Ordinary Council Meeting
Minutes

Date: 27 May 2026
Venue: Council Chambers, 34 Padbury Street, Moora

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1. Declaration of Opening and Announcement of Visitors

1.1 Declaration of Opening

The Presiding Member welcomed those in attendance and opened the meeting at 5.30pm.

The Shire of Moora acknowledges the traditional custodians of the land we are meeting on, the Yued people, and pay our respects to Elders past, present, and emerging.

1.2 Disclaimer

The was no requirement for the Presiding Member to refer to the disclaimer and to advise of the recording of the meeting, as there was no public in attendance.

2. Attendance, Apologies and Approved Leave of Absence

2.1 Attendance

Councillors

KM Seymour	- President
EI Hamilton	- Deputy President
M James	- Councillor
AJ Phillips	- Councillor
DV Clydesdale-Gebert	- Councillor
TW Dugan	- Councillor

Staff

G Robins	- Chief Executive Officer
B Hoogland	- Deputy Chief Executive Officer
G Teixeira	- Manager Financial Services
S Katam	- Manager Infrastructure Services
T Bates	- Financial Accountant RSM – via electronic means
H Ulferts	- Executive Support Officer

Public

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2.2 Apologies

Nil.

2.3 Approved Leave of Absence

SJ Gilbert - Councillor

3. Declaration of Interest

Nil.

4. Public Question Time

4.1 Response to Previous Public Questions Taken on Notice

Nil.

4.2 Public Questions

Nil.

5. Petitions, Deputations and Presentations

Nil.

6. Applications for Leave of Absence

Nil.

7. Announcements by the Presiding Member and Delegates' Reports

7.1 Announcements by the Presiding Member

President Seymour

24 April 2026 - Avon Midland Zone meeting
28 April 2026 - Meeting with Moora Mavericks in Council Chambers
2 May 2026 - Moora Haybales Festival

Deputy President Hamilton

20 May 2026 - Moora Frail Aged Lodge Committee meeting
21 May 2026 - Youth at Risk meeting
26 May 2026 - Central Midlands Senior Highschool (CMSHS) Agricultural Advisory Committee Meeting

Cr Dugan

12 May 2026 - Meeting with Curtin University regarding survey and community consultation for Renewable Energy in Council Chambers
21 May 2026 - Youth at Risk meeting at Moora Youth Centre
21 May 2026 - Youth at Risk meeting at Council Chambers

Cr Clydesdale-Gebert

12 May 2026 - Meeting with Curtin University regarding survey and community consultation for Renewable Energy in Council Chambers

Cr Phillips

25 May 2026 - Meeting with CMSHS principal Bronwin Wright regarding possible housing development on available Dept. of Education land

Cr James

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7.2 Delegates' Reports

Nil.

8. Confirmation of Minutes

8.1 Ordinary Council Meeting – 22 April 2026

COUNCIL RESOLUTION

59/26 Moved Cr Hamilton, seconded Cr Clydesdale-Gebert, that Council confirm the Minutes of the Ordinary Council Meeting held on 22 April 2026 as a true and correct record of the meeting.

CARRIED: 6/0

For: Crs Seymour, Hamilton, Dugan, Clydesdale-Gebert, James and Phillips.
Against: Nil.

9. Reports of Officers

9.1 Chief Executive Officer

9.1.1 Grader Change Over

The CEO advised that the proposed purchase of a new grader has been deferred pending the assessment of further information in respect of revised financing arrangements.

The item will be brought back to Council at the next ordinary meeting on 24 June 2026.

9.2 Financial Services

9.2.1 List of Payments Authorised under Delegation 1.15

Report Date	15 May 2026
Officer Disclosure of Interest	Nil
Previous Meeting References	Nil
Author	Gavin Robins, Chief Executive Officer
Schedule Prepared by	Charlene Sawyer, Creditor Officer
Attachments	1. Credit Card Expenditure 2. List of Payments April 2026

Purpose of Report

For Council to note and endorse the payments made under delegated authority for April 2026.

