



## Community Budget Submission 2024-2025

Each financial year, the Shire of Moora award up to \$60,000 in funding to assist community groups with projects, facility upkeep or events. Council will preference submissions which benefit and support long term growth in our community. No submission is guaranteed to be funded and Council reserves the right to select and fund those submissions it considers to be of strongest merit.

**Closing Date - 4pm Friday 19 April 2024**  
Late Submissions will not be accepted.

<b>Organisation:</b>	
<b>Postal Address:</b>	
<b>Contact Name:</b>	
<b>Contact Position:</b>	
<b>Contact Phone:</b>	
<b>Contact Email:</b>	

**Organisation details:**

<b>Is your organisation registered for GST?</b>	Yes	No
<b>Is your organisation Incorporated?</b> Please include a copy of your Certificate of Incorporation.	Yes	No
<b>Do you have Public Liability Insurance?</b> Please enclose a copy of your Public Liability Insurance.	Yes	No

<b>Signature of Authorised Person:</b>	
<b>Name of Authorised Person:</b>	
<b>Position of Authorised Person:</b>	
<b>Date:</b>	

**Project/ Event Summary:**

<b>Project/ Event title:</b>					
<b>Project or Event Date/s:</b>	<b>Start Date:</b>	/	/	<b>Finish Date:</b>	/ /
<b>Total Budget:</b>	\$				
<b>Requested Funding:</b>	\$				
<b>Contacted Shire Officer</b>	<b>Name:</b>		<b>Date:</b>		

**Financial Request:**

<b>Does this request for financial assistance relate to a capital project or an operating contribution?</b>	<b>Capital</b>	<b>Operating</b>
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<b>Has an application for grant funding been submitted to any other organisations for the project?</b>	<b>No</b>	<b>Yes</b> (Please provide details)
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<b>When are funds or in-kind assistance required?</b>	<b>Month</b>	<b>2024</b>	<b>2025</b>

**Project Outline:**

To assist Council assess your application, please provide details of your project, including benefit to the residents of the Shire of Moora.

Please attach additional pages, or your project plan, should there be insufficient space.

<b>Project description: Objectives, Expected Outcomes and Proposed Actions/ Purchases</b>



Are you working with other community groups or businesses in the delivery of this project?		
Organisation	Contact name	Phone Number

**Estimated Project Costs & Funding Sources:**

Please specify and name source of funding and attach full details of expenditure with supporting quotes where applicable.

Budget Items (What the money will be spent on)	Shire of Moora Funding (\$ (excl. GST)	Other Cash Funding Amount (\$ (excl. GST)	In-kind Support Estimated dollar value of the in-kind support (\$)	Source of Other Cash Funding or In-kind Support State confirmed or unconfirmed
	\$	\$	\$	
	\$	\$	\$	
	\$	\$	\$	
	\$	\$	\$	
	\$	\$	\$	
	\$	\$	\$	
<b>Total \$:</b>	\$	\$	\$	

**Please attach the following to your submission:**

- Any additional information that you believe will assist this application.
- Latest financial report of your organisation including a copy of the latest bank statement/s issued (including term deposits where applicable).
- Quotes that support dollar amounts of the project (two quotes required for submissions over \$2000).
- A copy of your Certificate of Incorporation (if applicable).
- A copy of your Public Liability Insurance (if applicable).
- Copies of letters of support from key partners.

**Please submit your application no later than 4pm Friday 19 April 2024. Late Submissions will not be accepted.**

To: Shire of Moora – Attn: Gina Rainbird  
 Mail: PO Box 211, Moora WA 6510  
 Address: 34 Padbury Street, Moora WA 6510  
 Email: [mcd@moora.wa.gov.au](mailto:mcd@moora.wa.gov.au)

**Office use only**

<b>Date Received:</b>	/ /	<b>Received by:</b>	
<b>Received Via:</b>	<input type="checkbox"/> Drop Box <input type="checkbox"/> Email <input type="checkbox"/> Mail <input type="checkbox"/> Hand delivered	<b>Incoming Record No.</b>	
<b>Approved:</b>	<input type="checkbox"/> Yes	<input type="checkbox"/> No	Date:
<b>Applicant Advised:</b>	<input type="checkbox"/> Yes	<input type="checkbox"/> No	Date:
<b>Acquittal Received:</b>	<input type="checkbox"/> Yes	<input type="checkbox"/> No	Date: