



# Ordinary Council Meeting Agenda

Date: 28 October 2026

Time: 5.30pm

Venue: Council Chambers, 34 Padbury Street, Moora

## Shire of Moora

### Notice of Ordinary Council Meeting

Notice is hereby given that the next Ordinary Council Meeting will be held in the Council Chambers, 34 Padbury Street, Moora on **Wednesday, 28 October 2026** commencing at **5.30pm**.

Yours faithfully,



**Gavin Robins**  
**Chief Executive Officer**

16 October 2026

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Agendas and Minutes are available on the Shire's website [www.moora.wa.gov.au](http://www.moora.wa.gov.au).

**SHIRE OF MOORA**  
**WRITTEN DECLARATION OF INTEREST IN MATTER BEFORE COUNCIL**

Chief Executive Officer  
Shire of Moora  
PO Box 211  
MOORA WA 6510

Dear Sir/Madam,

**Re: Written Declaration of Interest in Matter Before Council**

I, <sup>(1)</sup> \_\_\_\_\_ wish to declare an interest in the following item to be considered by Council at its meeting to be held on <sup>(2)</sup> \_\_\_\_\_.

Agenda Item & Title <sup>(3)</sup> \_\_\_\_\_

The type of interest I wish to declare is: <sup>(4)</sup>

- ☐ Financial pursuant to Section 5.60A of the Local Government Act 1995  
☐ Proximity pursuant to Section 5.60B of the Local Government Act 1995  
☐ Indirect Financial pursuant to Section 5.61 of the Local Government Act 1995  
☐ Shire of Moora Code of Conduct for Council Members, Committee Members and Candidates.

The nature of my interest is <sup>(5)</sup>

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The extent of my interest is <sup>(6)</sup>

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I understand that the above information will be recorded in the Minutes of the meeting and recorded by the Chief Executive Officer in an appropriate Register.

Yours faithfully,

\_\_\_\_\_  
Signed

\_\_\_\_\_  
Date

1. Insert your name.
2. Insert the date of the Council Meeting at which the item is to be considered.
3. Insert the Agenda Item Number and Title.
4. Tick box to indicate type of interest.
5. Describe the nature of your interest.
6. Describe the extent of your interest (if seeking to participate in the matter under S. 5.68 of the Act).

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## 1. Declaration of Opening and Announcement of Visitors

### 1.1 Declaration of Opening

The Shire of Moora acknowledges the traditional custodians of the land we are meeting on, the Yued people, and pay our respects to Elders past, present and emerging.

### 1.2 Disclaimer

The Presiding Member is to direct the public's attention to the Disclaimer and the paragraph that advises that formal meetings of Council will be audio visually recorded.

## 2. Attendance, Apologies and Approved Leave of Absence

### 2.1 Attendance

### 2.2 Apologies

### 2.3 Approved Leave of Absence

## 3. Declaration of Interest

*Where a member has disclosed a financial or proximity interest in an item, they must leave the Chamber for consideration of that item.*

*Where a member has disclosed an impartiality interest in an item, they may remain in the Chamber. The member is required to bring an independent mind to the item and decide impartially on behalf of the Shire of Moora and its community.*

## 4. Public Question Time

### 4.1 Response to Previous Public Questions Taken on Notice

Kate Andrews – Keane Street Reserve

Question: Ms Andrews queried whether push bikes would be permitted back into the reserve, noting that the sign remained in place. She also questioned why the Shire's social media statement referred to *major earthworks*, when, in reality, children had only moved small amounts of soil using buckets and shovels to create jumps.

Response: The sign has been reinstated following damage but the prohibition on bicycles has been removed from the sign. "Major earthworks" may have been an

overstatement; however, vehicles and adults were sighted undertaking earthworks in the reserve, certainly not just “.. children .. using buckets and shovels”.