Background
Council has delegated authority to the Chief Executive Officer to exercise the power to make payments from Municipal and Trust Funds. The Chief Executive Officer is required to present a list to Council of those payments made since the last payment list was submitted.

Comment
Accounts paid under delegated authority are periodically presented to Council.

All invoices have been verified, and all payments have been duly authorised in accordance with the Council's procedures. The payment schedules are included as an attachment to this report.

Policy Requirements
Delegation 1.15 – Making Payments from Municipal and Trust Funds.

Legislative Requirements
Local Government Act 1995 – Section 6.10 Financial Management Regulations
Local Government (Financial Management) Regulations 1996 – Regulations 12, 13 and 13A

Strategic Implications
There are no known strategic implications associated with this proposal.

Sustainability Implications

- **Environment**
  There are no known significant environmental implications associated with this proposal.
- **Economic**
  There are no known significant economic implications associated with this proposal.
- **Social**
  There are no known significant social implications associated with this proposal.

Financial Implications
Payments are in accordance with the adopted budget.

Voting Requirements
Simple Majority

COUNCIL RESOLUTION

60/26 Moved Cr James, seconded Cr Hamilton, that Council note and endorse the Payments from the Municipal and Trust Funds made under delegation 1.15.

Municipal Funds	EFT35291-35478	-$1,592,359.47
Municipal Cheque	62713-62717	-$8,809.75
Credit Card	DD17428.2	-$3,265.62
Direct Debit	DD17397.1-DD17419.18	-$114,286.20
NETT Pay	07/04/2026	-$136,140.08
NETT Pay	21/04/2026	-$126,326.96

PAYMENT TOTAL FOR APRIL 2026 **$1,981,188.08**

CARRIED: 6/0

For: Crs Seymour, Hamilton, Dugan, Clydesdale-Gebert, James and Phillips.
Against: Nil.

9.2.2 Statement of Financial Activity for the Period Ended 30 April 2026

Report Date	20 May 2026
Officer Disclosure of Interest	Nil
Previous Meeting References	Nil
Author	Travis Bate, Financial Accountant (RSM Australia)
Attachments	1. Statement of Financial Activity for the Period Ended 30 April 2026

Purpose of Report
To receive and endorse the Statement of Financial Activity for the period ended 30 April 2026.

Background
Council is provided with monthly financial reports to enable monitoring of revenues and expenditures against the adopted budget.

Comment
The Statement of Financial Activity for the Period Ended is provided as a separate attachment in Program format.

Policy Requirements
Nil.

Legislative Requirements
Local Government Act 1995 – Section 6.4
Local Government (Financial Management) Regulations 1996 – Regulation 34

Strategic Implications
Monitoring of actual revenues and expenditures against the adopted budget assists Council in being informed as to the financial health of the organisation.

Sustainability Implications

- **Environment**
  There are no known significant environmental implications associated with this proposal.
- **Economic**
  There are no known significant economic implications associated with this proposal.
- **Social**
  There are no known significant social implications associated with this proposal.

Financial Implications
Year to date income and expenditure is provided by program to enable comparison to the 2025/26 adopted budget.

Voting Requirements
Simple Majority

COUNCIL RESOLUTION

61/26 Moved Cr Phillips, seconded Cr Dugan, that Council endorse the Statement of Financial Activity for the period ended 30 April 2026.

CARRIED: 6/0

For: Crs Seymour, Hamilton, Dugan, Clydesdale-Gebert, James and Phillips.
Against: Nil.

9.2.3 Charitable Entity - Rates Exemption Request (Yued Aboriginal Corporation)

Report Date	7 May 2026
Officer Disclosure of Interest	Nil
Previous Meeting References	Nil
Author	Geize Teixeira, Manager Financial Services
Attachments	1. Rates Exemption Request for A24 - 19 Dandaragan Street (YUED) 2. ACNC Profile – Charity Details

Purpose of Report
The purpose of this agenda item is to consider a request from the Yued Aboriginal Corporation for a rates exemption for the property A24 located at 19 Dandaragan Street, Moora, pursuant to section 6.26(2)(g) of the *Local Government Act 1995*, and for Council to determine whether the property qualifies for exemption on the basis that it is used exclusively for charitable purposes.

