

SHIRE OF MOORA
MINUTES OF THE SPECIAL MEETING OF COUNCIL
HELD IN THE COUNCIL CHAMBERS, MOORA
7 JUNE 2017

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I. DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS**I.1 DECLARATION OF OPENING**

The Shire President declared the meeting open at 5.30pm and welcomed members of the public.

I.2 DISCLAIMER READING

The Shire President read aloud to the meeting the disclaimer;

No responsibility whatsoever is implied or accepted by the Shire of Moora for any act, omission or statement or intimation occurring during this meeting.

It is strongly advised that persons do not act on what is heard at this meeting and should only rely on written confirmation of Council's decision, which will be provided within fourteen (14) days of this meeting.

2. ATTENDANCE / APOLOGIES / APPROVED LEAVE OF ABSENCE**ATTENDANCE**

KM Seymour	-	Shire President / Presiding Member
CE Gardiner	-	Councillor
TG Humphry	-	Councillor
DV Clydesdale-Gebert	-	Councillor
EI Hamilton	-	Councillor
LC House	-	Councillor
AJ Leeson	-	Chief Executive Officer
DK Trevaskis	-	Deputy Chief Executive Officer
PR Williams	-	Manager Development Services

APPROVED LEAVE OF ABSENCE

MR Pond	-	Deputy Shire President
PF Nixon	-	Councillor

APOLOGIES

MR Holliday	-	Councillor
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3. PUBLIC QUESTION TIME

Nil

4. PETITIONS AND PRESENTATIONS

Nil

5. **REQUEST FOR QUOTES – STATE CCTV STRATEGY INFRASTRUCTURE FUND**

FILE REFERENCE: LO/CCTV
REPORT DATE: 6 June 2017
APPLICANT/PROPONENT: Shire of Moora
OFFICER DISCLOSURE OF INTEREST: Nil
PREVIOUS MEETING REFERENCES: Nil
AUTHOR: Alan Leeson, Chief Executive Officer
ATTACHMENTS: Provided to meeting

PURPOSE OF REPORT:

To seek Council consideration and decision as a result of Request for Quotes (RFQ) in relation to CCTV (Closed Circuit Television) improvements in the Moora Central Business District and surrounds.

BACKGROUND:

In 2015 the Shire of Moora made application for funding to the WA Police State CCTV Infrastructure Fund with a view to expanding CCTV coverage in the Moora townsite. Part of that submission included License Plate Recognition devices at each of the main roads leading into/out of the Moora townsite. Unfortunately these cameras were excluded, as the program funding restricted camera installation to crime hot spots. Proposed sites were then determined by extracting CAD (WA Police Computer-Aid Dispatch) tasking data from a mapping tool administered by the W.A Police Service identifying priority locations within the Moora CBD.

After further consultation with WA Police, 12 proposed CCTV site locations have been identified to fulfil the strategy requirements within Moora.

COMMENT:

The following formed part of the RFQ to suppliers registered through the W.A Local Government Preferred Supplier Program.

Staff members David Trevaskis, Nicole Beard and Alan Leeson formed the panel to assess the responses and make recommendation to Council. The panel received technical guidance from Steve Harrison, State CCTV Strategy Secretariat, W.A. Police.

POLICY IMPLICATIONS:

Council Purchasing Policy and Tendering Policy #12

LEGISLATIVE REQUIREMENTS:

Local Government (Functions & General) Regulations 1996 11(2)

11. When tenders have to be publicly invited

- (1) Tenders are to be publicly invited according to the requirements of this Division before a local government enters into a contract for another person to supply goods or services if the consideration under the contract is, or is expected to be, more, or worth more, than \$150,000 unless subregulation (2) states otherwise.
- (2) ***Tenders do not have to be publicly invited according to the requirements of this Division if —***
 - (a) the supply of the goods or services is to be obtained from expenditure authorised in an emergency under section 6.8(1)(c) of the Act; or

