

SHIRE OF MOORA



ORDINARY COUNCIL MEETING

MINUTES

**ORDINARY COUNCIL MEETING
HELD IN THE
Council Chambers, 34 Padbury Street, Moora
Wednesday, 10 December 2025**

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Agenda and Minutes are available on the Shire's website www.moora.wa.gov.au.

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1. DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS

1.1 DECLARATION OF OPENING

The Presiding Member welcomed those in attendance and opened the meeting at 5.30pm.

The Shire of Moora acknowledges the traditional custodians of the land we are meeting on, the Yued people, and pay our respects to Elders past, present, and emerging.

1.2 DISCLAIMER

There was no requirement for the Presiding Member to refer to the disclaimer and to advise of the recording of the meeting, as there was no public in attendance

2. ATTENDANCE / APOLOGIES / APPROVED LEAVE OF ABSENCE

ATTENDANCE

Councillors

| | | |
|----------------------|---|------------------|
| KM Seymour | - | President |
| EI Hamilton | - | Deputy President |
| DV Clydesdale-Gebert | - | Councillor |
| TW Dugan | - | Councillor |
| SJ Gilbert | - | Councillor |
| M James | - | Councillor |
| AJ Phillips | - | Councillor |

Staff

| | | |
|------------|---|--|
| B Hoogland | - | Deputy Chief Executive Officer |
| N Ugarte | - | Executive Manager, Corporate Services, Governance and Policy |

Public

Nil.

APOLOGIES

| | | |
|-----------|---|-------------------------|
| GW Robins | - | Chief Executive Officer |
|-----------|---|-------------------------|

3. DECLARATIONS OF INTEREST

Nil.

4. PUBLIC QUESTION TIME

4.1 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil.

4.2 PUBLIC QUESTIONS

Nil.

5. PETITIONS / DEPUTATIONS / PRESENTATIONS

Mr Hoogland advised that a petition on the opening hours at the Moora Swimming Pool is likely to be forthcoming.

6. APPLICATIONS FOR LEAVE OF ABSENCE

Nil.

7. ANNOUNCEMENTS BY THE PRESIDING MEMBER

The Presiding Member advised that, on 5 December 2025, he attended the St Joseph's School awards night.

7.1 DELEGATES REPORTS

Deputy President Hamilton

Cr Hamilton advised of her attendance at the following events:

- 2 December 2025 – Central Midlands Senior High School Agricultural Advisory Board meeting.
- 9 December 2025 – Moora Primary School Year 6 graduation ceremony.

Cr Dugan

Cr Dugan noted that delegates to Committees are yet to be appointed.

8. CONFIRMATION OF MINUTES

8.1 ORDINARY COUNCIL MEETING – 26 NOVEMBER 2025

COUNCIL RESOLUTION (OFFICER RECOMMENDATION)

The Officer recommendation was that the Minutes of the Ordinary Meeting of Council held on 26 November 2025 be confirmed as a true and correct record of the meeting.

Cr Clydesdale-Gebert advised that there was an error in the unconfirmed Minutes of 26 November 2025 presented to Council, as they do not accurately record that she left the meeting room during Council's consideration of Item 9.1.7 – Sale of Land – Lot 161 Bottlebrush View, and did not vote on this matter, as she had declared an indirect financial interest on this sale of land.

As a result, the following resolution was moved:

67/25 Moved Cr Dugan, seconded Cr Hamilton, that corrected Minutes of the Ordinary Meeting of Council held on 26 November 2025 be confirmed as a true and correct record of the meeting.

CARRIED: 7/0

For: Crs Seymour, Hamilton, Clydesdale-Gebert, Dugan, Gilbert, James and Phillips.
Against: Nil.

9. REPORTS OF OFFICERS

9.1 GOVERNANCE AND CORPORATE SERVICES

9.1.1 LIST OF PAYMENTS AUTHORISED UNDER DELEGATION I.15

REPORT DATE: 4 December 2025

OFFICER DISCLOSURE OF INTEREST: Nil

AUTHOR: Gavin Robins, Chief Executive Officer

SCHEDULE PREPARED BY: Charlene Sawyer, Creditors Officer

ATTACHMENTS: Accounts Paid Under Delegated Authority

PURPOSE OF REPORT

For Council to note and endorse the payments made under delegated authority for November 2025. A listing of these payments is attached.

BACKGROUND

Council has delegated authority to the Chief Executive Officer to exercise the power to make payments from Municipal and Trust Funds. The Chief Executive Officer is required to present a list to Council of those payments made since the last payment list was submitted.