Background

The property A24 at 19 Dandaragan Street, Moora was purchased by the Yued Aboriginal Corporation on 28 November 2025.

Administration notes that the applicant holds registered charitable status in Western Australia and has requested exemption from rates pursuant to section 6.26(2)(g) of the *Local Government Act 1995* on the basis that the land is used exclusively for charitable purposes.

Administration recommends that any exemption granted apply only to the rates component of the annual levies, and not to service charges or statutory levies, including:

- sewerage charges;
- Emergency Services Levy (ESL); and
- any applicable rubbish charges.

The exemption is recommended to apply from 1 January 2026, being the commencement of the next rating period following the acquisition of the property.

Administration further recommends that:

- the exemption remain in place only while the property continues to be owned and used by the applicant for charitable purposes; and
- the applicant be required to notify the Shire immediately, should its charitable status or use of the property change.

It is also recommended that the charitable status and eligibility for exemption be reviewed periodically, such as every three years, to ensure continued compliance with the legislative exemption requirements.

The administration notes the following 2025/26 levies applicable to the property:

Levy Type	Amount	Exemption Applicable
Rates	$3,977.59	Yes – from 1 January 2026 only
Sewerage	$2,973.55	No
ESL	$201.01	No
Rubbish	TBC	No

Comment

Nil.

Policy Requirements

Rates Collection Procedure

(1) That as soon as practicable after 7 days following any rates or service charges falling due for payment, the CEO may issue a final notice for recovery of outstanding rates and service charges, allowing 14 days for payment.

(2) That action for recovery be taken after that time, to the extent allowed in the Act.

Legislative Requirements
Local Government Act 1995 – Section 6.26(2)(g) provides that land is exempt from rates if it is "used exclusively for charitable purposes."

Strategic Implications
Nil.

Sustainability Implications

- **Environment**
  There are no known significant environmental implications associated with this proposal.
- **Economic**
  There are no known significant economic implications associated with this proposal.
- **Social**
  There are no known significant social implications associated with this proposal.

Financial Implications
Approval of the exemption will result in partial rates revenue being foregone from 1 January 2026 onward, while the property remains eligible for exemption.

The exemption applies only to municipal rates and does not extend to:

- sewerage charges;
- Emergency Services Levy; or
- waste collection charges.

Voting Requirements
Simple Majority

COUNCIL RESOLUTION

62/26 Moved Cr Phillips, seconded Cr Hamilton, that Council:

1. *pursuant to section 6.26(2)(g) of the Local Government Act 1995, approve a rates exemption for the property A24 located at 19 Dandaragan Street, Moora, owned by the Yued Aboriginal Corporation, on the basis that the land is used exclusively for charitable purposes;*
2. *apply the exemption to the rates component only, effective from 1 January 2026;*
3. *note that the exemption does not apply to:*
   - *sewerage charges;*
   - *the Emergency Services Levy; or*
   - *any applicable rubbish or service charges;*
4. *require the applicant to notify the Shire immediately should:*
   - *the ownership of the property change;*
   - *the use of the property change; or*

- ***the organisation's charitable status change; and***

5. ***request the Chief Executive Officer to review the exemption eligibility periodically, including confirmation of charitable status at intervals determined by the Chief Executive Officer.***

CARRIED: 4/2

For: Crs Seymour, Hamilton, Clydesdale-Gebert and Phillips.
Against: Crs Dugan and James.

9.2.4 Write-Off - Unrecoverable Debts (Non-Rates)

Report Date	7 May 2026
Officer Disclosure of Interest	Nil
Previous Meeting References	Nil
Author	Geize Teixeira, Manager Financial Services
Attachments	Nil

Purpose of Report

The purpose of this report is for the Council to consider the write-off of unrecoverable debts and small outstanding credit balances that are considered uneconomical to pursue further.

Background

A review of outstanding debtor and creditor balances has identified several historical balances that remain unpaid or unclaimed despite reasonable attempts to recover or refund the amounts.

