



Annual Electors' Meeting Agenda

Date: 21 April 2026

Time: 6.30pm

Venue: Moora Performing Arts Centre, 32 Padbury Street, Moora

Shire of Moora Notice of Annual Electors' Meeting

Notice is hereby given that the Annual Electors' Meeting will be held in the Moora Performing Arts Centre, 32 Padbury Street, Moora on **Tuesday, 21 April 2026** commencing at **6.30pm**.

Yours faithfully,



Gavin Robins
Chief Executive Officer

1 April 2026

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Members of the public should note that no action should be taken on any application or item discussed at a Council meeting prior to written advice on the resolution of Council being received.

Agendas and Minutes are available on the Shire's website www.moora.wa.gov.au.

Annual Electors' Meeting Information

Holding and Convening Electors' Meetings

In accordance with the *Local Government Act 1995* and the *Local Government (Administration) Regulations 1996*, a general meeting of electors is to be held once every financial year to firstly consider the contents of the annual report for the previous year, and then any other general business.

The date of the meeting is selected by the Local Government and must be within 56 days after acceptance of the Annual Report by Council.

The Chief Executive Officer must provide 14 days' notice of an Electors' meeting to the public and Council.

Attendance

All members of the general public are able to attend an Electors' Meeting.

All attendees must:

- Register their attendance including name and address, on the attendance register. It is for internal records purposes only and will not be published.
- Not cause any disturbance or disrupt the meeting proceedings in any way
- Comply with the direction of the presiding person at all times
- Be respectful and fair

Attendees who do not adhere to this procedure, may be requested by the presiding person to leave the meeting and/or the building, and that person (or persons) are required to comply with the direction of the presiding person.

Questions

It is requested that all questions that require staff research or a detailed answer are to be submitted to the Chief Executive Officer in written form at least 24 hours before the meeting.

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1. Declaration of Opening and Announcement of Visitors

1.1 Declaration of Opening

The Presiding Member welcomed those in attendance and opened the meeting at _____.

The Shire of Moora acknowledges the traditional custodians of the land we are meeting on, the Yued people, and pay our respects to Elders past, present, and emerging.

1.2 Disclaimer

The Presiding Member directed the public's attention to the Disclaimer.

2. Attendance, Apologies and Approved Leave of Absence

2.1 Attendance

2.2 Apologies

3. Confirmation of Minutes

3.1 Annual Meeting of Electors – 4 June 2025

RECOMMENDATION

That Council confirm the Minutes of the Annual Meeting of Electors held on 4 June 2025 as a true and correct record of the meeting.

4. Shire President's Report

The Report of the Shire President is contained in the 2024-2025 Annual Report.

5. Chief Executive Officer's Report

The Report of the Chief Executive Officer (CEO) is contained in the 2024-2025 Annual Report.

6. Presentation of 2024-2025 Annual Report

Gavin Robins, CEO will provide an overview of the 2024-2025 Annual Report and highlight significant events. The Presiding Member will invite questions from electors in relation to the 2024-2025 Annual Report.

A copy of the Annual Report for 2024-2025 is available to members of the public on the Shire of Moora website: [20242025-annual-report](#).

7. General Business

8. Closure of Meeting