



Special Council Meeting Minutes

Date: 31 July 2013

Please Note: These minutes and the decisions recorded therein have not as yet been confirmed by Council as a true and accurate record of the meeting.

The Shire of Moora Vision and Mission Statement

Vision

Our vision is that:

Shire of Moora - a vibrant, affordable Regional Centre with a growing, caring community.

Mission

Our mission is:

To provide the leadership, services and infrastructure that will meet the needs of the community and surrounds.

SHIRE OF MOORA
MINUTES OF THE SPECIAL COUNCIL MEETING
HELD IN COUNCIL CHAMBERS, MOORA
31 JULY 2013

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* Separate Attachments
Item 9.1.1 2013/14 Budget

I. DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS

I.1 DECLARATION OF OPENING

The Shire President declared the meeting open at 7.00 am.

I.2 DISCLAIMER READING

No responsibility whatsoever is implied or accepted by the Shire of Moora for any act, omission or statement or intimation occurring during this meeting.

It is strongly advised that persons do not act on what is heard at this meeting and should only rely on written confirmation of Council's decision, which will be provided within fourteen (14) days of this meeting.

2. ATTENDANCE / APOLOGIES / APPROVED LEAVE OF ABSENCE

CE Gardiner	-	Shire President / Presiding Member
AR Tonkin	-	Deputy President
SA Bryan	-	Councillor
CD Hawkins	-	Councillor
DV Clydesdale-Gebert	-	Councillor
TG Humphry	-	Councillor
R Keamy	-	Councillor
AJ Leeson	-	Chief Executive Officer
JL Greay	-	Manager Engineering Services
LJ Parola	-	Manager Finance & Corporate Services
RL McCall	-	Manager Community & Economic Development
PR Williams	-	Manager Development Services

LEAVE OF ABSENCE

OC Cocking	-	Councillor
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APOLOGY

JW McLagan	-	Councillor
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3. PUBLIC QUESTION TIME

Nil

4. REPORTS OF OFFICERS

4.1 CORPORATE SERVICES

4.1.1 ADOPTION OF THE 2013/2014 BUDGET

REPORT DATE: 28 July 2013

OFFICER DISCLOSURE OF INTEREST: Nil

PREVIOUS MEETING REFERENCES: Nil

AUTHOR: Leanne Parola, Manager Finance & Corporate Services

ATTACHMENTS: 2013/2014 Draft Budget (circulated under separate cover)

PURPOSE OF REPORT:

For Council to consider adoption of the 2013/2014 Budget.

BACKGROUND:

The 2013/2014 draft Budget is circulated as an attachment to this report. As per the requirements of the Local Government Act 1995, Local Government (Financial Management) Regulations 1996, Australian Accounting Standards (AAS) and Australian International Reporting Financial Standards (AIFRS) the document has been prepared in its statutory format.

COMMENT:

The draft Budget for the 2013/2014 financial year includes the following information:

- Rates Setting Statement
- Operating Schedules
- Statement of Capital Works
- Adopted Schedule of Fees & Charges

Over the past few months Councillors have had the opportunity to raise queries and have input into the draft budget at a number of General Purpose Committee Meetings and Councillor Information Briefings.

The draft Budget is based on an overall rate increase of only 4% instead of the CPI plus 2% which was used in the Shire of Moora Corporate Business Plan (5.25%). At General Purpose Committee Meetings and Councillors Information Bulletins, Councillors have made it clear they would prefer a minimal rate rise this financial year.

It includes a proposed decrease to the GRV rate in the dollar to accommodate the revaluation which came into effect on 1 July 2013, and provides an overall GRV increase of 4.80%. The UV rates will have an overall increase of 3.72%. GRV rates will account for 26% of rates income, with the other 74% coming from UV properties.

Also of interest within the draft Budget are a number of projects that are reliant on applications for grant funding being successful. If the full amount of funding budgeted for is not received, a report will be put to Council to amend the budget accordingly.

POLICY REQUIREMENTS:

The draft Budget is consistent with adopted Council policies and the Shire of Moora Rating Strategy. This strategy is available on the Shire's webpage (www.moora.wa.gov.au).

LEGISLATIVE REQUIREMENTS:

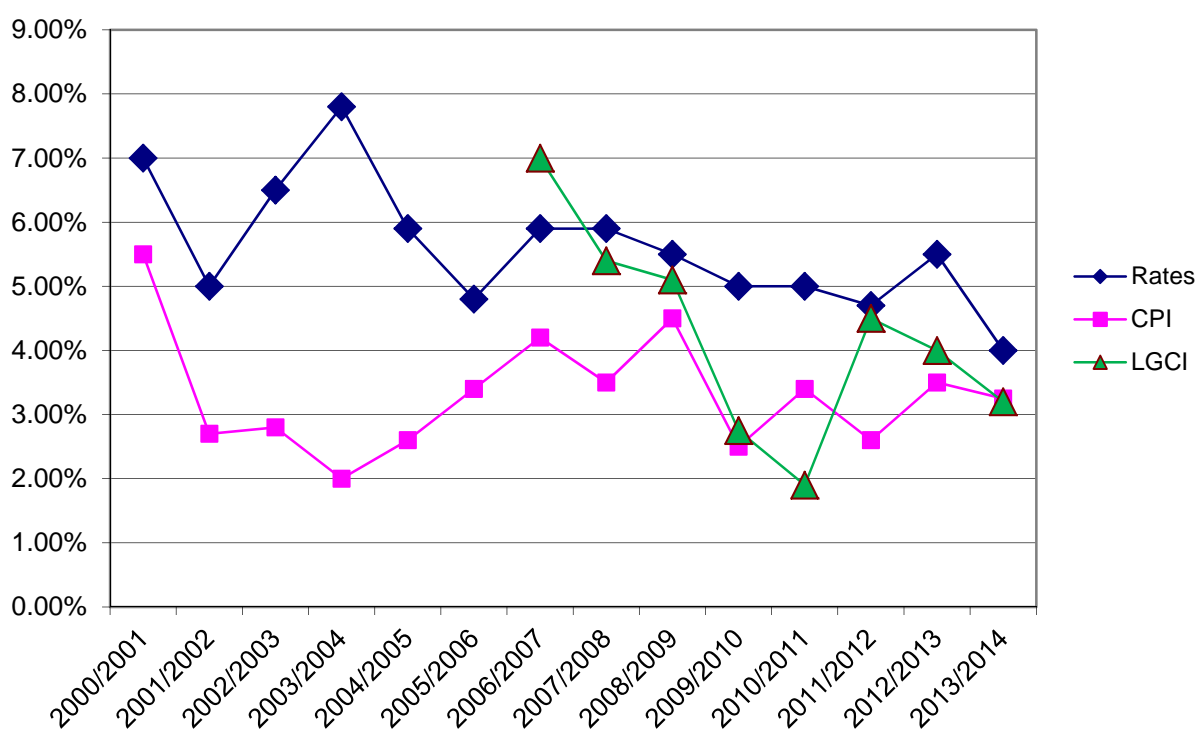
Section 6.2 of the Local Government Act 1995 requires Council to adopt its Annual Budget in the form and manner prescribed no later than 31 August in any financial year, subject to any extension past this date with Ministerial approval. The draft Budget, as presented to Council, is prepared in the statutory format required.

Within thirty (30) days of the adoption of the Budget, a copy must be forwarded to the Director General, Department of Local Government and Regional Development as provided by Regulation 33 of the Local Government (Financial Management) Regulations 1996.

STRATEGIC IMPLICATIONS:

The draft budget includes a number of operating and capital projects which will help Council deliver the priorities it has identified in its Community Strategic Plan and Corporate Business Plan, ie regional cooperation, planning for growth and existing asset renewal including the sewerage scheme.

The budget is based on an overall rate increase of 4%. While this increase exceeds the estimated CPI for 2013/14 of 3.25% and Local Government Cost Index of 3.2%, if Council wants to achieve the desired priorities in its Strategic Plan, a minimum increase of 4% is necessary. Rate rises in previous years have been:



SUSTAINABILITY IMPLICATIONS:

- **Environment**
The proposed budget contains a number of initiatives that will enhance and support the environment within the Shire.
- **Economic**
The proposed budget contains a number of initiatives that will enhance and support economic development within the Shire.

➤ **Social**

The proposed budget contains a number of initiatives that will enhance and support social development within the Shire.

FINANCIAL IMPLICATIONS:

The result of the following resolutions will be the adoption of the 2013/2014 Budget.

VOTING REQUIREMENTS

Absolute Majority Required

RECOMMENDATION

That Council adopts the 2013/2014 Budget including the following matters:

- (1) *Imposing General Rate for Gross Rental Value (GRV) properties – the general rate be set at 7.7579 cents in the dollar on Gross Rental Values for all rateable land within the district;*
- (2) *Imposing General Rate for Unimproved Value (UV) properties – the general rate be set at 1.1237 cents in the dollar on Unimproved Values for all rateable land within the district;*
- (3) *Imposing Minimum Payment (Rates) for Gross Rental Value (GRV) properties – the Minimum Payment (Rates) be set at \$572 per assessment for GRV properties;*
- (4) *Imposing Minimum Payment (Rates) for Unimproved Value (UV) properties – the Minimum Payment (Rates) be set at \$572 per assessment for all UV properties in the Shire of Moora;*
- (5) *Imposing Sewerage Rate – the sewerage rate in the dollar be set at 6.7683 cents in the dollar, and that the following apply:*
 - a. *That the minimum annual sewerage rates be as follows;*

<i>Residential properties</i>	<i>\$325.00</i>
<i>Commercial properties</i>	<i>\$325.00</i>
<i>Vacant Land properties</i>	<i>\$325.00</i>
<i>Ex-Gratia Commercial/Industrial properties</i>	<i>\$325.00</i>
 - b. *That the maximum annual sewerage rate be as follows;*

<i>Residential properties</i>	<i>\$850.00</i>
<i>Vacant Land properties</i>	<i>\$850.00</i>
<i>Commercial properties</i>	<i>\$4,000.00</i>
 - c. *Non Rateable Properties connected to sewer*

<i>Class 1 Institutional/Public & Charitable Purposes for each property:</i>	
<i>First major fixture</i>	<i>\$21,200 per annum</i>
<i>Each additional major fixture</i>	<i>\$89.00 per annum</i>
 <i>Class 2 State and Local Government properties of a commercial nature:</i>	
	<i>\$1,177.00 per Connection</i>

- (6) *Imposing Service Charge – Gardiner Street power – The non-residential and residential properties that benefited directly from the upgrade to the power supply in Gardiner Street in 2006/2007 pay the following annual charge:*
- | | |
|-----------------|----------|
| Non-Residential | \$339.32 |
| Residential | \$169.66 |
- (7) *Rubbish Removal Charges (per annum) – be set at;*
- (i) *Residential – Non-pensioner* \$335 per 240-litre bin (weekly) & recycling bin (fortnightly)
 - (ii) *Residential– Pensioner* \$250 per 240-litre bin (weekly) & recycling bin (fortnightly)
 - (iii) *Non-Residential* \$335 per 240-litre bin (weekly)
- (8) *Incentive for Early Payment of Rates – to use the incentive prize offered by Accor Hotels - a voucher for two nights accommodation for two adults in a Standard King Room including breakfast each morning at the Novotel Perth Langley (value \$578) as the prize for payment of rates, rubbish charges and arrears in full within 21 days from the issue date of the rate notice;*
- (9) *Instalment Plan – The following options be made available to ratepayers:-*
- a. *To pay in full within 35 days of service of the rates notice.*
 - b. *To pay by 2 equal instalments as under.*
 - (i) *50% of the rates within 35 days*
 - (ii) *50% of the rates within 2 months of (i)*
 - c. *To pay by 4 equal instalments as under.*
 - (i) *25% of the rates within 35 days*
 - (ii) *25% of the rates within 2 months of (i)*
 - (iii) *25% of the rates within 2 months of (ii)*
 - (iii) *25% of the rates within 2 months of (iii) being 6 months from the expiration of the initial 35 day period and 6 months and 35 days from the date of service of the notice.*
- (10) *Instalment Plan Interest Rate – a charge be set at 5.5% per annum calculated by simple interest method and applied to Rates and Rubbish Removal Charge;*
- (11) *Instalment Plan Administration Charge – a charge of \$6.50 per instalment excluding the first instalment and applied to Rates and Rubbish Removal Charge;*
- (12) *Late Payment Interest Rate – (Rates and Rubbish Removal Charge) - a charge be set at 11% per annum, calculated by simple interest method, be applied for instalments past the due date, or where the instalment option is not in place, 35 days after the date of issue of the rate notice;*
- (13) *Late Payment Interest Rate – (Sundry Debtors Charges) - a charge be set at 11% per annum, calculated by simple interest method, be applied for outstanding sundry debtors past the due date, 30 days after the date of issue of the invoice;*
- (14) *Reserve Accounts – Council confirms the names and purposes of its Reserve Accounts as listed within the 2013/2014 draft Budget;*

