling due to the Miling Bypass.

BACKGROUND:

Due to the Great Northern Highway upgrade, which has created a bypass around the town-site of Miling, two new streets have now been created that require identification.

COMMENT:

Council does not have a formal policy position in relation to the naming of streets and roads within the Shire of Moora. The most recent naming of a street was Carnaby Place in Moora. The position taken by Council at that juncture was to name any streets within the Landcorp subdivision after flora, fauna and topographic features of the district.

It would seem that any previous road name proposals have not been based upon any themes such as; local flora or fauna features, with the exception of Carnaby Place.

In the authors experience road naming, can potentially be a very delicate issue and the subject of quite some public input and comment, particularly where road names proposed are often after pioneering families in the district. Naming roads after families in the past has been common practice; however, in more recent times (past 20-25 years) naming roads has been based more upon themes. This approach has evolved as public scrutiny and interest of local government has increased significantly, therefore the 'what has been simple process' is no longer, simply because of the societal changes and public interest in what local governments and other tiers of governmental naming of roads is very much a subject of some public interest. It has been difficult to come up with names for these streets and have avoided using family names as it may not suit everyone within the community. It was therefore proposed that the new street to the north be called "Seed Lane"— as it goes to the seed cleaners and the other, to the south, be named "Merino Place". The other roads/streets that are extensions of existing infrastructure retain the same names:

After community consultation and feedback the following has been endorsed by Landgate Geographic Names Committee;

1. Rename southern portion Great Northern Highway to Merino Place.
2. Un-name adjacent portion Great Northern Highway (section south of Merino Place cul-de-sac).
3. Rename portion of Great Northern Highway (Existing Main Street) to Dookling Drive.
4. Apply the name Dookling Drive to un-named road (new road from realigned Great Northern Highway – southern end).
5. Apply the name Dookling Drive to un-named road (new road to realigned/extended Miling West Road – northern end).

6. Un-name adjacent portion Great Northern Highway (north from Lot 9 to southern side of realigned/extended portion of Miling West Road).
7. Un-name adjacent portion Great Northern Highway (from northern side of realigned/extended portion of Miling West Road).
8. Rename portion Great Northern Highway to Seed Close.
9. Apply the name Seed Close to un-named road (from realigned/extended Miling West Road).
10. Un-name portion of Great Northern Highway (section north of Seed Close cul-de-sac to be closed).
11. Realign the name Miling West Road (apply the name to un-named roads, west from the Great Northern Highway realignment to near the intersection of Richardson Street).
12. Rename portion of Miling East Road by extending the name Seymour Street east from Ferguson Street to the cul-de-sac just east of the Miling Sportsground.
13. Un-name portion of Miling East Road between (just east of) Miling Sportsground to the eastern side of the realigned Great Northern Highway.
14. Apply the name Miling East Road to the un-named road (its new realignment, east of Great Northern Highway realignment).
15. Un-name portion of Miling East Road, existing section west from realigned Great Northern Highway to the new realigned Miling East Road.

Councils previous resolution endorsed Seed Lane and Shepherds Close. “Lane” was exchanged to “Close”, and “Shepherd” was rejected by Landgate stating there were too many other Streets throughout W.A named “Shephard”. Dookling Drive was endorsed by the Miling Community via the Miling Progress Association.

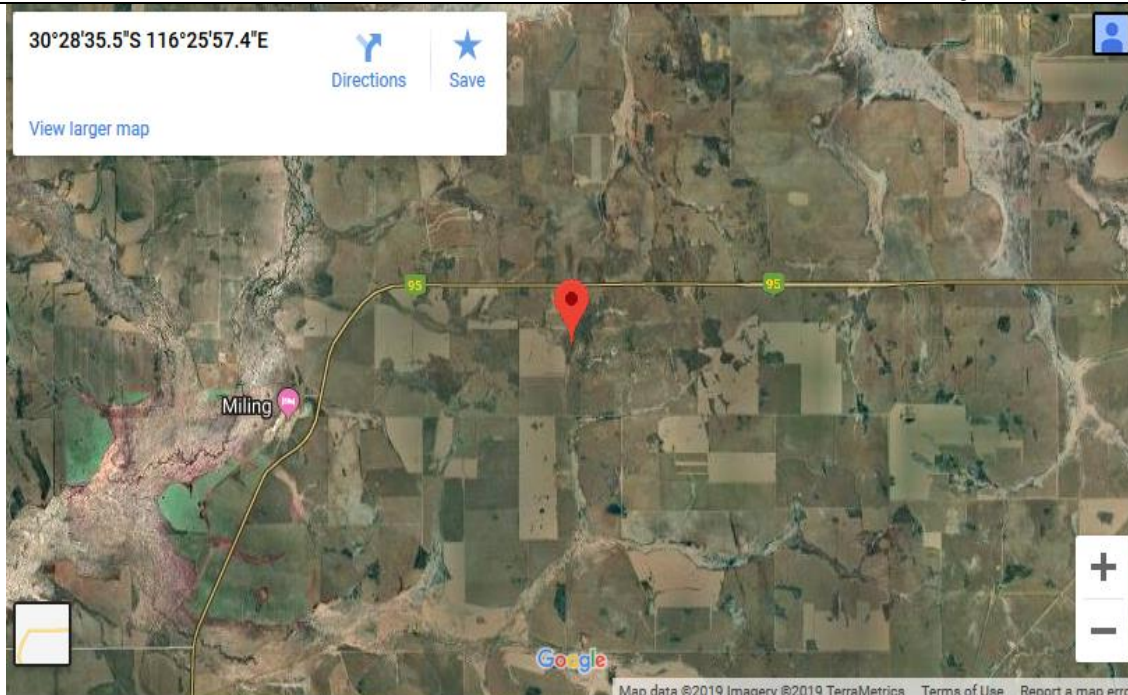
<http://www.miling.com.au/about-miling/history/>

