



Date.

Booking No.

(08) 9651 0000

PO Box 211, Moora 6510 WA

34 Padbury Street, Moora 6510 WA

shire@moora.wa.gov.au

SHIRE OF MOORA - COMMUNITY BUS BOOKING FORM

PLEASE NOTE ALL BOOKINGS MUST BE PAID AND CONFIRMED PRIOR TO THE DATE OF THE ACTUAL BOOKING

<u>HIRER'S DETAILS</u>	
Name of Hirer / Organisation:	
<u>ORGANISATION REPRESENTATIVE'S DETAILS</u>	
Name:	
Street Address:	
Postal Address:	
Phone:	
Mobile:	
Email:	

<u>DRIVER DETAILS:</u>			
Name:			
Phone:			
Licence No.			
Expiry Date:			
Date of Hire:		Date of Return:	
Pick-up Time:		Drop-off Time:	
Destination:			

THE BUS HIRE FEE MUST BE PAID IN FULL BEFORE THE BUS IS COLLECTED. THE KEYS CAN BE PICKED UP AT THE SHIRE OFFICE FROM 8:00AM TO 4:00PM AND MUST BE RETURNED TO THE SHIRE OFFICE OR INTO THE DROPBOX OUTSIDE THE OFFICE THE SAME DAY THE BUS WAS RETURNED.

DECLARATION:

I _____ agree to the following:

- a) To be responsible to the Shire of Moora for any loss or damage to the Moora Community Bus that is caused by negligence or improper use by any person.
- b) To observe all provisions of the Traffic Act, its Regulations and the conditions of hire applicable.
- c) I will be responsible for any traffic infringements incurred whilst I am driving the Shire of Moora Community bus.
- d) To return the bus in a clean and tidy manner that is acceptable to Council.

Applicant Signature	Date:
Receiving Officer	Date:

**BOOKINGS ARE NOT SECURED UNTIL THIS FORM IS COMPLETED AND A HIRE FEE HAS BEEN PAID.
KEYS WILL NOT BE RELEASED UNTIL THE BOND HAS BEEN PAID.**