## 4.2 Public Questions

## 5. Petitions, Deputations and Presentations

## 6. Applications for Leave of Absence

## 7. Announcements by the Presiding Member and Delegates’ Reports

### 7.1 Announcements by the Presiding Member

### 7.2 Delegates’ Reports

## 8. Confirmation of Minutes

### 8.1 Ordinary Council Meeting – 23 September 2026

#### RECOMMENDATION

*That Council confirm the Minutes of the Ordinary Council Meeting held on 23 September 2026 as a true and correct record of the meeting.*

## 9. Reports of Officers

### 9.1 Chief Executive Officer

#### 9.1.1 Proposed Local Planning Policy for the Moora Lifestyle Village

|                                |                                                            |
|--------------------------------|------------------------------------------------------------|
| Report Date                    | 7 October 2026                                             |
| Officer Disclosure of Interest | Nil                                                        |
| Previous Meeting References    | Nil                                                        |
| Author                         | Joe Douglas, Town Planner                                  |
| Attachments                    | 1. Draft Local Planning Policy for Moora Lifestyle Village |

### Purpose of Report

Initiation of the process required to formally adopt a proposed new local planning policy for the Moora Lifestyle Village on Lot 43 (No.16) Roberts Street, Moora in accordance with the procedural requirements of the *Planning and Development (Local Planning Schemes) Regulations 2015*.

### Background & Comment

The Shire owned and operated residential lifestyle village on Lot 43 (No.16) Roberts Street, Moora which accommodates park homes and manufactured homes for people aged 55 years or more is classified 'Public Purpose' reserve in the Shire of Moora Local Planning Scheme No.4.

Under the terms of clause 2.3 of Local Planning Scheme No.4 a person must not use a Local Reserve or commence or carryout development on a Local Reserve without first having obtained the Shire's formal developmental approval.

In determining an application for development approval, the Shire is required to have due regard to the various matters set out in clause 67 of the deemed provisions of the abovementioned regulations and the ultimate purpose intended for the Reserve.

Given:

- a) the nature of the existing and future proposed development on Lot 43 (i.e. low density residential-type development comprising park homes and manufactured homes to accommodate people aged 55 years or more);
- b) the Shire owns the land in fee simple (i.e. freehold) and leases individual lots to the owners of park homes and manufactured homes constructed/placed thereon, an arrangement that is expected to continue in the foreseeable future;
- c) the increased demand for low-cost affordable housing in the Moora townsite and the opportunity Lot 43 provides to accommodate development of this type;
- d) the need for the Shire to exercise discretion when considering and finally determining development applications received for any new development on any land classified 'Public Purpose' reserve;
- e) the lack of guidance contained in Local Planning Scheme No.4 regarding development standards and requirements applicable to any land classified 'Public Purpose' reserve; and
- f) advice received from the Department of Planning, Lands and Heritage regarding the legal mechanisms available to the Shire to guide and control all future residential development on Lot 43 in a proper and orderly manner including an express exemption to the need for development approval,

It is considered appropriate to prepare and formally adopt a local planning policy to establish specific and detailed guidance for all future residential development on the land including an exemption from the requirement to seek and obtain the Shire's development approval subject to compliance with a number of standards and requirements.

An exemption to the need for development approval for all dwellings on the land (i.e. park homes or manufactured homes as defined in the *Caravan Parks and Camping Grounds Regulations 1997*) may be considered appropriate in certain circumstances given:

- i) the small scale of all existing and future low density residential development;
- ii) all dwellings must be constructed in accordance with all current regulatory standards and requirements and are therefore unlikely to have any negative visual impacts on the immediate locality or give rise to any safety concerns;
- iii) the future potential flood risk was significantly mitigated when the land was originally developed by the Shire through the introduction of a large amount of fill to raise the land's overall ground level, so it is equivalent to the highest known flood level;
- iv) the ability to manage the potential bushfire risk in accordance with State Planning Policy 3.7 entitled 'Bushfire' and the associated guidelines as demonstrated by the Bushfire Attack Level Assessment and Bushfire Management Plan prepared by a suitably qualified bushfire planning practitioner (see Attachment 2 contained in Attachment 1 of this report);
- v) those people seeking to reside in the Moora Lifestyle Village will in most cases have limited financial resources and will benefit from not having to go through the development application process which can be time consuming and costly; and
- vi) it will allow the local government's administration to focus its attention on other more important regulatory requirements and reduce the time and costs associated with processing development applications.

