

# **SHIRE OF MOORA**



## **ORDINARY COUNCIL MEETING**

### **AGENDA**

**ORDINARY COUNCIL MEETING  
TO BE HELD IN THE  
Council Chambers, 34 Padbury Street, Moora  
Wednesday 16 April 2025 at 5.30pm**

# Shire of Moora

## ORDINARY COUNCIL MEETING

Notice is hereby given that the next Ordinary Council Meeting will be held in the Council Chambers, 34 Padbury Street, Moora on **Wednesday 16 April 2025** commencing at **5.30pm**.

Yours faithfully,

A handwritten signature in black ink, appearing to read 'GW Robins', is written over a faint, light blue circular official stamp.

GW Robins  
**Chief Executive Officer**

10 April 2025

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Members of the public should note that no action should be taken on any application or item discussed at a council meeting prior to written advice on the resolution of Council being received.

All formal Council Meetings will be audio visually recorded and will be publicly available via the Shire of Moora's website.

Agenda and minutes are available on the Shire's website [www.moora.wa.gov.au](http://www.moora.wa.gov.au)

**SHIRE OF MOORA****WRITTEN DECLARATION OF INTEREST IN MATTER BEFORE COUNCIL**

Chief Executive Officer  
Shire of Moora  
PO Box 211  
MOORA WA 6510

Dear Sir/Madam,

**Re: Written Declaration of Interest in Matter Before Council**

I, <sup>(1)</sup> \_\_\_\_\_ wish to declare an interest in the following item to be considered by Council at its meeting to be held on <sup>(2)</sup> \_\_\_\_\_.

Agenda Item & Title <sup>(3)</sup> \_\_\_\_\_

The type of interest I wish to declare is: <sup>(4)</sup>

- ☐ Financial pursuant to Section 5.60A of the Local Government Act 1995
- ☐ Proximity pursuant to Section 5.60B of the Local Government Act 1995
- ☐ Indirect Financial pursuant to Section 5.61 of the Local Government Act 1995
- ☐ Shire of Moora Code of Conduct for Council Members, Committee Members and Candidates.

The nature of my interest is <sup>(5)</sup>

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The extent of my interest is <sup>(6)</sup>

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I understand that the above information will be recorded in the Minutes of the meeting and recorded by the Chief Executive Officer in an appropriate Register.

Yours faithfully,

\_\_\_\_\_  
Signed

\_\_\_\_\_  
Date

1. Insert your name.
2. Insert the date of the Council Meeting at which the item is to be considered.
3. Insert the Agenda Item Number and Title.
4. Tick box to indicate type of interest.
5. Describe the nature of your interest.
6. Describe the extent of your interest (if seeking to participate in the matter under S. 5.68 of the Act).

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## **I. DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS**

### **I.1 DECLARATION OF OPENING**

The Shire of Moora acknowledges the traditional custodians of the land we are meeting on, the Yued people, and pay our respects to Elders past, present, and emerging.

### **I.2 DISCLAIMER**

The Presiding Member directs the public's attention to the Disclaimer and the paragraph that advises that formal meetings of Council will be audio visually recorded.

## **2. ATTENDANCE / APOLOGIES / APPROVED LEAVE OF ABSENCE**

### **ATTENDANCE**

TL Lefroy	-	President
Sj Gilbert	-	Deputy President
DV Clydesdale-Gebert	-	Councillor
KM Seymour	-	Councillor
SA Bryan	-	Councillor
TL Errington	-	Councillor
TW Dugan	-	Councillor
GW Robins	-	Chief Executive Officer
B Hoogland	-	Deputy Chief Executive Officer
G Teixeira	-	Manager Financial Services
MM Murray	-	Executive Support Officer

### **APOLOGIES**

## **3. DECLARATIONS OF INTEREST**

Where a member has disclosed a financial or proximity interest in an item, they must leave the Chamber for consideration of that item.

Where a member has disclosed an impartiality interest in an item, they may remain in the Chamber. The member is required to bring an independent mind to the item and decide impartially on behalf of the Shire of Moora and its community.

## **4. PUBLIC QUESTION TIME**

### **4.1 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE**

### **4.2 PUBLIC QUESTIONS**

## **5. PETITIONS / DEPUTATIONS / PRESENTATIONS**

**6. APPLICATIONS FOR LEAVE OF ABSENCE****7. ANNOUNCEMENTS BY THE PRESIDING MEMBER****7.1 DELEGATES REPORTS****8. CONFIRMATION OF MINUTES****8.1 ORDINARY COUNCIL MEETING - 19 MARCH 2025**

*That the Minutes of the Ordinary Meeting of Council held on 19 March 2025 be confirmed as a true and correct record of the meeting.*

**9. REPORTS OF OFFICERS****9.1 GOVERNANCE AND CORPORATE SERVICES****9.1.1 LIST OF PAYMENTS AUTHORISED UNDER DELEGATION 1.15**

**REPORT DATE:** 8 April 2025

**OFFICER DISCLOSURE OF INTEREST:** Nil

**AUTHOR:** Gavin Robins, Chief Executive Officer

**SCHEDULE PREPARED BY:** Charlene Sawyer, Creditors Officer

**ATTACHMENTS:** Accounts Paid Under Delegated Authority

**PURPOSE OF REPORT**

For Council to note and endorse the payments made under delegated authority for March 2025 and a listing of these payments is attached.

