

SHIRE OF MOORA



ORDINARY COUNCIL MEETING

AGENDA

**ORDINARY COUNCIL MEETING
TO BE HELD IN THE
Council Chambers, 34 Padbury Street, Moora
Wednesday, 10 December 2025 at 5.30pm**

Shire of Moora

ORDINARY COUNCIL MEETING

Notice is hereby given that the next Ordinary Council Meeting will be held in the Council Chambers, 34 Padbury Street, Moora on **Wednesday, 10 December 2025** commencing at **5.30pm**.

Yours faithfully,

A handwritten signature in black ink, appearing to read 'GW Robins', is written over a light blue circular official stamp.

GW Robins
Chief Executive Officer

8 December 2025

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Any person or legal entity who acts or fails to act in reliance upon any statement, act or omission made in a Council meeting does so at that person's or legal entity's own risk.

In particular, and without derogating in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a licence, any statement or intimation of approval made by any member or officer of the Shire of Moora during the course of any meeting is not intended to be and is not taken as notice of approval from the Shire.

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Members of the public should note that no action should be taken on any application or item discussed at a Council meeting prior to written advice on the resolution of Council being received.

All formal Council Meetings will be audio visually recorded and will be publicly available via the Shire of Moora's website.

Agenda and Minutes are available on the Shire's website www.moora.wa.gov.au.

SHIRE OF MOORA**WRITTEN DECLARATION OF INTEREST IN MATTER BEFORE COUNCIL**

Chief Executive Officer
Shire of Moora
PO Box 211
MOORA WA 6510

Dear Sir/Madam,

Re: Written Declaration of Interest in Matter Before Council

I, ⁽¹⁾ _____ wish to declare an interest in the following item to be considered by Council at its meeting to be held on ⁽²⁾ _____.

Agenda Item & Title ⁽³⁾ _____

The type of interest I wish to declare is: ⁽⁴⁾

- ☐ Financial pursuant to Section 5.60A of the Local Government Act 1995
- ☐ Proximity pursuant to Section 5.60B of the Local Government Act 1995
- ☐ Indirect Financial pursuant to Section 5.61 of the Local Government Act 1995
- ☐ Shire of Moora Code of Conduct for Council Members, Committee Members and Candidates.

The nature of my interest is ⁽⁵⁾

The extent of my interest is ⁽⁶⁾

I understand that the above information will be recorded in the Minutes of the meeting and recorded by the Chief Executive Officer in an appropriate Register.

Yours faithfully,

Signed

Date

1. Insert your name.
2. Insert the date of the Council Meeting at which the item is to be considered.
3. Insert the Agenda Item Number and Title.
4. Tick box to indicate type of interest.
5. Describe the nature of your interest.
6. Describe the extent of your interest (if seeking to participate in the matter under S. 5.68 of the Act).

TABLE OF CONTENTS

ITEM	SUBJECT	PAGE NO
1.	DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS.....	6
1.1	DECLARATION OF OPENING	6
1.2	DISCLAIMER.....	6
2.	ATTENDANCE / APOLOGIES / APPROVED LEAVE OF ABSENCE	6
3.	DECLARATIONS OF INTEREST	6
4.	PUBLIC QUESTION TIME	6
4.1	RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE	6
4.2	PUBLIC QUESTIONS	6
5.	PETITIONS / DEPUTATIONS / PRESENTATIONS.....	6
6.	APPLICATIONS FOR LEAVE OF ABSENCE	6
7.	ANNOUNCEMENTS BY THE PRESIDING MEMBER	6
7.1	DELEGATES REPORTS	6
8.	CONFIRMATION OF MINUTES.....	6
8.1	ORDINARY COUNCIL MEETING – 26 NOVEMBER 2025	6
9.	REPORTS OF OFFICERS.....	7
9.1	GOVERNANCE AND CORPORATE SERVICES.....	7
9.1.1	LIST OF PAYMENTS AUTHORISED UNDER DELEGATION 1.15.....	7
9.1.2	STATEMENT OF FINANCIAL ACTIVITY FOR THE PERIOD ENDED 30 NOVEMBER 2025.....	8
9.2	DEVELOPMENT SERVICES.....	9
9.3	ENGINEERING SERVICES.....	9
10.	REPORTS OF COMMITTEES	9
11.	NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF COUNCIL	9
12.	MATTERS FOR WHICH THE MEETING MAY BE CLOSED	9
13.	CLOSURE OF MEETING.....	9

1. DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS**1.1 DECLARATION OF OPENING**

The Shire of Moora acknowledges the traditional custodians of the land we are meeting on, the Yued people, and pay our respects to Elders past, present, and emerging.

1.2 DISCLAIMER

The Presiding Member directed the public's attention to the Disclaimer and the paragraph that advises that formal meetings of Council will be audio visually recorded.

2. ATTENDANCE / APOLOGIES / APPROVED LEAVE OF ABSENCE**ATTENDANCE****APOLOGIES****3. DECLARATIONS OF INTEREST**

Where a member has disclosed a financial or proximity interest in an item, they must leave the Chamber for consideration of that item.

Where a member has disclosed an impartiality interest in an item, they may remain in the Chamber. The member is required to bring an independent mind to the item and decide impartially on behalf of the Shire of Moora and its community.