Council should note the proposed new draft local planning policy provided in Attachment 1:

- is generally consistent with all State Planning Policies, Planning Codes and Position Statements prepared and adopted by the Western Australian Planning Commission;
- is consistent with all relevant standards and requirements of Local Planning Scheme No.4 as it applies specifically to flood mitigation standards and requirements;
- will not form part of Local Planning Scheme No.4 and does not therefore bind Council in respect of any determination made pursuant to the policy;
- may be amended or revoked at any time at the discretion of Council; and
- will not negate or override the need for any approvals required under other legislation (i.e. the *Caravan Parks and Camping Grounds Act 1995*, *Building Act 2011*, and all associated regulations).

Should Council resolve to proceed with the proposed new policy as recommended below it will be advertised for public comment for a minimum period of twenty-one (21) days in accordance with the procedural requirements of the *Planning and Development (Local Planning Schemes) Regulations 2015* before being presented to Council again for final adoption.

## Policy Requirements

Nil.

## Legislative Requirements

*Planning and Development Act 2005*

*Planning and Development (Local Planning Schemes) Regulations 2015*

Shire of Moora Local Planning Scheme No.4

## Strategic Implications

|                                                          |                                                                                                                                                                                        |
|----------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Goal 1:</b> A proactive, healthy, and safe community. |                                                                                                                                                                                        |
| <b>Outcome 3.1</b>                                       | A strong, supportive, and safe community.                                                                                                                                              |
| <b>Strategy 1.3.4</b>                                    | Monitor, promote and advocate for, support and provide actions to appropriately prevent, respond, and recover from natural disaster and emergency events, particularly fire and flood. |

|                                                                                                    |                                                                                                                           |
|----------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------|
| <b>Goal 3:</b> A built environment focusing on people that supports economic and community growth. |                                                                                                                           |
| <b>Outcome 3.1</b>                                                                                 | Plan, monitor and implement appropriate and sustainable development.                                                      |
| <b>Strategy 3.1.1</b>                                                                              | Monitor and manage the appropriateness of the planning scheme and associated plans and policies.                          |
| <b>Strategy 3.1.2</b>                                                                              | Strongly encourage appropriate and sustainable development.                                                               |
| <b>Strategy 3.1.3</b>                                                                              | Plan, support, facilitate and develop industrial and residential land as appropriate.                                     |
| <b>Outcome 3.3</b>                                                                                 | Sustainable Council buildings, assets and infrastructure, town and streetscapes and facilities that meet community needs. |
| <b>Strategy 3.3.5</b>                                                                              | Develop and implement plans for and maintain and enhance townscapes and streetscapes.                                     |

## Sustainability Implications

- **Environment**  
Development of Lot 43 in accordance with the standards and requirements of the proposed local planning policy will ensure all potential environmental issues are suitably addressed (i.e. bushfire and flood risk).
- **Economic**  
Development of Lot 43 in accordance with the standards and requirements of the proposed local planning policy will create certainty for any person seeking to invest in the construction of a new dwelling on the land including the ability to do so at reduced cost due to the express exemption to the need for development approval.
- **Social**  
There are no known significant social implications associated with this proposal.

## Financial Implications

Nil immediate financial implications for the Shire aside from the administrative costs associated with preparing, advertising and finally adopting the proposed policy which are provided for in Council's annual budget for town planning related matters.