- (15) *Materiality Threshold – that the materiality threshold for monthly financial reporting (Statement of Financial Activity – Program) be set at plus or minus 10% and greater than \$5,000 at Program and Category levels.*

NOTE:

A replacement recommendation was provided at the meeting to change the rates in the dollar for GRV and UV to 7.9339 and 1.1160 cents respectively to create a rates ratio of 26.5:73.5.

COUNCIL RESOLUTION

112/13 Moved Cr Bryan, seconded Cr Tonkin that Council adopts the 2013/2014 Budget including the following matters, noting an overall increase of 4% in general rate revenue:

- (1) **Imposing General Rate for Gross Rental Value (GRV) properties – the general rate be set at 7.9339 cents in the dollar on Gross Rental Values for all rateable land within the district, which reflects a 6.81% in rates from GRV properties;**
- (2) **Imposing General Rate for Unimproved Value (UV) properties – the general rate be set at 1.1160 cents in the dollar on Unimproved Values for all rateable land within the district, which reflects a 3.02% in rates from UV properties;**
- (3) **Imposing Minimum Payment (Rates) for Gross Rental Value (GRV) properties – the Minimum Payment (Rates) be set at \$572 per assessment for GRV properties;**
- (4) **Imposing Minimum Payment (Rates) for Unimproved Value (UV) properties – the Minimum Payment (Rates) be set at \$572 per assessment for all UV properties in the Shire of Moora;**
- (5) **Imposing Sewerage Rate – the sewerage rate in the dollar be set at 6.7683 cents in the dollar, and that the following apply:**
- a. **That the minimum annual sewerage rates be as follows;**
- | | |
|---|-----------------|
| Residential properties | \$325.00 |
| Commercial properties | \$325.00 |
| Vacant Land properties | \$325.00 |
| Ex-Gratia Commercial/Industrial properties | \$325.00 |
- b. **That the maximum annual sewerage rate be as follows;**
- | | |
|-------------------------------|-------------------|
| Residential properties | \$850.00 |
| Vacant Land properties | \$850.00 |
| Commercial properties | \$4,000.00 |
- c. **Non Rateable Properties connected to sewer**
- Class 1 Institutional/Public & Charitable Purposes for each property:**
- | | |
|--------------------------------------|---------------------------|
| First major fixture | \$212.00 per annum |
| Each additional major fixture | \$89.00 per annum |
- Class 2 State and Local Government properties of a commercial nature:**
- \$1,177.00 per Connection**

- (6) **Imposing Service Charge – Gardiner Street power – The non-residential and residential properties that benefited directly from the upgrade to the power supply in Gardiner Street in 2006/2007 pay the following annual charge:**

Non-Residential	\$339.32
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- (iv) **25% of the rates within 2 months of (iii) being 6 months from the expiration of the initial 35 day period and 6 months and 35 days from the date of service of the notice.**
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- (14) **Reserve Accounts – Council confirms the names and purposes of its Reserve Accounts as listed within the 2013/2014 draft Budget;**
- (15) **Materiality Threshold – that the materiality threshold for monthly financial reporting (Statement of Financial Activity – Program) be set at plus or minus 10% and greater than \$5,000 at Program and Category levels.**

CARRIED BY ABSOLUTE MAJORITY 7/0

5. CLOSURE OF MEETING

There being no further business, the President declared the meeting closed at 7.59 am.

CONFIRMED

PRESIDING MEMBER