Miling is at the centre of a rich agricultural area and the huge grain silos in town mark this as one of the biggest grain receival centres in W.A. Farming in the area dates from 1906 and a railway siding named Marne was established in 1925.

*Early development was around the Duckling Mining Spring (also listed as **Dookling** Marling Sand Hole) about 8 kilometres north of the current town. The town’s name derives from the fact that one of the locals changed a sign from Mining Spring to Miling Spring and the name change stuck. Where the duckling part came from is anyone’s guess.*

One source says that the name originated from a nearby spring known as Marling Sand Hole but another states that Duckling Mining Spring was the source and that the ‘Duckling’ part was dropped as locals didn’t like being referred to as ‘ducklings’ and that ‘Mining’ was accidentally changed to ‘Miling’ as per the story above.

http://www.geodata.us/australia_names_maps/aumaps.php?fid=294826&f=289&name=Dookling%20Marling%20Sand%20Hole



POLICY REQUIREMENTS:

There are no known policy implications as there is not a Council policy in place regarding the naming of roads.

LEGISLATIVE REQUIREMENTS:

Land Administration Act 1997, Part 2 – General Administration, Division 3 – General
When naming roads, Council must have regard for “Geographic Names Committee WA, Principles, Guidelines and Procedures”.

One of the basic guidelines is;

- No duplication of name within adjoining shires where roads are within 50km

STRATEGIC IMPLICATIONS:

There are no known strategic implications associated with this proposal.

SUSTAINABILITY IMPLICATIONS:

- **Environment**
There are no known significant environmental implications associated with this proposal.
- **Economic**
There are no known significant economic implications associated with this proposal.
- **Social**
As previously stated, naming of roads can be the subject of some public interest and consternation. Example themes could be but not limited to;
 - Local fauna/flora, topography
 - Aboriginal culture
 - Pioneers of the local district

FINANCIAL IMPLICATIONS:

There are no financial implications to Council in relation to this item.

VOTING REQUIREMENTS

Simple Majority Required

**COUNCIL RESOLUTION
(COMMITTEE RECOMMENDATION)**

96/19 Moved Cr Hamilton, seconded Cr House that Council advise the Geographical Names Committee of their decision to endorse the following;

- 1. Rename southern portion Great Northern Highway to Merino Place.**
- 2. Un-name adjacent portion Great Northern Highway (section south of Merino Place cul-de-sac).**
- 3. Rename portion of Great Northern Highway (Existing Main Street) to Dookling Drive.**
- 4. Apply the name Dookling Drive to un-named road (new road from realigned Great Northern Highway – southern end).**
- 5. Apply the name Dookling Drive to un-named road (new road to realigned/extended Miling West Road – northern end).**
- 6. Un-name adjacent portion Great Northern Highway (north from Lot 9 to southern side of realigned/extended portion of Miling West Road).**
- 7. Un-name adjacent portion Great Northern Highway (from northern side of realigned/extended portion of Miling West Road).**
- 8. Rename portion Great Northern Highway to Seed Close.**
- 9. Apply the name Seed Close to un-named road (from realigned/extended Miling West Road).**
- 10. Un-name portion of Great Northern Highway (section north of Seed Close cul-de-sac to be closed).**
- 11. Realign the name Miling West Road (apply the name to un-named roads, west from the Great Northern Highway realignment to near the intersection of Richardson Street).**
- 12. Rename portion of Miling East Road by extending the name Seymour Street east from Ferguson Street to the cul-de-sac just east of the Miling Sportsground.**
- 13. Un-name portion of Miling East Road between (just east of) Miling Sportsground to the eastern side of the realigned Great Northern Highway.**
- 14. Apply the name Miling East Road to the un-named road (its new realignment, east of Great Northern Highway realignment).**
- 15. Un-name portion of Miling East Road, existing section west from realigned Great Northern Highway to the new realigned Miling East Road.**

