

SHIRE OF MOORA
MINUTES OF THE ORDINARY MEETING OF COUNCIL
HELD IN THE COUNCIL CHAMBERS, MOORA
16 AUGUST 2017

TABLE OF CONTENTS

1. DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS	3
1.1 DECLARATION OF OPENING.....	3
1.2 DISCLAIMER READING	3
2. ATTENDANCE / APOLOGIES / APPROVED LEAVE OF ABSENCE	3
3. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE	3
4. PUBLIC QUESTION TIME	3
5. PETITIONS AND PRESENTATIONS.....	4
6. APPLICATIONS FOR LEAVE OF ABSENCE.....	4
7. ANNOUNCEMENTS BY THE PRESIDING MEMBER.....	4
8. CONFIRMATION OF MINUTES	4
8.1 ORDINARY COUNCIL MEETING - 26 JULY 2017	4
9. REPORTS OF OFFICERS.....	5
9.1 GOVERNANCE AND CORPORATE SERVICES.....	5
9.1.1 LIST OF PAYMENTS AUTHORISED UNDER DELEGATION 1.31	5
9.1.2 STATEMENT OF FINANCIAL ACTIVITY FOR PERIOD ENDED 31 JULY 2017	6
9.1.3 INNOVATION CENTRAL MIDLANDS WA INC.....	7
9.1.4 CLOSURE OF COUNCIL CONTROLLED ROADS.....	9
10. ELECTED MEMBER MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN I I	
11. NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF COUNCIL.....	11
11.1 ACKNOWLEDGEMENT OF WALGA AWARD - CHIEF EXECUTIVE OFFICER, ALAN LEESON	11

12. MATTERS FOR WHICH THE MEETING MAY BE CLOSED II

13. CLOSURE OF MEETING II

* Separate Attachments

- 9.1.1 *List of Payments Authorised Under Delegation 1.31*
- 9.1.2 *Statement of Financial Activity for Period Ended 31 July 2017*
- 9.1.4 *Maps (3)*

1. DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS

1.1 DECLARATION OF OPENING

The Shire President declared the meeting open at 5.32pm.

1.2 DISCLAIMER READING

No responsibility whatsoever is implied or accepted by the Shire of Moora for any act, omission or statement or intimation occurring during this meeting.

It is strongly advised that persons do not act on what is heard at this meeting and should only rely on written confirmation of Council's decision, which will be provided within fourteen (14) days of this meeting.

2. ATTENDANCE / APOLOGIES / APPROVED LEAVE OF ABSENCE

ATTENDANCE

KM Seymour	-	Shire President / Presiding Member
MR Pond	-	Deputy Shire President
CE Gardiner	-	Councillor
TG Humphry	-	Councillor
DV Clydesdale-Gebert	-	Councillor
PF Nixon	-	Councillor
AJ Leeson	-	Chief Executive Officer
DK Trevaskis	-	Deputy Chief Executive Officer
PR Williams	-	Manager Development Services
MM Murray	-	Executive Support Officer (minute taker)

APPROVED LEAVE OF ABSENCE

EI Hamilton	-	Councillor
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APOLOGIES

LC House	-	Councillor
MR Holliday	-	Councillor

PUBLIC

Sgt Tom Louden

3. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil

4. PUBLIC QUESTION TIME

Nil

5. PETITIONS AND PRESENTATIONS

Nil

6. APPLICATIONS FOR LEAVE OF ABSENCE

Nil

7. ANNOUNCEMENTS BY THE PRESIDING MEMBER

The following Council associated engagements were attended;

Shire President, Cr Seymour
2-4/8 WALGA conference, Perth

Cr Gardiner
Interviewed by the ABC, Landline Program
West Koojan-Gillingarra LCDC meeting

Cr Clydesdale-Gebert
2-4/8 WALGA conference, Perth

Cr Humphry
2-4/8 WALGA conference, Perth
8/8 Moora Primary School Board meeting

Cr Nixon
4/8 Moora Chamber of Commerce sundowner

8. CONFIRMATION OF MINUTES

8.1 ORDINARY COUNCIL MEETING - 26 JULY 2017

COUNCIL RESOLUTION

87/17 Moved Cr Nixon, seconded Cr Pond that the Minutes of the Ordinary Meeting of Council held on 26 July 2017 be confirmed as a true and correct record of the meeting.