4. PUBLIC QUESTION TIME**4.1 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE****4.2 PUBLIC QUESTIONS****5. PETITIONS / DEPUTATIONS / PRESENTATIONS****6. APPLICATIONS FOR LEAVE OF ABSENCE****7. ANNOUNCEMENTS BY THE PRESIDING MEMBER****7.1 DELEGATES REPORTS****8. CONFIRMATION OF MINUTES****8.1 ORDINARY COUNCIL MEETING – 26 NOVEMBER 2025**

That the Minutes of the Ordinary Meeting of Council held on 26 November 2025 be confirmed as a true and correct record of the meeting.

9. REPORTS OF OFFICERS

9.1 GOVERNANCE AND CORPORATE SERVICES

9.1.1 LIST OF PAYMENTS AUTHORISED UNDER DELEGATION 1.15

REPORT DATE: 4 December 2025

OFFICER DISCLOSURE OF INTEREST: Nil

AUTHOR: Gavin Robins, Chief Executive Officer

SCHEDULE PREPARED BY: Charlene Sawyer, Creditors Officer

ATTACHMENTS: Accounts Paid Under Delegated Authority

PURPOSE OF REPORT

For Council to note and endorse the payments made under delegated authority for November 2025. A listing of these payments is attached.

BACKGROUND

Council has delegated authority to the Chief Executive Officer to exercise the power to make payments from Municipal and Trust Funds. The Chief Executive Officer is required to present a list to Council of those payments made since the last payment list was submitted.

COMMENT

Accounts Paid under delegated authority are periodically presented to Council.

All invoices have been verified, and all payments have been duly authorised in accordance with Council's procedures. The payment schedules are included as an attachment to this report.

POLICY REQUIREMENTS

Delegation 1.15 – Making Payments from Municipal and Trust Funds

LEGISLATIVE REQUIREMENTS:

Local Government Act 1995 – Section 6.10 Financial Management Regulations

Local Government (Financial Management) Regulations 1996 – Regulations 12,13 and 13A.

STRATEGIC IMPLICATIONS

There are no known strategic implications associated with this proposal.

SUSTAINABILITY IMPLICATIONS

➤ Environment

There are no known significant environmental implications associated with this proposal.

➤ Economic

There are no known significant economic implications associated with this proposal.

➤ Social

There are no known significant social implications associated with this proposal.

FINANCIAL IMPLICATIONS

Payments are in accordance with the adopted budget.

VOTING REQUIREMENTS

Simple Majority

OFFICER RECOMMENDATION

That Council notes and endorses the Payments from the Municipal and Trust Funds made under delegation 1.15.

Municipal Funds	EFT34494-34653	-\$965,513.43
Municipal Cheque	62693-62695	-\$2,375.00
Credit Card	DD17114.8	-\$3,709.56
Direct Debit	DD17087.1-DD17140.14	-\$111,026.43
NETT Pay	04/11/2025	-\$109,759.99
NETT Pay	18/11/2025	-\$113,057.47

PAYMENT TOTAL FOR NOVEMBER 2025 **-\$1,305,441.88**

9.1.2 STATEMENT OF FINANCIAL ACTIVITY FOR THE PERIOD ENDED 30 NOVEMBER 2025**REPORT DATE:** 4 December 2025**OFFICER DISCLOSURE OF INTEREST:** Nil**PREVIOUS MEETING REFERENCES:** Nil**AUTHOR:** Travis Bate, Financial Accountant (RSM Australia)**ATTACHMENTS:** Statement of Financial Activity for the Period Ended 30 November 2025**PURPOSE OF REPORT**

To receive and endorse the Statement of Financial Activity for the period ended 30 November 2025.

BACKGROUND

Council is provided with monthly financial reports to enable monitoring of revenues and expenditures against the adopted budget.

COMMENT

The Statement of Financial Activity for the period ended 30 November 2025 is provided as a separate attachment in program format.

POLICY REQUIREMENTS

Nil

LEGISLATIVE REQUIREMENTS*Local Government Act 1995, Section 6.4**Local Government (Financial Management) Regulations 1996, Regulation 34***STRATEGIC IMPLICATIONS**

Monitoring of actual revenues and expenditures against the adopted budget assists Council in being informed as to the financial health of the organisation.

SUSTAINABILITY IMPLICATIONS**➤ Environment**

There are no known significant environmental implications associated with this proposal.

➤ Economic

There are no known significant economic implications associated with this proposal.

➤ Social

There are no known significant social implications associated with this proposal.

FINANCIAL IMPLICATIONS

Year to date income and expenditure is provided by program to enable comparison to 2024/25 adopted budget.

VOTING REQUIREMENTS

Simple Majority

OFFICER RECOMMENDATION

That Council endorses the Statement of Financial Activity for the period ended 30 November 2025.

9.2 DEVELOPMENT SERVICES

Nil.

9.3 ENGINEERING SERVICES

Nil.

10. REPORTS OF COMMITTEES

Nil.

11. NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF COUNCIL**12. MATTERS FOR WHICH THE MEETING MAY BE CLOSED****13. CLOSURE OF MEETING**