**BACKGROUND**

Council has delegated authority to the Chief Executive Officer to exercise the power to make payments from Municipal and Trust Funds. The Chief Executive Officer is required to present a list to Council of those payments made since the last payment list was submitted.

**COMMENT**

Accounts Paid under delegated authority are periodically presented to Council.

All invoices have been verified, and all payments have been duly authorised in accordance with Council's procedures. The payment schedules are included as an attachment to this report.

**POLICY REQUIREMENTS**

Delegation 1.15 – Making Payments from Municipal and Trust Funds

**LEGISLATIVE REQUIREMENTS:**

*Local Government Act 1995 – Section 6.10 Financial Management Regulations*

*Local Government (Financial Management) Regulations 1996 – Reg.12,13 and 13A.*

**STRATEGIC IMPLICATIONS**

There are no known strategic implications associated with this proposal.

**SUSTAINABILITY IMPLICATIONS**➤ **Environment**

There are no known significant environmental implications associated with this proposal.

➤ **Economic**

There are no known significant economic implications associated with this proposal.

➤ **Social**

There are no known significant social implications associated with this proposal.

**FINANCIAL IMPLICATIONS**

Payments are in accordance with the adopted budget.

**VOTING REQUIREMENTS**

Simple Majority

**OFFICER RECOMMENDATION**

*That Council notes and endorses the Payments from the Municipal and Trust Funds made under delegation 1.15*

Municipal Funds	EFT33048 - 33239	-\$2,440,807.64
Municipal Cheque	62658 - 62661	-\$3,275.00
Credit Card	DD16707.6	-\$6,209.45
Direct Debit	DD16688.1 - DD16719.13	-\$110,879.26
NETT Pay	11/03/2025	-\$117,599.02
NETT Pay	25/03/2025	-\$112,470.60
<b>PAYMENT TOTAL FOR MARCH 2025</b>		<b><u>-\$ 2,791,240.97</u></b>



**9.1.2 STATEMENT OF FINANCIAL ACTIVITY FOR PERIOD ENDED 28 FEBRUARY 2025**

**REPORT DATE:** 7 April 2025

**OFFICER DISCLOSURE OF INTEREST:** Nil

**PREVIOUS MEETING REFERENCES:** Nil

**AUTHOR:** Travis Bate, Financial Accountant (RSM Australia)

**ATTACHMENTS:** Statement of Financial Activity for the Period Ended 28 February 2025

**PURPOSE OF REPORT**

To receive and endorse the Statement of Financial Activity for the period ended 28 February 2025.

**BACKGROUND**

Council is provided with monthly financial reports to enable monitoring of revenues and expenditures against the adopted budget.

**COMMENT**

The Statement of Financial Activity for the Period Ended is provided as a separate attachment in Program format.

**POLICY REQUIREMENTS**

Nil

**LEGISLATIVE REQUIREMENTS**

Local Government Act 1995, Section 6.4

Local Government (Financial Management) Regulations 1996, Clause 34

**STRATEGIC IMPLICATIONS**

Monitoring of actual revenues and expenditures against the adopted budget assists Council in being informed as to the financial health of the organisation.

**SUSTAINABILITY IMPLICATIONS**

➤ **Environment**

There are no known significant environmental implications associated with this proposal.

➤ **Economic**

There are no known significant economic implications associated with this proposal.

➤ **Social**

There are no known significant social implications associated with this proposal.

**FINANCIAL IMPLICATIONS**

Year to date income and expenditure is provided by program to enable comparison to 2024/25 adopted budget.

**VOTING REQUIREMENTS**

Simple Majority

**OFFICER RECOMMENDATION**

*That Council endorses the Statement of Financial Activity for the period ended 28 February 2025.*

**9.2    DEVELOPMENT SERVICES**

Nil

**9.3    ENGINEERING SERVICES**

Nil

**10.    ELECTED MEMBER MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**

Nil

**11.    NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF COUNCIL****12.    MATTERS FOR WHICH THE MEETING MAY BE CLOSED****12.1   LGA SALE OF 2 MCPHERSON STREET, MOORA**

Provided under confidential cover.

**13.    CLOSURE OF MEETING**