The balances relate to historical childcare fees, chalet vandalism charges, and small credit balances. In several cases, debtors have failed to respond to correspondence or contact attempts, while some credits have remained outstanding for many years with no successful contact possible.

The following balances are recommended for write-off:

Debtor	Description	Amount	Comments
DEBTOR 37653	March 2025 – Chalet Vandalism (TV)	$ 349.00	Debtor has not responded to follow-up attempts. Outstanding balance remains unpaid.
DEBTOR 37099	October 2023 – Old Childcare Debt	$ 864.90	Debtor has not responded to follow-up attempts. Notes on file indicate no response to contact.
DEBTOR 37100	October 2023 – Old Childcare Debt	$ 55.80	Debtor has not responded to follow-up attempts. Notes on file indicate no response to contact.

Debtor	Description	Amount	Comments
DEBTOR 34650	Historical Credit from 2015	-$ 65.10	Unable to contact individual via email (email returned/bounced back) or phone (no response).

Comment

The Shire of Moora's Finance Officers have undertaken reasonable efforts to recover the outstanding debts and contact the relevant parties regarding the credit balances.

Given the age and value of the balances, together with unsuccessful recovery/contact attempts, it is considered appropriate and cost-effective to write off these amounts.

Writing off these balances does not prevent the Shire from recovering the amounts in the future, should the debtor become contactable, or payment subsequently be received.

Policy Requirements

Rates Collection Procedure

(1) That as soon as practicable after 7 days following any rates **or service charges** falling due for payment, the CEO may issue a final notice for recovery of outstanding rates and service charges, allowing 14 days for payment.
(2) That action for recovery be taken after that time, to the extent allowed in the Act.

Item 9.8

The CEO or delegate is authorised to write off rates balances up to and including $20.00. All amounts over $20.00 should be referred to the Council for consideration.

Legislative Requirements

Local Government Act 1995 – Section 6.12(1)(c) – Council may write off any amount of money owed to the local government.

Local Government (Financial Management) Regulations 1996 – Regulation 5(1)(a) – The CEO must ensure proper systems exist for the collection of money owing.

Strategic Implications

Goal 5: A community that collaborates effectively, nourishes local leadership and advocates for its future.	
Outcome 5.5:	Ensure the effective and efficient corporate and administrative services.
Strategy 5.5.1:	Develop, implement and maintain Strategic Community Plan, a Corporate Business Plan, a Long Term Financial Plan and a Workforce Plan.

Sustainability Implications

- **Environment**
  There are no known significant environmental implications associated with this proposal.
- **Economic**
  There are no known significant economic implications associated with this proposal.

- **Social**
  There are no known significant social implications associated with this proposal.

Financial Implications
The write-off of these balances will be recognised in the financial accounts for the current financial year.

Voting Requirements
Simple Majority

COUNCIL RESOLUTION

63/26 Moved Cr Hamilton, seconded Cr Clydesdale-Gebert, that Council:

1. ***pursuant to section 6.12 of the Local Government Act 1995, authorise the write-off the unrecoverable debts and small credit balances listed in this report; and***
2. ***note that reasonable attempts have been undertaken by the Shire of Moora's Finance Officers to recover the debts and contact the relevant parties prior to recommending write off.***

CARRIED: 6/0

For: Crs Seymour, Hamilton, Dugan, Clydesdale-Gebert, James and Phillips.
Against: Nil.

9.3 Governance and Corporate Services

9.3.1 Proposed Financial Hardship Policy

Report Date	5 May 2026
Officer Disclosure of Interest	Nil
Previous Meeting References	Nil
Author	Bob Hoogland, Deputy Chief Executive Officer
Attachments	1. Draft Financial Hardship Assistance Policy

Purpose of Report
To provide for Council consideration a proposed Financial Hardship Policy.

Background
Council has had a Financial Hardship Policy specifically related to wastewater debts, required for the relevant licensing agreement.

It is considered that a broader Financial Hardship Policy, particularly (but not exclusively) related to rating debts would potentially be of benefit to ratepayers, as well as guiding Shire staff and Elected Members.

