



Applications are invited for the position of:

**Building Maintenance Officer – Full-time**

The Shire of Moora is seeking a highly motivated full-time employee to join our Infrastructure Services Team. The successful candidate will be involved in the daily tasks of maintaining the Council owned buildings and facilities.

**Essential**

- Current C Class Drivers Licence
- Knowledge of use of basic measurement instruments and plan reading
- Willingness to participate in training and development programs
- Developed team and interpersonal skills
- Developed skills in carpentry, metal fabrication and/or other related building industry skills
- Ability of safe operation and user maintenance of hand and power tools
- Developed verbal and written communication skills.
- Basic computer skills

**Desirable**

- Basic knowledge of Council operations.
- Working knowledge of relevant Occupational Safety and Health requirements.
- Developing knowledge of the principles of Equal Opportunity and Diversity.

**Employment is contingent upon:**

- Provision of a current satisfactory National Police Clearance
- A Pre-Employment Medical Assessment including Drug & Alcohol Testing

The position is offered at Level 3-4 under the *Local Government Industry Award 2020 – industrial agreement*.

For more information, please contact Hayka Ulferts, Manager Corporate Services on (08) 9651 0000 or [mcs@moora.wa.gov.au](mailto:mcs@moora.wa.gov.au)

**Applications close Monday 25<sup>th</sup> March 2024 at 4pm**

Applications including a CV, references and cover letter addressing the position selection criteria may be addressed to:

Private & Confidential  
Hayka Ulferts  
Manager of Corporate Services  
Shire of Moora  
PO Box 211, MOORA WA 6521  
or emailed to [mcs@moora.wa.gov.au](mailto:mcs@moora.wa.gov.au)