- (b) **the supply of the goods or services is to be obtained through the WALGA Preferred Supplier Program; or**
- (c) within the last 6 months —
- (i) the local government has, according to the requirements of this Division, publicly invited tenders for the supply of the goods or services but no tender was submitted that met the tender specifications or satisfied the value for money assessment; or
 - (ii) the local government has, under regulation 21(1), sought expressions of interest with respect to the supply of the goods or services but no person was, as a result, listed as an acceptable tenderer;
- or
- (d) the contract is to be entered into by auction after being expressly authorised by a resolution of the council of the local government; or
- (e) the goods or services are to be supplied by or obtained through the government of the State or the Commonwealth or any of its agencies, or by a local government or a regional local government; or
- (ea) the goods or services are to be supplied —
- (i) in respect of an area of land that has been incorporated in a district as a result of an order made under section 2.1 of the Act changing the boundaries of the district; and
 - (ii) by a person who, on the commencement of the order referred to in subparagraph (i), has a contract to supply the same kind of goods or services to the local government of the district referred to in that subparagraph;
- or
- (f) the local government has good reason to believe that, because of the unique nature of the goods or services required or for any other reason, it is unlikely that there is more than one potential supplier; or
- (g) the goods to be supplied under the contract are —
- (i) petrol or oil; or
 - (ii) any other liquid, or any gas, used for internal combustion engines;
- or
- (h) the following apply —
- (i) the goods or services are to be supplied by a person registered on the Aboriginal Business Directory WA published by the Small Business Development Corporation established under the *Small Business Development Corporation Act 1983*; and
 - (ii) the consideration under the contract is \$250 000 or less, or worth \$250 000 or less; and
 - (iii) the local government is satisfied that the contract represents value for money;
- or
- (i) the goods or services are to be supplied by an Australian Disability Enterprise; or
 - (j) the contract is a renewal or extension of the term of a contract (the **original contract**) where —
 - (i) the original contract was entered into after the local government, according to the requirements of this Division, publicly invited tenders for the supply of goods or services; and
 - (ii) the invitation for tenders contained provision for the renewal or extension of a contract entered into with a successful tenderer; and

- (iii) the original contract contains an option to renew or extend its term; and
- (iv) the supplier's tender included a requirement for such an option and specified the consideration payable, or the method by which the consideration is to be calculated, if the option were exercised;

or

- (k) the goods or services are to be supplied by a pre-qualified supplier under Division 3.

[Regulation 11 amended in Gazette 29 Apr 1997 p. 2145; 26 Jun 1998 p. 3447; 25 Feb 2000 p. 970-1; 29 Jun 2001 p. 3130; 31 Mar 2005 p. 1054-5; 2 Feb 2007 p. 245-6; 18 Sep 2015 p. 3804-6.]

STRATEGIC IMPLICATIONS:

CCTV improvements in Moora have been identified as one of the important issues within the townsite in an effort to curb anti-social behaviour, vandalism and criminal activity in and around the town centre of Moora.

SUSTAINABILITY IMPLICATIONS:

➤ **Environment**

There are no known significant environmental implications associated with this proposal.

➤ **Economic**

There are no known significant economic implications associated with this proposal.

➤ **Social**

Many businesses within the Moora townsite have been impacted in some shape of form by anti-social and criminal behaviour. On many occasions such activity is occurring in the early hours of the morning. The installation of additional cameras will be a significant mitigation tool with a view to reducing such activity and adverse impacts on the business's and community members alike.

FINANCIAL IMPLICATIONS:

The funding allocated to the Shire of Moora from the State CCTV Infrastructure Fund is \$247,272 plus GST. Council has set aside an additional \$52,728 plus GST as its contribution toward the CCTV expansion program in Moora. Therefore the overall project budget amounts to \$300,000 plus GST.

Request for Quote pricing Summary;

Spyker Business Solutions - \$360,194 plus GST

Avantgarde Technologies - \$277,941 plus GST

Intervid - \$148,748 plus GST

VOTING REQUIREMENTS:

Simple Majority Required

COUNCIL RESOLUTION

70/17 Moved Cr Hamilton, seconded Cr Humphry that Council;

- 1. Accepts the quote submitted by Avantgarde Technologies in regards to the Supply and Installation of Moora CCTV Infrastructure for the State CCTV Infrastructure Fund for a total sum of \$277,941.50 plus GST;**
- 2. Formally advise the Secretariat of the State CCTV Strategy Infrastructure Fund as per the outcome of point 1, referenced above;**
- 3. Authorises the Chief Executive Officer in liaison with the successful contractor and the Secretariat of the State CCTV Strategy Infrastructure Fund to further negotiate in relation to potential cost savings and or expansion of works within budget constraints and in accordance with the Program design/outcome guidelines.**

CARRIED 6/0

6. CLOSURE OF MEETING

There being no further business, the President declared the meeting closed at 5.34pm.

CONFIRMED

PRESIDING MEMBER