Comment

The proposed Financial Hardship Policy sets out the types of assistance Council may consider, as well as outlining what constitutes financial hardship and evidence requirements. The intent of the policy is to support instances of genuine hardship within the resource constraints of the Shire, and to maintain equity and fairness with the broader rate paying community.

Despite ongoing cost of living issues affecting very many in the community, the level of hardship identified as requiring support is not expected to occur often in the community and the policy is intended to provide a safety net for those experiencing extreme circumstances.

Policy Requirements

As detailed in the draft policy.

Legislative Requirements

As detailed in the draft policy.

Strategic Implications

Goal 5: Professionally, collaboratively and accountably advocate for and nurture the community	
Outcome 5.2:	A professional and accountable organisation modelling legislative compliance, equity and tolerance actively advocating for community outcomes
Strategy 5.2.1:	Elected members and staff develop and implement governance processes to achieve and communicate legislative compliance

Sustainability Implications

- **Environment**
  There are no known significant environmental implications associated with this proposal.
- **Economic**
  There are no known significant economic implications associated with this proposal.
- **Social**
  There are no known significant social implications associated with this proposal.

Financial Implications

Although the policy provides for financial assistance for rate payers in financial hardship, the limited application of the policy is not expected to create significant financial implications.

Voting Requirements

Simple Majority

COUNCIL RESOLUTION

64/26 Moved Cr Hamilton, seconded Cr Dugan, that Council adopt the Financial Hardship Policy, as proposed.

CARRIED: 6/0

For: Crs Seymour, Hamilton, Dugan, Clydesdale-Gebert, James and Phillips.
Against: Nil.

9.3.2 Policy Manual Review – Human Resources (HR – Staff) Policies

Report Date	5 May 2026
Officer Disclosure of Interest	Nil
Previous Meeting References	Nil
Author	Bob Hoogland, Deputy Chief Executive Officer
Attachments	1. HR Policies from Current Policy Manual

Purpose of Report
To recommend amendments to the Shire of Moora Policy Manual relating to Human Resources (HR) Polices as part of the ongoing review of the Policy Manual.

Background
The *Local Government Act 1995* identifies one of the functions of a Local Government is to determine its policies, which need to be reviewed. There is no legislated time frame for the frequency of review of policies, and this is always a balance between the risk of outdated and ineffective or inappropriate policies and appropriate use of the resources of Council.

As part of the ongoing review, HR Policies are now recommended for consideration.

Comment
In general, matters relating to staffing and HR are considered by the *Local Government Act 1995* as under the responsibility of the Chief Executive Officer rather than Council. On that basis, these are more appropriately dealt with in Procedures adopted by the Chief Executive Officer, rather than Policies adopted by Council.

With respect to each of the remaining HR Policies:

2.1 19 Day Month;

2.2 Service Pay Scheme;

2.5 Corporate Wardrobe;

2.6 Long Service Leave Recognition;

2.8 Staff Rental Conditions;

2.14 Telephones – Staff;

2.17 Leave Management;

2.18 Council Employees – Own Housing;

2.19 Council Employees – Accommodation Allowance;

2.20 Council Employees – Admission to Swimming Pool;

2.21 Council Employees – Shire owned Gym Membership

These policies are being amended to reflect current arrangements and incorporated into HR Procedures and, therefore, it is recommended that these be removed from the Policy Manual in their entirety

2.3 Sick Pay Bonus Scheme;
2.9 Transport for Workmen

These policies are not considered appropriate arrangements, and it is recommended that these be removed from the Policy Manual in their entirety.

2.4 Relocation and Removal Expenses

This policy is negotiated and incorporated into contractual agreements and, therefore, it is recommended that this be removed from the Policy Manual in its entirety.

2.15 Gratuity payments

Gratuity Repayments are specifically required by section 5.50 of the *Local Government Act 1995* to be a Policy of Council, so this will come back separately for Council consideration.

2.16 Loan/Use of Council Plant/Equipment

This policy is duplicated, redundant and should be removed.