In relation to the proposed exemption to the need for development approval for new single houses on the land Council should note the Shire will no longer receive application fees to process development applications for development of this type to help offset the overall cost of dealing with town planning related matters. The proposed exemption will however allow the local government's administration to focus its attention on other more important regulatory requirements and reduce the time and costs associated with processing development applications.

### Voting Requirements

Simple Majority

### OFFICER RECOMMENDATION

*That Council:*

- 1. Initiate the process required to formally adopt the proposed new local planning policy for the Moora Lifestyle Village on Lot 43 (No.16) Roberts Street, Moora contained in Attachment 1 in accordance with the procedural requirements of the Planning and Development (Local Planning Schemes) Regulations 2015; and*
- 2. Authorise the Shire's Chief Executive Officer to advertise the proposed new local policy for the Moora Lifestyle Village in accordance with the specific requirements of clause 4(4), Part 2 and clause 87, Part 12, Schedule 2 (Deemed Provisions) of the Planning and Development (Local Planning Schemes) Regulations 2015 for the minimum required period of twenty-one (21) days.*

### 9.1.2 Application to Keep Four Dogs

|                                |                                                    |
|--------------------------------|----------------------------------------------------|
| Report Date                    | 13 October 2026                                    |
| Officer Disclosure of Interest | Nil                                                |
| Previous Meeting References    | Nil                                                |
| Author                         | Gavin Robins, Chief Executive Officer              |
| Attachments                    | 1. Request to Reconsider Refusal to Keep Four Dogs |

### Purpose of Report

To consider a recommendation to decline an application to keep up to four dogs at 74 Melbourne Street, Moora.

### Background

On 1 September 2026, the Shire received a written application from Mr Bradley Manns to keep four dogs at his property at 74 Melbourne Street in Moora. On 13 October 2026, the Shire received a further letter from Mr Manns' asking Council to reconsider the rejection of his application.

The Shire does not have any record of Mr. Manns' having made enquiries as to the keeping of four dogs at the nominated address prior receipt of the initial application. Mr Manns' has now introduced new issues not previously raised in his original application.

The revised details relate principally to the arrival of the two additional dogs at 74 Melbourne Street and the consequential impact of their arrival on Mr Manns' and the new residents. While Mr Manns' sets out his reasoning for the request that Council reconsider its decision to decline the granting of the exemption, several new matters that should be addressed by the applicant, and have not been, include;

- identifying the second party;
- providing a statement from the second party attesting to the factual claims or circumstances as made;
- a statement by the second party giving Mr Manns' authority to speak on his behalf and commit him to any undertakings;
- confirming whether the second party is a resident of Moora or recently relocated to the town;
- identifying the party in whose name the dogs will be registered;
- explaining why two dogs at the current address cannot be located on the dog register;
- expressly confirming that the proposed arrangement is intended to be permanent or otherwise and if not permanent what time frames are expected.

### Comment

Mr Manns sought Council exemption under s26 of the *Dog Act 1976* to keep four dogs at his nominated address. In accordance with the prevailing legislation, Section 26 states, at subsections (1) and (2) that:

- (1) *A local government may, by a local law under this Act —*
  - (a) *limit the number of dogs that have reached 3 months of age that can be kept in or at premises in the local government's district; or*
  - (b) *limit the number of dogs of a breed specified in the local law that can be kept in or at premises in the local government's district.*
- (2) *A local law mentioned in subsection (1) —*
  - (a) *may limit the number of dogs that can be kept in or at premises to 2, 3, 4, 5 or 6 only; and*
  - (b) *cannot prevent the keeping in or at premises of one or 2 dogs that have reached 3 months of age and any pup of either of those dogs under that age; and*
  - (c) *cannot apply to dogs kept at premises that are licensed under section 27 as an approved kennel establishment; and*
  - (d) *cannot apply to dangerous dogs (declared) or dangerous dogs (restricted breed)*

Council has exercised its local law-making authority under the *Dogs Local Law 2016* at s3.2 by limiting to two, the number of dogs, over the age of 3 months, that can be kept at a premises in the Moora district.