CARRIED 7/0

10.3 EDUCATION AND TRAINING STRATEGY – MOORA AND CENTRAL MIDLANDS REGION

FILE REFERENCE: PD/ETSI
REPORT DATE: 3 July 2019
APPLICANT/PROPONENT: Chief Executive Officer
OFFICER DISCLOSURE OF INTEREST: Nil
PREVIOUS MEETING REFERENCES: Nil
AUTHOR: Alan Leeson, Chief Executive Officer
ATTACHMENTS: Proposal from LearnWork Consulting

PURPOSE OF REPORT:

Council formally authorise the Chief Executive Officer to engage LearnWork Consulting “LC” to prepare a holistic education and training strategy for Moora and the Central Midlands Region.

BACKGROUND:

On the back of the recent issues around education in Moora concerning the Central Midlands Senior High School and the Moora Residential College, there has been a very pointed focus from Council and the Community on this issue. Council has identified and highlighted the importance of identifying current gaps and shortcomings concerning education and training in Moora and the region, whilst also developing a strategy that will underpin and grow education and training opportunities into the future.

COMMENT:

As such, Council requested a Strategy Proposal from LearnWork Consulting (Peter Browne and Nancy Rees) (attached).

POLICY REQUIREMENTS:

Purchasing Policy

The fee proposal has been specifically tailored to Moora and the Central Midlands Region. Whilst acknowledging the parameters of Councils Purchasing Policy, the author recommends that because of the specialist knowledge and experience of LearnWork Consulting in Regional Education, that Council accept the quote of LearnWork Consulting.

The author spoke with Councils Auditors regarding Councils procurement requirements specifically in relation to this proposal/fee for work. In conclusion, the Auditors were satisfied that because of the specialist nature and scope of the project and the pointed skill set of Peter Browne and Nancy Rees (LearnWork Consulting), that obtaining the one quote in this instance is justified.

LEGISLATIVE REQUIREMENTS:

Local Government Act 1995

STRATEGIC IMPLICATIONS:

Outcome 1.2: Health, education and family support services that are accessible and meet community needs.

Strategy 1.2.1: Monitor, promote and advocate for an appropriate level of programs and health care service provision.

Strategy 1.2.2: Ensure the provision of childcare services.

Strategy 1.2.3: Advocate for appropriate educational facilities, services and different learning modalities.

Strategy 1.2.4: Advocate for more efficient and effective use of existing catering, agricultural and mechanical educational facilities in Moora.

Strategy 1.2.5: Seek continuous improvement and growth of aged care services and infrastructure.

SUSTAINABILITY IMPLICATIONS:

➤ **Environment**

There are no known significant environmental implications associated with this proposal.

➤ **Economic**

Education and Training opportunities are a key driver in sustaining and growing business and employment in Moora and the wider region. This was no more evidence that throughout the Save Moora College Campaign in 2018, which culminated in the decision to close the MRC being overturned. With indicators that Intensive Agriculture activity will grow strongly in the coming years likely to result in strong employment and population growth in the immediate region, Education and Training opportunities will play a key role in attracting and retaining new workforces and families associated with this growing activity.

➤ **Social**

Education and Training is about lifelong learning which impacts significantly on the social fabric of every community and its community members. A positive engagement and experiences in education and training will increase opportunities to access to sustainable employment pathways.

FINANCIAL IMPLICATIONS:

The fee proposal associated with this Strategy is quoted at \$38,000 plus GST. The 2019/2020 draft budget includes funds to fund this Strategy.

SUMMARY:

In conclusion, the author recommends that Council appoint LearnWork Consulting to undertake the task of formulating/preparing a holistic Education and Training Strategy for Moora and the Central Midlands Region.

VOTING REQUIREMENTS:

Simple Majority Required

COUNCIL RESOLUTION (COMMITTEE RECOMMENDATION)
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97/19 Moved Cr Nixon, seconded Cr Bellamy that Council authorise the Chief Executive Officer to engage LearnWork Consulting to prepare an Education and Training Strategy for Moora and the Central Midlands Region for a fee of \$38,000 plus GST in accordance with the proposal dated 4 June 2019, further that the funds be included in the 2019/2020 budget.

CARRIED 7/0

11. ELECTED MEMBER MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

12. NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF COUNCIL

Nil

13. MATTERS FOR WHICH THE MEETING MAY BE CLOSED

Nil

14. CLOSURE OF MEETING

There being no further business, the Shire President thanked the members of the public for their attendance and input and invited all to stay for fellowship.

The meeting was declared closed at 7.08pm.

CONFIRMED

PRESIDING MEMBER