Policy Requirements
Nil.

Legislative Requirements
Local Government Act 1995 – Section 2.7(2)(b) identifies one of the roles of Council is to determine the policies of the Local Government.

Strategic Implications

Goal 5: Professionally, collaboratively and accountably advocate for and nurture the community	
Outcome 5.2:	A professional and accountable organisation modelling legislative compliance, equity and tolerance actively advocating for community outcomes
Strategy 5.2.1:	Elected members and staff develop and implement governance processes to achieve and communicate legislative compliance

Sustainability Implications

- **Environment**
  There are no known significant environmental implications associated with this proposal.
- **Economic**
  There are no known significant economic implications associated with this proposal.
- **Social**
  There are no known significant social implications associated with this proposal.

Financial Implications
Although there are employee benefits mentioned in the policies in the report, the recommended changes do not result in any significant financial implications.

Voting Requirements
Simple Majority

COUNCIL RESOLUTION

65/26 Moved Cr Phillips, seconded Cr Dugan, that Council approve the deletion from the Shire of Moora Policy Manual of the following HR Policies:

2.1 19 Day Month;
2.2 Service Pay Scheme;
2.3 Sick Pay Bonus;
2.4 Relocation and Removal Expenses;
2.5 Corporate Wardrobe;
2.6 Long Service Leave Recognition;
2.8 Staff Rental Conditions;
2.9 Transport for Workmen;
2.14 Telephones – Staff;
2.16 Loan/Use of Council Plant/Equipment;
2.17 Leave Management;
2.18 Council Employees – Own Housing;
2.19 Council Employees – Accommodation Allowance;
2.20 Council Employees – Admission to Swimming Pool; and
2.21 Council Employees – Shire owned Gym Membership

CARRIED: 6/0

For: Crs Seymour, Hamilton, Dugan, Clydesdale-Gebert, James and Phillips.
Against: Nil.

9.3.3 Appointment of Independent Members of Audit Risk and Improvement Committee

Report Date	15 May 2026
Officer Disclosure of Interest	Nil
Previous Meeting References	47/26 – 25 March 2026 OCM 58/26 – 22 April 2026 OCM
Author	Bob Hoogland, Deputy Chief Executive Officer
Attachments	Nil

Purpose of Report
To allow Council to review the Expressions of Interest received for the positions of Independent Presiding Member and Independent Deputy to the Presiding Member of the Audit Risk and Improvement Committee (ARIC).

Background

At the March 2026 Ordinary Council Meeting, Council approved the seeking of Expressions of Interest (EOIs) for the independent positions for the ARIC, as required for the transition from the existing Audit Committee, and this seeking of EOIs was extended at the April 2026 Ordinary Council Meeting.

Comment

As the closing date for the EOIs was 22 May 2026, these were not available at the time of preparation of the agenda, but it is expected that these will be available for consideration for this meeting.

Policy Requirements

Nil.

Legislative Requirements

Local Government Act 1995 – Section 7.1 identifies the requirement to establish an ARIC and the membership of the ARIC.

Strategic Implications

Goal 5: Professionally, collaboratively and accountably advocate for and nurture the community	
Outcome 5.2:	A professional and accountable organisation modelling legislative compliance, equity and tolerance actively advocating for community outcomes
Strategy 5.2.1:	Elected Members and staff develop and implement governance processes to achieve and communicate legislative compliance

Sustainability Implications

- **Environment**
  There are no known significant environmental implications associated with this proposal.
- **Economic**
  There are no known significant economic implications associated with this proposal.
- **Social**
  There are no known significant social implications associated with this proposal.

Financial Implications

Nil.

Voting Requirements

Simple Majority

COUNCIL RESOLUTION

66/26 Moved Cr Dugan, seconded Cr Phillips, that Council lay this item on the table due to late Expressions of Interest and consider at next ordinary council meeting on 22 June 2026.

CARRIED: 6/0

For: Crs Seymour, Hamilton, Dugan, Clydesdale-Gebert, James and Phillips.
Against: Nil.