COMMENT

Accounts Paid under delegated authority are periodically presented to Council.

All invoices have been verified, and all payments have been duly authorised in accordance with Council's procedures. The payment schedules are included as an attachment to this report.

POLICY REQUIREMENTS

Delegation I.15 – Making Payments from Municipal and Trust Funds

LEGISLATIVE REQUIREMENTS:

Local Government Act 1995 – Section 6.10 Financial Management Regulations

Local Government (Financial Management) Regulations 1996 – Regulations 12,13 and 13A.

STRATEGIC IMPLICATIONS

There are no known strategic implications associated with this proposal.

SUSTAINABILITY IMPLICATIONS

- **Environment**
There are no known significant environmental implications associated with this proposal.
- **Economic**
There are no known significant economic implications associated with this proposal.
- **Social**
There are no known significant social implications associated with this proposal.

FINANCIAL IMPLICATIONS

Payments are in accordance with the adopted budget.

VOTING REQUIREMENTS

Simple Majority

COUNCIL RESOLUTION (OFFICER RECOMMENDATION)

68/25 Moved Cr Gilbert, seconded Cr Hamilton, that Council notes and endorses the Payments from the Municipal and Trust Funds made under delegation 1.15.

| | | |
|--|----------------------|-------------------------------|
| Municipal Funds | EFT34494-34653 | -\$965,513.43 |
| Municipal Cheque | 62693-62695 | -\$2,375.00 |
| Credit Card | DD17114.8 | -\$3,709.56 |
| Direct Debit | DD17087.1-DD17140.14 | -\$111,026.43 |
| NETT Pay | 04/11/2025 | -\$109,759.99 |
| NETT Pay | 18/11/2025 | -\$113,057.47 |
| PAYMENT TOTAL FOR NOVEMBER 2025 | | <u>-\$1,305,441.88</u> |

CARRIED: 7/0

For: Crs Seymour, Hamilton, Clydesdale-Gebert, Dugan, Gilbert, James and Phillips.

Against: Nil.

9.1.2 STATEMENT OF FINANCIAL ACTIVITY FOR THE PERIOD ENDED 30 NOVEMBER 2025

REPORT DATE: 4 December 2025

OFFICER DISCLOSURE OF INTEREST: Nil

PREVIOUS MEETING REFERENCES: Nil

AUTHOR: Travis Bate, Financial Accountant (RSM Australia)

ATTACHMENTS: Statement of Financial Activity for the Period Ended 30 November 2025

PURPOSE OF REPORT

To receive and endorse the Statement of Financial Activity for the period ended 30 November 2025.

BACKGROUND

Council is provided with monthly financial reports to enable monitoring of revenues and expenditures against the adopted budget.

COMMENT

The Statement of Financial Activity for the period ended 30 November 2025 is provided as a separate attachment in program format.

POLICY REQUIREMENTS

Nil

LEGISLATIVE REQUIREMENTS

Local Government Act 1995, Section 6.4

Local Government (Financial Management) Regulations 1996, Regulation 34

STRATEGIC IMPLICATIONS

Monitoring of actual revenues and expenditures against the adopted budget assists Council in being informed as to the financial health of the organisation.

SUSTAINABILITY IMPLICATIONS

- **Environment**
There are no known significant environmental implications associated with this proposal.
- **Economic**
There are no known significant economic implications associated with this proposal.
- **Social**
There are no known significant social implications associated with this proposal.

FINANCIAL IMPLICATIONS

Year to date income and expenditure is provided by program to enable comparison to 2024/25 adopted budget.

VOTING REQUIREMENTS

Simple Majority

COUNCIL RESOLUTION (OFFICER RECOMMENDATION)

69/25 Moved Cr Gilbert, seconded Cr Hamilton, that Council endorses the Statement of Financial Activity for the period ended 30 November 2025.

CARRIED: 7/0

For: Crs Seymour, Hamilton, Clydesdale-Gebert, Dugan, Gilbert, James and Phillips.
Against: Nil.

9.2 DEVELOPMENT SERVICES

Nil.

9.3 ENGINEERING SERVICES

Nil.

10. REPORTS OF COMMITTEES

Nil.

11. NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF COUNCIL

Nil.

12. MATTERS FOR WHICH THE MEETING MAY BE CLOSED

Nil.

13. CLOSURE OF MEETING

The Presiding Member thanked attendees and closed the meeting at 5.43pm.

CONFIRMED

A handwritten signature in black ink, appearing to be 'K. M. J.', with a long horizontal stroke extending to the right.

PRESIDING MEMBER