Section 26 (3) states;

- (3) *Where by a local law under this Act a local government has placed a limit on the keeping of dogs in any specified area but the local government is satisfied in relation to any particular premises that the provisions of this Act relating to approved kennel establishments need not be applied in the circumstances, the local government may*

*grant an exemption in respect of those premises but any such exemption —*

- (a) *may be made subject to conditions, including a condition that it applies only to the dogs specified in the exemption; and*
- (b) *cannot authorise the keeping in or at those premises of —*
- (i) *more than 6 dogs that have reached 3 months of age; or*
- (ii) *a dog under that age unless it is a pup of a dog whose keeping is authorised by the exemption;*
- and*
- (c) *may be revoked or varied at any time.*

The Shire has previously expressed its lack of support for the granting of this application.

### Policy Requirements

Local Planning Scheme No 4 – sets zoning and land uses across the Shire.

### Legislative Requirements

Dogs Local Law 2016 – imposes the rules by which dogs may be kept in the Shire.

### Strategic Implications

|                                                                                                       |                                                                                                                                               |
|-------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Goal 5:</b> Professionally, collaboratively and accountably advocate for and nurture the community |                                                                                                                                               |
| <b>Outcome 5.2:</b>                                                                                   | A professional and accountable organisation modelling legislative compliance, equity and tolerance actively advocating for community outcomes |
| <b>Strategy 5.2.1:</b>                                                                                | Elected members and staff develop and implement governance processes to achieve and communicate legislative compliance                        |

### Sustainability Implications

- **Environment**  
There are no known significant environmental implications associated with this proposal.
- **Economic**  
There are no known significant economic implications associated with this proposal.
- **Social**  
There are no known significant social implications associated with this proposal.

### Financial Implications

Nil.

## Voting Requirements

Simple Majority

### OFFICER RECOMMENDATION

*That Council decline the request by Mr Manns to reverse its decision of the Ordinary Council Meeting of 23 September 2026, thereby upholding its original decision to decline Mr Manns' request to be granted an exemption to keep four dogs at 74 Melbourne Street, Moora, in accordance with s3.2 26 of the Dog Act 1976 /Dogs Local Law 2016.*

## 9.2 Financial Services

### 9.2.1 List of Payments Authorised under Delegation 1.15

|                                |                                                                  |
|--------------------------------|------------------------------------------------------------------|
| Report Date                    | 13 October 2026                                                  |
| Officer Disclosure of Interest | Nil                                                              |
| Previous Meeting References    | Nil                                                              |
| Author                         | Gavin Robins, Chief Executive Officer                            |
| Schedule Prepared by           | Charlene Sawyer, Creditors Officer                               |
| Attachments                    | 1. Credit Card Expenditure<br>2. List of Payments September 2026 |

### Purpose of Report

For Council to note and endorse the payments made under delegated authority for September 2026.

### Background

Council has delegated authority to the Chief Executive Officer to exercise the power to make payments from Municipal and Trust Funds. The Chief Executive Officer is required to present a list to Council of those payments made since the last payment list was submitted.

### Comment

Accounts paid under delegated authority are periodically presented to Council.

All invoices have been verified, and all payments have been duly authorised in accordance with the Council's procedures. The payment schedules are included as an attachment to this report.

### Policy Requirements

Delegation 1.15 – Making Payments from Municipal and Trust Funds

### Legislative Requirements

*Local Government Act 1995* – Section 6.10 Financial Management Regulations

*Local Government (Financial Management) Regulations 1996* – Regulations 12, 13 and 13A

### Strategic Implications

There are no known strategic implications associated with this proposal.

### Sustainability Implications

- **Environment**  
There are no known significant environmental implications associated with this proposal.
- **Economic**  
There are no known significant economic implications associated with this proposal.
- **Social**  
There are no known significant social implications associated with this proposal.