CARRIED 6/0

9. REPORTS OF OFFICERS

9.1 GOVERNANCE AND CORPORATE SERVICES

9.1.1 LIST OF PAYMENTS AUTHORISED UNDER DELEGATION 1.31

REPORT DATE: 11 August 2017

OFFICER DISCLOSURE OF INTEREST: Nil

AUTHOR: David Trevaskis, Deputy Chief Executive Officer

SCHEDULE PREPARED BY: Alida Fitzpatrick, Finance Rates Officer

ATTACHMENTS: Accounts Paid Under Delegated Authority

PURPOSE OF REPORT

Payments have been made under delegated authority and a listing of these payments is attached for Council to note and endorse.

BACKGROUND

At the December 2005 Ordinary Meeting of Council resolution 276/2005 delegated the authority of payments from Municipal and Trust Funds to the Chief Executive Officer.

COMMENT

Accounts Paid under delegated authority are periodically presented to Council.

POLICY REQUIREMENTS

Delegation 1.31 – Payments from Municipal and Trust Funds.

LEGISLATIVE REQUIREMENTS:

Local Government Act 1995 - Section 6.10

Local Government (Financial Management) Regulations 1996 – Regulations 12 & 13.

STRATEGIC IMPLICATIONS

There are no known strategic implications associated with this proposal.

SUSTAINABILITY IMPLICATIONS

➤ Environment

There are no known significant environmental implications associated with this proposal.

➤ Economic

There are no known significant economic implications associated with this proposal.

➤ Social

There are no known significant social implications associated with this proposal.

FINANCIAL IMPLICATIONS

Payments are in accordance with the adopted budget.

VOTING REQUIREMENTS

Simple Majority Required

COUNCIL RESOLUTION

88/17 Moved Cr Humphry, seconded Cr Pond that Council notes and endorses the Payments from the Municipal and Trust Funds made under delegation 1.31

Municipal Fund	Cheques 62278 to 62281	\$6,509.44
	EFT 17848 to 17949	\$586,732.31
	Credit Card 05/06/17 to 03/07/17	\$1,409.43
	Net Pays – PPE 11/07/17	\$94,900.60
	Net Pays – PPE 25/07/17	\$93,816.07
	Direct Debits 11321.1 to 11357.16	\$49,067.71
Trust Fund	Cheques 5270 to 5281	\$512.95
Total		<u>\$832,948.51</u>

CARRIED 6/0

9.1.2 STATEMENT OF FINANCIAL ACTIVITY FOR PERIOD ENDED 31 JULY 2017

REPORT DATE: 14 August 2017

OFFICER DISCLOSURE OF INTEREST: Nil

PREVIOUS MEETING REFERENCES: Nil

AUTHOR: David Trevaskis, Deputy Chief Executive Officer

ATTACHMENTS: Statement of Financial Activity for the Period Ended 31 July 2017

PURPOSE OF REPORT:

To note and receive the Statement of Financial Activity for the period ended 31 July 2017.

BACKGROUND:

Council is provided with monthly financial reports to enable monitoring of revenues and expenditures against the adopted budget.

COMMENT:

The Statement of Financial Activity for the Period Ended is provided as a separate attachment in Program format.

POLICY REQUIREMENTS:

Nil

LEGISLATIVE REQUIREMENTS:

Local Government Act 1995, Section 6.4

Local Government (Financial Management) Regulations 1996, Clause 34

STRATEGIC IMPLICATIONS:

Monitoring of actual revenues and expenditures against the adopted budget assists Council in being informed as to the financial health of the organisation.