9.4 Community Development and Stakeholder Services

Nil.

9.5 Infrastructure Services

9.5.1 Budget Variation – Payroll Module Implementation

Report Date	20 May 2026
Officer Disclosure of Interest	Nil
Previous Meeting References	Nil
Author	Sai Katam, Manager Infrastructure Services
Attachments	Nil

Purpose of Report

To seek Council approval to vary the 2025/26 adopted budget by reallocating $25,837.20 from unspent capital works allocations to fund the implementation of a new payroll module.

Background

The 2025/26 adopted budget includes allocations for the following capital projects:

- Westwing Walls Refurbishment
- CCTV Upgrades
- New Carpet Tiles for Westwing

These projects have not been fully progressed during the current financial year. The remaining allocations are not sufficient to complete the intended works, and no further expenditure is anticipated before 30 June 2026.

The Shire is now seeking to implement a new payroll module to support payroll processing, system efficiency and administrative compliance.

Comment

It is proposed that the unspent funds from the above capital projects be reallocated to the payroll module implementation.

This will allow the Shire to make practical use of existing budgeted funds within the current financial year. The proposed variation does not increase overall budget expenditure and will have no net financial impact.

Policy Requirements
Nil.

Legislative Requirements
Local Government Act 1995 – Section 6.8

6.8 Expenditure from municipal fund not included in annual budget

(1) A local government is not to incur expenditure from its municipal fund for an additional purpose except where the expenditure —
- *(a) is incurred in a financial year before the adoption of the annual budget by the local government; or*
- *(b) is authorised in advance by resolution*; or*
- *(c) is authorised in advance by the mayor or president in an emergency.*

Strategic Implications

Goal 5: Professionally, collaboratively and accountably advocate for and nurture the community.	
Outcome 5.2:	A professional and accountable organisation modelling legislative compliance, equity and tolerance actively advocating for community outcomes.
Strategy 5.2.1:	Elected members and staff develop and implement governance processes to achieve and communicate legislative compliance.

Sustainability Implications

- **Environment**
  There are no known significant environmental implications associated with this proposal.
- **Economic**
  The proposed variation reallocates existing budget funds to a priority corporate system requirement without increasing total expenditure.
- **Social**
  There are no known significant social implications associated with this proposal.

Financial Implications
The proposed budget variation will reallocate $25,837.20 from the following capital projects: Westwing Walls Refurbishment, CCTV Upgrades and New Carpet Tiles for Westwing.

There are no additional financial implications. The variation is funded entirely from existing budget allocations.

Voting Requirements
Absolute Majority

COUNCIL RESOLUTION

67/26 Moved Cr Hamilton, seconded Cr Phillips, that Council, by absolute majority, endorse the variation of the 2025/26 adopted budget to reallocate $25,837.20 from the Westwing Walls Refurbishment, CCTV Upgrades and New Carpet Tiles for Westwing capital projects to fund the implementation of a new payroll module.

CARRIED BY ABSOLUTE MAJORITY: 6/0

For: Crs Seymour, Hamilton, Dugan, Clydesdale-Gebert, James and Phillips.
Against: Nil.

9.6 Engineering Services

Nil.

10. Reports of Committees

Nil.

11. New Business of an Urgent Nature Introduced by Decision of Council

11.1 Sale of Land – Lot 2005 Atbara Street

PROCEDURAL MOTION

68/26 Moved Cr Hamilton, seconded Cr James, that Council accept item 11.1 as a late item to the agenda.

CARRIED: 6/0

For: Crs Seymour, Hamilton, Dugan, Clydesdale-Gebert, James and Phillips.
Against: Nil.

Cr Clydesdale-Gebert declared an impartiality conflict of interest.

Report Date	25 May 2026
Applicant/Proponent	Peter Craig Winters and Cathryn Mary Winters
Officer Disclosure of Interest	Nil
Previous Meeting References	Nil
Author	Gavin Robins, Chief Executive Officer
Attachments	Nil

Purpose of Report

To consider an offer to purchase residential Lot 2005 (36) (formerly 46) Atbara Street, Moora.

