



Special Council Meeting Minutes

Date: 7 October 2015

Please Note: These minutes and the decisions recorded therein have not as yet been confirmed by Council as a true and accurate record of the meeting.

The Shire of Moora Vision and Mission Statement

Vision

Our vision is that:

Shire of Moora - a vibrant, affordable Regional Centre with a growing, caring community.

Mission

Our mission is:

To provide the leadership, services and infrastructure that will meet the needs of the community and surrounds.

SHIRE OF MOORA
MINUTES OF THE SPECIAL MEETING OF COUNCIL
HELD IN THE COUNCIL CHAMBERS, MOORA
7 OCTOBER 2015

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* Separate Attachments
4.1 Spread sheets showing all tenders received

I. DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS

I.1 DECLARATION OF OPENING

The Shire President declared the meeting open at 5.40pm.

I.2 DISCLAIMER READING

No responsibility whatsoever is implied or accepted by the Shire of Moora for any act, omission or statement or intimation occurring during this meeting.

It is strongly advised that persons do not act on what is heard at this meeting and should only rely on written confirmation of Council's decision, which will be provided within fourteen (14) days of this meeting.

2. ATTENDANCE / APOLOGIES / APPROVED LEAVE OF ABSENCE

ATTENDANCE

CE Gardiner	-	Shire President / Presiding Member
TG Humphry	-	Deputy President
DV Clydesdale-Gebert	-	Councillor
CD Hawkins	-	Councillor
R Keamy	-	Councillor
MR Pond	-	Councillor
KM Seymour	-	Councillor
MR Holliday	-	Councillor
JW McLagan	-	Councillor

AJ Leeson	-	Chief Executive Officer
DK Trevaskis	-	Deputy Chief Executive Officer
JL Greay	-	Manager Engineering Services
PR Williams	-	Manager Development Services

PUBLIC

Cynthia McMorran	-	Freeman
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3. PUBLIC QUESTION TIME

Nil

4. **REPORTS OF OFFICERS**

4.1 **TENDER No. 15/15 SUPPLY AND DELIVERY OF ROAD SEALING AGGREGATE; TENDER No. 16/15 SUPPLY AND SPRAY OF BITUMEN PRODUCTS; and TENDER No. 17/15 SUPPLY OF ROAD STABILISATION SERVICES**

FILE REFERENCE: S/TER1

REPORT DATE: 30 September 2015

OFFICER DISCLOSURE OF INTEREST: Nil

PREVIOUS MEETING REFERENCES: 19/8/15 (116/15)

AUTHOR: John Greay, Manager Engineering Services

ATTACHMENTS: Spread sheets showing all tenders received

PURPOSE OF REPORT:

Council calls tenders in accordance with the requirements of the Local Government Act and Regulations for the value of services over \$100,000.

BACKGROUND

Each year tenders are called for the supply of road sealing aggregate, supply and spray of bitumen products and road stabilisation services. To assist with the tender process the WALGA Proforma tender document is used to simplify tenderers understanding of council requirements. Within the document under Appendix D there is a reference to a Regional Price Preference.

To undertake Councils road sealing and road works programme, it is necessary to call tenders for aggregate and bitumen for the current year.

COMMENT

Within councils road programme this year there are several projects that require the engagement of external service providers to assist with councils programme of works.

This will be on the Old Geraldton, Moora-Miling and Watheroo-Miling roads and therefore tenders were called for the following:-

Road Sealing Aggregate

Council will require approximately 3200 tonne of road sealing aggregate for their road programme this year.

Supply and Spray of Bitumen Products

To carry out the road-sealing programme this year Council requires approximately 285,000 litres of bitumen supplied and sprayed.

Supply of road stabilisation Services

Council will require approximately 95000m² of road pavement to be stabilised this year at various locations.

POLICY REQUIREMENTS:

Nil

LEGISLATIVE REQUIREMENTS:

Section 3.57 of the Local Government Act 1995

Regulations 11 (1) & 18 of the Local Government (Functions & General) Regulations 1996

STRATEGIC IMPLICATIONS:

Council needs to continue with the upgrading and maintenance of their road network.

SUSTAINABILITY IMPLICATIONS:

- **Environment**
There are no known significant environmental implications associated with this proposal.
- **Economic**
There are no known significant economic implications associated with this proposal.
- **Social**
There are no known significant social implications associated with this proposal.

FINANCIAL IMPLICATIONS:

Allowances have been provided within this year's budget and Works Programme.

VOTING REQUIREMENTS

Simple Majority Required

COUNCIL RESOLUTION

139/15 Moved Cr McLagan, seconded Cr Hawkins that

- 1. Tender 15/15 - received from BGC Transport Moora be accepted for the supply and delivery of road sealing aggregated to nominated dumpsites as per the attached rates for the 2015-16 year by applying the Regional Price Preference;*
- 2. Tender 16/15 - received from Bitutek be accepted for the supply and spray of bitumen products, as per the attached rates, for the 2015-16 year; and*
- 3. Tender 17/15 - received from Downer EDI Works be accepted for the supply of road stabilisation services, as per the attached rates, for the 2015-16 year.*

CARRIED 9/0

5. CLOSURE OF MEETING

There being no further business, the President declared the meeting closed at 5.48pm.

CONFIRMED

PRESIDING MEMBER