SUSTAINABILITY IMPLICATIONS:

- **Environment**
There are no known significant environmental implications associated with this proposal.
- **Economic**
There are no known significant economic implications associated with this proposal.
- **Social**
There are no known significant social implications associated with this proposal.

FINANCIAL IMPLICATIONS:

Year to date income and expenditure is provided by program to enable comparison to 2017/18 adopted budget.

VOTING REQUIREMENTS

Simple Majority Required

COUNCIL RESOLUTION

89/17 Moved Cr Pond, seconded Cr Nixon that Council notes and receives the Statement of Financial Activity for the period ended 31 July 2017.

CARRIED 6/0

At 5.55pm Sgt Tom Loudon joined the meeting.

9.1.3 INNOVATION CENTRAL MIDLANDS WA INC

FILE REFERENCE: ED/ICM1

REPORT DATE: 10 August 2017

APPLICANT/PROPONENT: Shire of Moora

OFFICER DISCLOSURE OF INTEREST: Nil

PREVIOUS MEETING REFERENCES: Nil

AUTHOR: Alan Leeson, Chief Executive Officer

ATTACHMENTS: Nil

PURPOSE OF REPORT:

For Council to appoint a third person to the board of Innovation Central Midlands W.A Inc.

BACKGROUND:

ICMWA currently has one vacancy for persons nominated to the Board by the Shire of Moora.

COMMENT:

An approach was made to Peta Thorniley to become a board member. Peta has expressed a keen interest and willingness to join the board of ICMWA. Peta brings a well-rounded skill set with her experience owning and operating a marketing consultancy company – Markitech.

POLICY REQUIREMENTS:

There are no known policy implications associated with this item

LEGISLATIVE REQUIREMENTS:

Innovation Central Midlands W.A Inc Constitutional requirements in relation to membership.

Clause 8. MEMBERSHIP

8.1 Membership shall consist of:

- three (3) persons resident in the Shire of Dalwallinu and appointed by the Council of the Shire of Dalwallinu;
- three (3) persons resident in the Shire of Moora and appointed by the Council of the Shire of Moora; and
- three (3) persons resident in the Shire of Wongan-Ballidu and appointed by the Council of the Shire of Wongan-Ballidu.

STRATEGIC IMPLICATIONS:

There are no known strategic implications associated with this item.

SUSTAINABILITY IMPLICATIONS:

- **Environment**
There are no known significant environmental implications associated with this item.
- **Economic**
There are no known significant economic implications associated with this item.
- **Social**
There are no known significant social implications associated with this item.

FINANCIAL IMPLICATIONS:

There are no financial implications to Council in relation to this item.

VOTING REQUIREMENTS

Simple Majority Required

COUNCIL RESOLUTION

90/17 Moved Cr Gardiner, seconded Cr Humphry that Council nominate Peta Thorniley as the Moora Shire delegate to the board of Management of Innovation Central Midlands W.A Inc.

CARRIED 6/0

9.1.4 **CLOSURE OF COUNCIL CONTROLLED ROADS**

FILE REFERENCE: S/ROCI
REPORT DATE: 14 August 2017
APPLICANT/PROPONENT: CPB Contractors
OFFICER DISCLOSURE OF INTEREST: Nil
PREVIOUS MEETING REFERENCES: N/A
AUTHOR: Alan Leeson, Chief Executive Officer
ATTACHMENTS: Maps (3)

PURPOSE OF REPORT:

Application to close roads.

BACKGROUND:

CPB Contractors are the company that have been awarded the contract by Main Roads to upgrade the highway north of Miling. CPB seek Council approval for two temporary road closures associated with the intersections of Arkells Road and Great Northern Highway / Richardson Road and Great Northern Highway.

COMMENT:

The upgrades to Arkells Road and Richardson Road are shown on the attached maps. The roads will be required to be closed for a period of 4-6 weeks from 1 October 2017.

CPB have confirmed they have consulted with relevant landowners who will be directly affected by the closures. Alternative accesses to GNH through the use of alternative driveways and the use of an unnamed road between Arkells and Miling North Road will provide a temporary access.