### Financial Implications

Payments are in accordance with the adopted budget.

### Voting Requirements

Simple Majority

### OFFICER RECOMMENDATION

*That Council note and endorse the Payments from the Municipal and Trust Funds made under delegation 1.15.*

|                                         |                      |                             |
|-----------------------------------------|----------------------|-----------------------------|
| Municipal Funds                         | 36145-36275          | -\$426,882.23               |
| Municipal Cheque                        | 62736-62738          | -\$9,643.16                 |
| Credit Card                             | DD17741.7            | -\$2,662.39                 |
| Direct Debit                            | DD17660.6-DD17741.25 | -\$114,963.05               |
| NETT Pay                                | 09/09/2026           | -\$119,318.29               |
| NETT Pay                                | 22/09/2026           | -\$119,540.95               |
| <b>PAYMENT TOTAL FOR SEPTEMBER 2026</b> |                      | <b><u>-\$793,010.07</u></b> |

### 9.2.2 Statement of Financial Activity for the Period Ended 30 September 2026

|                                       |                                                                                                                                  |
|---------------------------------------|----------------------------------------------------------------------------------------------------------------------------------|
| <b>Report Date</b>                    | 15 October 2026                                                                                                                  |
| <b>Officer Disclosure of Interest</b> | Nil                                                                                                                              |
| <b>Previous Meeting References</b>    | Nil                                                                                                                              |
| <b>Author</b>                         | Travis Bate, Financial Accountant (RSM Australia)                                                                                |
| <b>Attachments</b>                    | 1. Statement of Financial Activity for the Period Ended 30 September 2026<br>(This attachment will be circulated as a late item) |

### Purpose of Report

To receive and endorse the Statement of Financial Activity for the period ended 30 September 2026.

### Background

Council is provided with monthly financial reports to enable monitoring of revenues and expenditures against the adopted budget.

### Comment

The Statement of Financial Activity for the Period Ended 30 September 2026 is provided as a separate attachment in Program format.

### Policy Requirements

Nil.

### Legislative Requirements

*Local Government Act 1995* – Section 6.4

*Local Government (Financial Management) Regulations 1996* – Regulation 34

### Strategic Implications

Monitoring of actual revenues and expenditures against the adopted budget assists Council in being informed as to the financial health of the organisation.

### Sustainability Implications

- **Environment**  
There are no known significant environmental implications associated with this proposal.
- **Economic**  
There are no known significant economic implications associated with this proposal.
- **Social**  
There are no known significant social implications associated with this proposal.

### Financial Implications

Year to date income and expenditure is provided by program to enable comparison to the 2025/26 adopted budget.

### Voting Requirements

Simple Majority

### OFFICER RECOMMENDATION

*That Council endorse the Statement of Financial Activity for the period ended 30 September 2026.*

## 9.3 Governance and Corporate Services

### 9.3.1 Review of Policy – Nature Strip Landscaping

|                                       |                                                                                            |
|---------------------------------------|--------------------------------------------------------------------------------------------|
| <b>Report Date</b>                    | 25 September 2026                                                                          |
| <b>Officer Disclosure of Interest</b> | Nil                                                                                        |
| <b>Previous Meeting References</b>    | Briefing Session – 23 September 2026                                                       |
| <b>Author</b>                         | Bob Hoogland – Deputy Chief Executive Officer                                              |
| <b>Attachments</b>                    | 1. Draft Policy – Nature Strip Landscaping<br>2. Current Policy – Nature Strip Landscaping |

#### Purpose of Report

To review and recommend replacing the current Policy with respect to Nature Strip Landscaping with the recommended draft.

#### Background

This is part of the ongoing review of the Shire of Moora Policy Manual.

Comments were sought from Council at the September 2026 Briefing Session including the presentation of optional Policy approaches.

#### Comment

As identified at the Briefing Session, the existing Policy has resulted in limited interaction with the community of the Shire of Moora. On that basis, it could be considered fit for purpose.

