



(08) 9651 0000  
PO Box 211, Moora 6510 WA  
34 Padbury Street, Moora 6510 WA  
shire@moora.wa.gov.au

## SHIRE OF MOORA COMMUNITY BUS CONDITIONS OF HIRE

1. All bookings are to be made through the Shire Office.
  2. The keys are to be picked up and returned to the Shire Office.
  3. Keys to be returned to the Shire Office at the first available opportunity during office hours or deposited into the drop box at the front door if the Shire Office is closed.
  4. The bus must be returned to the Shire Depot by 12 midnight on the date of hire. If your arrival time back in Moora exceeds 12 midnight, a phone call must be made to the Shire office on 08 9651 0000 by 8.00am the following morning to prevent the hirer from being charged for a second days hire costs.
  5. **Hire Costs:**
    - a. **\$250.00 per day/\$150.00 per half day** (plus fuel) Community/School/Sporting Groups/Individuals
    - b. **\$160.00 per day/\$90.00 per half day** (plus fuel) Aged Pensioners/Seniors
- Bond:**
- c. A **bond of \$1000.00** is to be deposited at the Shire Office prior to the function being held.
  - d. The \$1000.00 bond will be refunded in full on the bus being left clean and undamaged. Deductions will be made for any damage and cleaning up if necessary at the rate of \$86 per hour.
  - e. In relation to Points 5a. and 5b. the \$1000 bond, held in Trust will be rendered for the cost of any damage.
  - f. Part of the bond may be forfeited for non-return of keys or failure to lock securely after use.
  - g. The bond of \$1000.00 is subject to review annually as part of Councils Budget adoption.
6. Hirer to make sure that the interior of the bus is clean and tidy before returning the keys. If not clean they will be asked to clean it, or a cleaning fee will be charged at **\$90.00 per hour**.
  7. Every **km greater than 400km** per day/half day hire will incur a **\$0.48** fee
  8. If the hirer picks up the bus in an unsatisfactory condition, the hirer must contact the Shire Office immediately.
  9. Damages and breakages which result from misuse are the responsibility of the user and all replacement or repair costs will be charged to the hirer. Repairs arising from normal usage are the responsibility of Council.
  10. In the case of a motor vehicle accident where the hirer is proven to be negligent, the hirer is liable for the first **\$1000.00** arising out of an Insurance Claim to cover Councils **\$1000.00** excess. In all other circumstances Council will carry the excess.

11. The hirer is responsible for the safety of all passengers.
12. Smoking is not permitted on the bus.
13. Consumption of food and drink is not encouraged.
14. The hirer is expected to check oil and water levels and tyre pressure before departing. If departing on a long trip or overnight the oil, water and tyres are to be checked at regular intervals.
15. The bus is to be returned with a full tank of fuel (Diesel) or **\$4.00 per litre** will be charged.
16. All fuel purchases are at the expense of the hirer.
17. Minimum licence requirement is MR or MR with F endorsement for fee paying passengers. Photocopy of Drivers licence is to be supplied for each booking.