POLICY REQUIREMENTS:

Nil

LEGISLATIVE REQUIREMENTS:

Local Government Act S3.50

3.50. Closing certain thoroughfares to vehicles

- (1) A local government may close any thoroughfare that it manages to the passage of vehicles, wholly or partially, for a period not exceeding 4 weeks.
- (1a) A local government may, by local public notice, order that a thoroughfare that it manages is wholly or partially closed to the passage of vehicles for a period exceeding 4 weeks.
- (2) The order may limit the closure to vehicles of any class, to particular times, or to such other case or class of case as may be specified in the order and may contain exceptions.
- [(3) *deleted*]
- (4) Before it makes an order wholly or partially closing a thoroughfare to the passage of vehicles for a period exceeding 4 weeks or continuing the closure of a thoroughfare, the local government is to —

- (a) give local public notice of the proposed order giving details of the proposal, including the location of the thoroughfare and where, when, and why it would be closed, and inviting submissions from any person who wishes to make a submission; and
 - (b) give written notice to each person who —
 - (i) is prescribed for the purposes of this section; or
 - (ii) owns land that is prescribed for the purposes of this section;and
 - (c) allow a reasonable time for submissions to be made and consider any submissions made.
- (5) The local government is to send to the Commissioner of Main Roads appointed under the *Main Roads Act 1930* a copy of the contents of the notice required by subsection (4)(a).
- (6) An order under this section has effect according to its terms, but may be revoked by the local government, or by the Minister, by order of which local public notice is given.
- [(7) *deleted*]
- (8) If, under subsection (1), a thoroughfare is closed without giving local public notice, the local government is to give local public notice of the closure as soon as practicable after the thoroughfare is closed.
- (9) The requirement in subsection (8) ceases to apply if the thoroughfare is reopened.

STRATEGIC IMPLICATIONS:

There are no known strategic implications associated with this proposal.

SUSTAINABILITY IMPLICATIONS:

- **Environment**
There are no known significant environmental implications associated with this proposal.
- **Economic**
There are no known significant economic implications associated with this proposal.
- **Social**
There are no known significant social implications associated with this proposal.

FINANCIAL IMPLICATIONS:

There will be financial implications in regard to this request as the local government involved needs to advertise the intent for a period of 14 days and write to persons who own land that is prescribed for the purposes of this section. The cost of advertising will be invoiced to CPB.

VOTING REQUIREMENTS

Simple Majority Required

COUNCIL RESOLUTION

91/17 Moved Cr Humphry, seconded Cr Pond that Council approve the temporary closure of the intersections of Arkells Road and Richardson Road on Great Northern Highway for a period not exceeding 8 as part of the Great Northern Highway Miling Pithara Straights Project being undertaken by CPB Contractors, in accordance with the requirements of Section 3.50 Local Government Act 1995, subject to;

- **CPB Contractors meeting costs associated with advertising and community consultation requirements;**
- **CPB providing alternative access for affected land owners to access alternative driveways.**

CARRIED 6/0

10. ELECTED MEMBER MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

11. NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF COUNCIL

At 6.00pm the Chief Executive Officer left the meeting.

11.1 ACKNOWLEDGEMENT OF WALGA AWARD - CHIEF EXECUTIVE OFFICER, ALAN LEESON

COUNCIL RESOLUTION

92/17 Moved Cr Gardiner, seconded Cr Clydesdale-Gebert that Council retrospectively acknowledges the successful nomination by Council of Chief Executive Officer, Alan Leeson to the WA Local Government Association for a Local Government Distinguished Officers Award for his service to the local government industry, presented at the 2017 WALGA Convention.

CARRIED 6/0

12. MATTERS FOR WHICH THE MEETING MAY BE CLOSED

Nil

13. CLOSURE OF MEETING

There being no further business, the President declared the meeting closed at 6.04pm.

CONFIRMED

PRESIDING MEMBER