However, the Policy includes a great deal of detail making it more difficult to engage with, as well as including details such as application forms and fees.

On that basis, a recommended replacement Policy has been prepared with a simplified format and allowing for consideration of application for use of Nature Strips on a case by case basis while ensuring the retention of the functionality of nature strips in the Shire.

#### Policy Requirements

The report applies directly to the specified Council Policy.

#### Legislative Requirements

*Local Government Act 1995 – s2.7 (2) (b)* Identifies one of the roles of Council is to determine the policies of the local government.

#### Strategic Implications

|                                                                                                       |                                                                                                                                               |
|-------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Goal 5:</b> Professionally, collaboratively and accountably advocate for and nurture the community |                                                                                                                                               |
| <b>Outcome 5.2:</b>                                                                                   | A professional and accountable organisation modelling legislative compliance, equity and tolerance actively advocating for community outcomes |
| <b>Strategy 5.2.1:</b>                                                                                | Elected members and staff develop and implement governance processes to achieve and communicate legislative compliance                        |

### Sustainability Implications

- **Environment**  
There are no known significant environmental implications associated with this proposal.
- **Economic**  
There are no known significant economic implications associated with this proposal.
- **Social**  
There are no known significant social implications associated with this proposal.

### Financial Implications

Nil.

### Voting Requirements

Simple Majority

### OFFICER RECOMMENDATION

*That Council approve the replacement of the Nature Strip Landscaping Policy with the recommended draft Policy.*

### 9.3.2 New Policy – Privacy Statement

|                                       |                                              |
|---------------------------------------|----------------------------------------------|
| <b>Report Date</b>                    | 8 October 2026                               |
| <b>Officer Disclosure of Interest</b> | Nil                                          |
| <b>Previous Meeting References</b>    | Nil                                          |
| <b>Author</b>                         | Bob Hoogland, Deputy Chief Executive Officer |
| <b>Attachments</b>                    | 1. Privacy Statement – proposed Draft        |

### Purpose of Report

To provide a draft Privacy Statement for Shire of Moora for consideration for incorporation in the Policy Manual.

### Background

The *Local Government Act 1995* identifies one of the functions of a local government is to determine its policies. A Deed of Grant for a recent funding program requires a publicly available Privacy Policy.

### Comment

This draft Privacy Statement provides guidance to our community with respect to our management of information required to be collected and retained in our interactions with our community.

The Statement outlines our compliance with relevant legislation in the various elements of information collection and retention.

### Policy Requirements

Nil.

### Legislative Requirements

The draft Policy details the relevant legislation.

### Strategic Implications

|                                                                                                       |                                                                                                                                               |
|-------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Goal 5:</b> Professionally, collaboratively and accountably advocate for and nurture the community |                                                                                                                                               |
| <b>Outcome 5.2:</b>                                                                                   | A professional and accountable organisation modelling legislative compliance, equity and tolerance actively advocating for community outcomes |
| <b>Strategy 5.2.1:</b>                                                                                | Elected members and staff develop and implement governance processes to achieve and communicate legislative compliance                        |

### Sustainability Implications

- **Environment**  
There are no known significant environmental implications associated with this proposal.
- **Economic**  
There are no known significant economic implications associated with this proposal.
- **Social**  
There are no known significant social implications associated with this proposal.

### Financial Implications

Nil.

### Voting Requirements

Simple Majority

### OFFICER RECOMMENDATION

*That Council adopt the Privacy Statement for inclusion in the Shire of Moora Policy Manual.*

## 9.4 Community Development and Stakeholder Services

Nil.

**9.5 Infrastructure Services**

Nil.

**9.6 Engineering Services**

Nil.

**10. Reports of Committees****11. New Business of an Urgent Nature Introduced by Decision of Council****12. Matters for Which the Meeting May Be Closed****13. Closure of Meeting**