Background

An offer to purchase Lot 2005 (36), Atbara Street Moora, for $85,000 has been received by the Shire from Peter Craig Winters and Cathryn Mary Winters of 4 Lugano Edge, Binningup WA.

This lot was formerly Lot 46 prior to the recent uniform lot numbering correction undertaken by the Department of Planning, Lands and Heritage. The offer by the proponents is consistent with the listed price of $85,000. The Shire recently rejected an offer of $45,000 for Lot 2005 due to its uncommercial nature.

Comment

Section 3.58(3) of the LGA states that if Council wishes to accept an offer for the sale of property, before doing so, the Shire must give local public notice of the proposed disposition inviting public submissions for no less than two weeks.

The notice will include details of the property concerned, the names of all interested parties, the consideration to be received and the market value of the property as ascertained by a valuation carried out and declared by resolution of the Shire.

There are challenges in receiving a meaningful and reliable valuation for vacant lots in Moora. An Independent Valuation can be expensive, $2,000-$2,500, and the contracted Valuers, usually not from Moora, may have relatively limited knowledge of the local market and would rely on a very small sample of sales for their assessment due to low volumes of property movements in the area. For this reason, a market estimate was provided by Jurien Bay Realty based on its property experience within Moora.

As there is recent interest in Moora's residential lots, and tangible economic benefits from the sale of land accruing to the Shire, it is recommended that the disposition of the property for $85,000 respectively, be advertised. This will allow Council to consider and potentially accept the offer of sale after the two-week public notice period.

Policy Requirements

The Shire's Community Strategic Plan promotes the development of the Shire economy through the growth of new business and industry.

Legislative Requirements

Local Government Act 1995 – Section 3.58(3)

(3) A local government can dispose of property other than under subsection (2) if, before agreeing to dispose of the property —

(a) it gives Statewide public notice of the proposed disposition —

(i) describing the property concerned;

(ii) giving details of the proposed disposition; and

(iii) inviting submissions to be made to the local government before a date to be specified in the notice, being a date not less than 2 weeks after the notice is first given;

and

(b) it considers any submissions made to it before the date specified in the notice and, if its decision is made by the council or a committee, the decision and the reasons for it are recorded in the minutes of the meeting at which the decision was made.

Strategic Implications

Goal 4: An innovative, thriving and diverse local economy.	
Outcome 4.1:	Support, promote and advocate for a strong, innovative economic base and a dynamic, resilient business environment.
Strategy 4.1.4:	Progress the availability of a range of housing options to appropriately fulfil accommodation needs.

Sustainability Implications

- **Environment**
  There are no known significant environmental implications associated with this proposal however, due regard should be had to the behaviour of water flows in the Moore River tributary creek that flows to the rear of these lots.
- **Economic**
  Providing serviced industrial lots for sale will help promote the growth of existing business or the establishment of new business operations in Moora.
- **Social**
  The establishment of new enterprises in the light industrial estate will build community capacity, resilience and the strength of the regional economy.

Financial Implications

Accepting the offer of $85,000 would result in an unbudgeted revenue flow that will offset the year end expenditure balance and provide further funding for ongoing residential land development.

Voting Requirements

Simple Majority

COUNCIL RESOLUTION

69/26 Moved Cr Hamilton, seconded Cr Dugan, that Council

1. ***approve the statutory public notice of the prospective sale of Lot 2005 Atbara Street, Moora in accordance with the Local Government Act 1995.***

2. ***approve, subject to the expiry of the public notice period and consideration of any public comment, the sale of Lot 2005 Atbara Street, Moora on suitable terms as agreed by the Shire for no less than $85,000 (GST Inc).***

CARRIED: 6/0

For: Crs Seymour, Hamilton, Dugan, Clydesdale-Gebert, James and Phillips.
Against: Nil.

12. Matters for Which the Meeting May Be Closed

Nil.

13. Closure of Meeting

The Presiding Member thanked attendees and closed the meeting at 6.07pm.

Confirmed at Ordinary Council Meeting on 24 June 2026.

Presiding Member